

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – June 5, 2008

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on June 5, 2008.

Present: George Brust, Karyn Danielson, Martin Ebert, Jan Kraus, Orris Ruth, Ed Szydlowski

Staff & Consultants present: Village Administrator Eric Palm, Village Attorney Mark Schuster, Village Engineer Brad Sanderson and John Crois from ICCI.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

Trustee Ruth asked for a clarification on the state statute regarding telephonic attendance by elected officials – specifically whether the corporate body has to grant permission for participation.

Trustee Kraus moved, to approve the minutes of May 15, 2008.

Seconded by Trustee Ebert  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

## Public Hearing – SSA #23

Village President Magnussen reconvened the public hearing for SSA #23 at 7:04 PM.

Village Attorney Schuster provided an overview of the desire to establish this SSA.

There were no comments from the public.

The public hearing was closed at 7:05 PM.

## VILLAGE PRESIDENT'S REPORT

Trustee Ebert moved, to reappoint Bill Swawell to the Plan Commission for a three-year term.

Seconded by Trustee Szydlowski  
Motion carried by roll call vote  
Ayes: Ebert, Kraus, Szydlowski, Magnussen  
Nays: Brust, Danielson, Ruth  
Absent: None

## VILLAGE ADMINISTRATOR'S REPORT

Trustee Brust moved, to approve Ordinance 08-24; approving the acquisition of a new squad car (2008 Crown Victoria) through lease with the option to purchase.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski  
Nays: None  
Absent: None

Trustee Ruth moved, that consideration of the variation requests for the RedOx be tabled for one week and a written report from the ZBA be provided to the village board.

Seconded by Trustee Brust  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

Village Administrator Palm provided an overview of the proposed changes to the community graphics ordinance. Specifically, the proposed ordinance would allow the ZBA the ability to grant minor variations to the ordinance without approval of the full village board. Trustee Brust asked that the special graphics district be further clarified for a distinction of its actual intent and use.

Village President Magnussen and Trustee Szydlowski supported the concept of the ZBA having the ability to grant minor variations. Trustee Ruth felt that all variations should be brought back to the village board for consideration.

Trustee Ruth moved, to table the ordinance modifying the community graphics section of the zoning code for one week to address Trustee Brust's concerns.

Seconded by Trustee Szydlowski  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

Village Administrator Palm provided an overview of his memorandum that addressed the need for direction on how to handle resident requests for culvert improvements in the ROW. The consensus of the village board was to get a cost estimate of how much it would cost to stabilize the culvert – and not provide any additional landscaping. Staff will report back to the village board with that information.

### VILLAGE ATTORNEY'S REPORT

Trustee Ruth moved, to approve Ordinance 08-25; approving the amendment to the annexation agreement with Lavelle B. Pfaffinger (trust).

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski.  
Nays: None  
Absent: None

### VILLAGE ENGINEER'S REPORT

Village Engineer Brad Sanderson provided an overview of the request for Change Order #1 – Seyller Park Sanitary Sewer Rehabilitation. This will close out this project.

Moved by Kraus, to approve Change Order #1 – Seyller Park Sanitary Sewer Rehabilitation.

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski  
Nays: None  
Absent: None

### VILLAGE BOARD COMMITTEE REPORTS

#### a. Economic Development

No report

#### b. Finance

No report

#### c. Personnel

No report

#### d. Planning/Zoning

No report

#### e. Public Safety

No report.

#### f. Public Works

No report

#### g. Village Services

There will be a committee meeting next Tuesday to discuss gateway signage.

#### h. Field & Trails

No report

The Village Board recessed at 8:00 PM.

The Village Board reconvened at 8:07 PM.

Executive Session

Moved by Brust, to adjourn to executive session to discuss personnel (2-C-1).

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: Brust, Ebert, Kraus, Ruth  
Nays: None  
Absent: Danielson, Szydlowski

The Village Board reconvened at 8:58 PM.

Adjournment

Trustee Ebert moved, to adjourn the Village Board meeting at 8:59 p.m.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: Brust, Ebert, Kraus, Ruth  
Nays: None  
Absent: Danielson, Szydlowski

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Eric Palm, Deputy Village Clerk