

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – May 7, 2009

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 7, 2009.

Present: George Brust, Karyn Danielson, Martin Ebert, Jan Kraus, Orris Ruth.

Absent: Ed Szydlowski

Staff & Consultants present: Village Administrator Eric Palm, Finance Director Kathy Michael, Village Engineer Julie Morrison and Acting Police Chief Brian Thompson.

A quorum was established.

Village President Magnussen led the Pledge of Allegiance.

Trustee Brust moved, to approve the minutes of April 16, 2009, with the change on the first page under Coon Creek last name misspelled should be Luchtman.

Seconded by Trustee Danielson

Motion carried by voice vote

Ayes: All

Nays: None

Absent: Szydlowski

Presentations

Village Clerk Vasquez swore in one new police officer, Ryan Edwardson.

Village President Magnussen and the Board extended congratulations and best wishes.

Village President Magnussen presented Ms. Kathy Michael, Finance Director, with a glass plaque in honor of her retiring at the end of May. He thanked her for all the hard work she put in during her career and wished her the best of luck.

VILLAGE PRESIDENT

Trustee Kraus moved, to approve Resolution 09- 17; urging passage of a comprehensive capital infrastructure program.

Seconded by Trustee Brust

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth.

Nays: None

Absent: Szydlowski

Village President Magnussen read the Poppy Day Proclamation which is a worthy cause for the VFW.

VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Eric Palm also thanked Kathy for her work as Village Finance Director and wished her well on the next chapter of her life.

Bills Payable

Village Administrator Eric Palm informed the Village Board an additional amount of \$8,002.50 payable to Sign-a-Rama has been added to the total amount of bills payable for approval.

Trustee Kraus moved, to approve bills payables in the amount of \$238,517.78 to be paid on or before May 11, 2009.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth.
Nays: None
Absent: Szydlowski

Professional Engineering Services Agreement- Widmayer Road Improvements

Village Administrator Eric Palm reported that milling would not be done at this time for the Widmayer Road improvements however patchwork and overlay will be included in the project.

Trustee Ebert moved, to approve the two professional engineering services amounts for Widmayer Road Improvements.

Seconded by Trustee Ruth
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth
Nays: None
Absent: Szydlowski

Hotel Tax

Trustee Brust moved to approve Resolution 09-18 thus modifying the Village policy for use of Hotel Tax Funds. Of the total tax collected, 5% shall be paid quarterly to the Elgin Area Convention & Visitors Bureau. This portion will be utilized to promote tourism in the Northwest Kane County area. 95% of the total funds collected shall be retained by the Village of Hampshire to be utilized to promote tourism within the Village. Specifically as the Corporate Authorities may authorize from time to time, the funds will be distributed to the annual Coon Creek Country Days Festival, the Village's internet website and such other tourism-related activities.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth
Nays: None
Absent: Szydlowski

Coon Creek

Trustee Brust moved, to approve increasing the amount from five thousand to ten thousand to Coon Creek Country Days.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth

Nays: None
Absent: Szydlowski

Water/Sewer Rates

Village Administrator Eric Palm recommended to the Village board changing the water rate to \$4.00 per 1000 gallons and sewer rate to \$5.00 per 1000 gallons. He also recommended the reconnection fee be changed to \$50.00 unless a residence has three or more shutoffs within one year then the reconnection fee will be \$100.00.

A recommendation was made to change the billing cycle from quarterly to bimonthly. This change will improve cash flow within the water/sewer/refuse funds.

A recommendation was made to outsource utility bills to ease the flow of handling and distributing the bills. A proposal from Third Millennium Assoc. is attached for your review. A question was raised regarding the six-month supply envelopes and paper and what happens after the supply is depleted? Will the Village be charged with an additional cost and if so, what will the cost be? Village Administrator Eric Palm will look into this question and let the board know as soon as he finds out.

Trustee Ebert moved, to approve Ordinance 09-14; modifying the water and sewer billing rates in the Village.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth
Nays: None
Absent: Szydlowski

Utility Rebate

Trustee Ebert moved, to approve Ordinance 09-15 repealing the provisions of the Village code for rebate to certain persons of the Local Tax incurred on Utility Bills.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth
Nays: None
Absent: Szydlowski

Meeting Schedule Ordinance

Trustee Kraus moved, to approve Ordinance 09-16; amending the Village Code provisions in regard to meetings of the Board of Trustees, from three meetings to two meetings a month- first and third Thursdays.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth
Nays: None
Absent: Szydlowski

Special Village Board Meeting

Village Administrator Eric Palm announced a Special Village Board meeting to be held on Thursday, May 14, 2009 at 5 p.m. to approve an ordinance authorizing and providing for the issue of \$1,400,000 General Obligation Bonds. A draft of the paperwork will be in your mailbox no later than Monday morning.

Attorney Fees

Trustee Brust moved, to approve new Village Attorney fees as presented for the first six months of the new fiscal year.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth
Nays: None
Absent: Szydowski

Street Closure Request- Annual Chamber Street Dance

Hampshire Area Chamber of Commerce will hold their dance Friday, June 12, 2009 on State Street between Jackson and Washington Streets beginning 5 p.m. and ending at 9:30 p.m. The consensus of the Village Board agreed to close the streets. Public Works will set up the barricades for these dates and the Fire/ Police Department will also be notified.

SSA #16 disbursement request

Trustee Kraus moved, to approve disbursement request No. 10 special service area number sixteen (Prairie Ridge West) in the amount of \$135,047.21.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth
Nays: Danielson
Absent: Szydowski

SSA #17 disbursement request

Trustee Kraus moved, to approve disbursement request No. 10 special service area number seventeen (Oakstead) in the amount of \$119,057.02.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth
Nays: Danielson
Absent: Szydowski

SSA #18 disbursement request

Trustee Ebert moved, to approve disbursement request No.10 special service area number eighteen (Tamms Farm) in the amount of \$27,442.07.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth
Nays: Danielson
Absent: Szydowski

SSA #19 disbursement request

Trustee Kraus moved, to approve disbursement request No.10 special service area number nineteen (Prairie Ridge East) in the amount of \$142,596.96.

Seconded by Trustee Ebert
Motion carried by roll call vote

Ayes: Brust, Ebert, Kraus, Ruth
Nays: Danielson
Absent: Szydowski

Weed Control

This ordinance was tabled due to changes of vocabulary under Section 1. This will be presented to the Village Board on Thursday, May 21, 2009 at 7 p.m.

Village Administrator Eric Palm informed the Village Board that the discussion regarding rebate of certain fees for homeowners was discussed with other taxing bodies. This Monday, May 11, 2009 Mr. Palm will be making a presentation to School Board District 300 on this issue.

Village Administrator Eric Palm reported Ride in Kane; presently the resident pays \$6.75 per ride and the Village pays \$20 - \$27 per ride based on the cost of gasoline. The Township could hire a driver to drive a Township bus to transport the resident. This would take no more than two hours at \$10 per hour.

The Village would propose that the resident pay \$10.00 for each ride and the Village would pay \$15.00 per ride. This would cover the cost of the hourly rate plus any miscellaneous costs incurred for the use of bus.

The consensus of the Village Board is to move forward on this matter.

VILLAGE BOARD COMMITTEE REPORTS

a. Economic Development

No report

b. Finance

No report

c. Personnel

No report

d. Planning/Zoning

No report

e. Public Safety

Trustee Brust mentioned submit action items for Natural Hazard Mitigation operation for the next five years.

Trustee Brust signed up to receive any reports on the flu outbreak, and the West Nile virus.

Street Supervisor Collin Christensen is currently cleaning out the catch basins and will complete this project before Clarke Mosquito puts in the larvacide. The larvacide will probably be added sometime in the middle of June.

f. Public Works

No report

g. Village Services

No report

h. Field & Trails

No report

Adjournment Sine Die/Recess

Village Board meeting adjourned at 8:12 p.m.

Ceremonial Proceedings

Village President Magnussen thanked and presented Village Trustee Danielson for her commitment and hard work for the Village.

Village Clerk Vasquez sworn in newly elected officials: Village President Magnussen; Village Trustees Brust, Ebert, and Shepardson.

Village Board reconvened at 8:16 p.m.

A quorum was established

VILLAGE PRESIDENT

Village President Magnussen announced at the next Village Board meeting he will have the committee assignments along with the Village Administrator's contract.

Adjournment

Trustee Brust moved, to adjourn the Village Board meeting at 8:20 p.m.

Seconded by Trustee Kraus

Motion carried by voice vote

Ayes: All

Nays: None

Absent: Szydlowski

Linda R. Vasquez, Village Clerk