

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – April 16, 2009

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, April 16, 2009.

Present: George Brust, Karyn Danielson, Martin Ebert, Orris Ruth, Ed Szydlowski.

Absent: Jan Kraus

Staff & Consultants present: Village Administrator Eric Palm and Acting Police Chief Thompson.

A quorum was established.

Village President Magnussen led the Pledge of Allegiance.

CITIZENS COMMENTS

Coon Creek

Coon Creek President Scott Almquist and Vice President Randy Luchtman informed the Board there will be a Coon Creek Festival this year. Anyone interested in making donations or helping at the Festival can call Scott at 847-683-3185 or call the Coon Creek Hot Line at 847-683-2137.

Trustee Brust moved, to approve the minutes of April 9, 2009.

Seconded by Trustee Szydlowski

Motion carried by voice vote

Ayes: All

Nays: None

Absent: Kraus

VILLAGE PRESIDENT

Village President Magnussen read the Arbor Day Proclamation and also announced there will be an Oak Tree planted on the southeast corner of State Street and Route 72 Friday, April 24, 2009 at 9:30 a.m.

Village President Magnussen reminded everyone April 19, 2009 Hampshire's third Annual Earth Day clean-up will take place at 10:00 am at Seyller Park. Vendors will be distributing food and juice and everyone is invited to come and help out.

Village President Magnussen announced Ella Johnson Memorial Public Library will have a used book and video sale Friday, April 17 from 9:30 a.m. – 5:00 p.m., Saturday, April 18 from 9:30 a.m. – 3:00 p.m. and Sunday, April 19 from Noon – 4:00 p.m.

Village President Magnussen reminded everyone the sample rain barrels are on display in the lobby of the Village Hall and are now for sale. The barrels are \$60.00 each and can be purchased in the Village Clerk's office, pre-paid, and all orders will be delivered to the Village Hall. The models on display belong to the Village President and are not for sale.

Public Hearing – FY 2009-2010 Budget

Village President Magnussen called to order the Public Hearing at 7:10 p.m.

The Budget for fiscal year 2009-2010 was presented to the Board by Village Administrator Eric Palm. The budget represents a 25 percent decrease in spending over the past year and is also balanced without an operating deficit.

Village Administrator Eric Palm thanked department heads for their hard work in cutting spending from their departments. Village President Magnussen thanked Mr. Palm for his work in preparing the budget. Among items that may be maneuvered within the budget are funds allocated from the hotel/motel tax that are used to promote tourism and promotion of the village.

Currently, the tax provides \$7,500 for the area convention bureau and another \$5,000 for Coon Creek Country Days. Village President Jeffrey Magnussen said he wants to look at those amounts.

Public Hearing was closed at 7:19 p.m.

VILLAGE ADMINISTRATOR'S REPORT

2009-10 Annual Budget Ordinance

Trustee Szydlowski moved, to approve Ordinance 09-13; adopting the budget of the Village of Hampshire for the fiscal year beginning May 1, 2009 and ending April 30, 2010.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Ruth, Szydlowski.
Nays: None
Absent: Kraus

Bills Payable

Trustee Brust moved, to approve bills payables in the amount of \$451,851.54 to be paid on or before April 21, 2009.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Ruth, Szydlowski.
Nays: None
Absent: Kraus

Professional Engineering Services Agreement- State Street LAPP

Trustee Ebert moved, to approve professional engineering services for State Street LAPP Improvements in the amount of \$49,000 the work will consist of milling and overlaying pavement from IL Route 72 to Hampshire Creek.

Seconded by Trustee Szydlowski
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Ruth, Szydlowski.
Nays: None

Absent: Kraus

Professional Engineering Services Agreement- Widmayer Road Improvements

Trustee Ebert moved, to table professional engineering services for Widmayer Road Improvements until more information is provided.

Seconded by Trustee Szydlowski

Motion carried by voice vote

Ayes: All

Nays: None

Absent: Kraus

Ecological Assessment Professional Services Agreement – Resolution

Trustee Ebert moved, to approve Resolution 09-16; approving an agreement for a stream survey on Hampshire Creek to meet the conditions of the Village's NPDES Permit, Special Condition No. 17. (Huff & Huff Inc. will do the work in the amount of \$14,500)

Seconded by Trustee Szydlowski

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Ruth, Szydlowski.

Nays: None

Absent: Kraus

Street Closure Request- Hampshire Township Fire PD)

Trustee Ruth moved, to approve the following street closures;

Washington Street (State to Ash) – Saturday, May 16, 2009 3-8 PM- Dinner

Washington Street (State to Ash) – Sunday, June 14 – 9 AM-4 PM – Water fights

Seconded by Trustee Szydlowski

Motion carried by voice vote

Ayes: All

Nays: None

Absent: Kraus

SSA Mowing Bids

Trustee Ebert moved, to award the 2009 SSA maintenance bid to Alaniz Landscaping Group, Inc. in the amount of \$7,456.00 and reject the alternate bid number one.

Seconded by Trustee Szydlowski

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Ruth, Szydlowski.

Nays: None

Absent: Kraus

Village Administrator Eric Palm is evaluating the possibility of hiring a company to mow regularly in the areas of Route 20, Well 7, 9,10, and 13 and the water tower on Elm Street. This would give the water department time to work on other projects in the Village.

Village Administrator Eric Palm updated the board on the 2009 Refuse License. All fees have been paid including AbitibiBowater by the Methodist Church on South; however Arc Disposal opted out this year.

Village Administrator Eric Palm suggested, per board agreement, to schedule Village Board meetings on the first and third Thursday of each month starting in May, 2009. The board has no issues with this request. Therefore, in May there will be an amended ordinance to change the meeting dates.

VILLAGE BOARD COMMITTEE REPORTS

a. Economic Development

No report

b. Finance

No report

c. Personnel

No report

d. Planning/Zoning

No report

e. Public Safety

Trustee Brust informed the board the U.S. Census will be taking place in a few weeks. It is a requirement that the street address be visible from the street either from the front of the house or the garage door.

Trustee Brust mentioned Street Supervisor Collin Christensen attended a meeting at Kane County Government Center for Illinois Public Works Mutual Aid Network. The concept for this is to develop and maintain a statewide network of public works related agencies. The purpose is to provide mutual aid response and recovery assistance to each other when confronted with natural or man-made emergencies and disasters.

At the next Village Board meeting a sample of the ordinance and an inter-governmental agreement will be presented.

f. Public Works

No report

g. Village Services

No report

h. Field & Trails

No report

Executive Session

Trustee Brust moved, to adjourn to executive session to discuss Personnel 2 (c) (1) at 7:43 p.m.

Seconded by Trustee Danielson
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Kraus

The Village Board reconvened at 7:58 PM.

Trustee Brust moved, to authorize the Village Administrator to proceed as directed in executive session.

Seconded by Trustee Szydlowski
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Danielson, Kraus

Discussed downtown State Street parking; Village President Magnussen mentioned passing is very tight especially when large trucks take a parking space. A few ideas were mentioned however the Village will need to follow federal specs since we are applying for federal money to resurface downtown. Village Administrator Eric Palm will ask Village Engineer Brad Sanderson to come up with some ideas or suggestions.

Adjournment

Trustee Ruth moved, to adjourn the Village Board meeting at 8:09 p.m.

Seconded by Trustee Brust
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Danielson, Kraus

Linda R. Vasquez, Village Clerk