

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – September 18, 2008

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on September 18, 2008.

Present: George Brust, Martin Ebert, Jan Kraus, Orris Ruth, Ed Szydlowski.

Absent: None

Staff & Consultants present: Village Administrator Eric Palm, Village Attorney Mark Schuster, and Village Engineer Brad Sanderson.

Also present: Brad Townsend representing Northern Illinois University -- Center for Governmental Studies

A quorum was established.

President Magnussen led the Pledge of Allegiance.

Consideration of Electronic/Telephonic Attendance

Trustee Kraus moved, to allow Trustee Danielson to participate electronically.

Seconded by Trustee Brust
Motion carried by voice vote
Ayes: Brust, Ebert, Kraus, Ruth
Nays: Szydlowski
Absent: None

Trustee Szydlowski moved, to approve the minutes of September 11, 2008.

Seconded by Trustee Brust
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Eric Palm informed everyone that early voting through Kane County will take place on October 23, 24 & 25, 2008 at First American Bank, 201 S. State Street.

NIU (IMAP) Presentation:

Brad Townsend, representing the Northern Illinois Center for Governmental Studies, gave an overview of the highlights in the report. The positive points included: small town, values, hiring Village Administrator, and existing village services.

The negative points included: struggle of growth/development and development of village services.

The challenges & needs included: development of services, growth, more professional staff and better communications.

The concerns included: economics and the old infrastructure with the village.

Among the recommendation included the development of capital improvement plan which would assist with village planning and with economic development.

Some of the village staff some are contemplating retirement soon and the village should consider looking at succession planning to ensure a smooth transition.

The village also needs to consider its physical resources including its facilities for public works (streets division), police department and Village Hall.

The Village President alluded to two changes since the report was issued. The Village has entered into boundary agreements with both Huntley and Pingree Grove. Additionally, the Village has two doctors in town -- one affiliated with Sherman Hospital and one affiliated with St. Joseph Hospital.

Trustee Danielson thanked everyone involved in this study; this couldn't have been done without everyone's cooperation.

Brush Chipper:

Trustee Ebert moved, to approve the purchase for a new Vermeer BC1000XL brush chipper in the amount of \$24,868.00.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski
Nays: None
Absent: None

Hampshire Meadows:

Trustee Kraus moved, to approve the lowest bid to perform the Hampshire Meadows Unit 2 drainage improvements is from A.E. Frasz in the amount of \$11,203.84.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski
Nays: None
Absent: None

Raffle License:

Trustee Szydlowski moved, to approve the raffle license for St. Charles Borromeo School and Hampshire Fire/EMS Assoc.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski
Nays: None
Absent: None

Bills Payables:

Village Administrator Eric Palm informed that the payment for \$12,500.00 to Lennar Homes should be removed from this report.

Trustee Kraus moved to approve bills payables in the new amount of \$827,231.59 to be paid on or before September 22, 2008.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Szydlowski
Nays: Ruth
Absent: None

VILLAGE ATTORNEY'S REPORT

Trustee Ebert moved, to approve Resolution 08-39, accepting a certain public Improvement constructed in support of the future development of the Prairie Ridge, Tamms Farm, Oakstead, and/or Brier Hill Crossing subdivisions in the Village.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski
Nays: None
Absent: None

VILLAGE ENGINEER'S REPORT

Route 72:

Trustee Szydlowski moved, to approve change order number one for Illinois Route 72 Sanitary Sewer and Water Main Improvements in the amount of \$29,329.50 leaving a new contract price of \$456,201.00.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski
Nays: None
Absent: None

Hampshire Creek Tributary:

Trustee Brust moved, to approve change order number one for Hampshire Creek Tributary Restoration – Phase II in the amount of \$11,582.50 leaving a new contract price of \$106,192.50.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski
Nays: None
Absent: None

Route 72: IDOT is getting ready for patching.

Harmony and Kelly: is now opened.

VILLAGE BOARD COMMITTEE REPORTS

a. Economic Development

No report

b. Finance

No report

c. Personnel

No report

d. Planning/Zoning

No report

e. Public Safety

Trustee Brust informed the board that School District 300 and himself will be having a security committee meeting soon to meet the new security director and follow-up on the evacuation plan.

f. Public Works

No report

g. Village Services

No report

h. Field & Trails

No report

Executive Session

Trustee Brust moved, to adjourn to executive session to discuss Personnel (2) (C) (1) at 8:17 p.m.

Seconded by Trustee Szydlowski
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

The phone communication with Trustee Danielson ended at 8:17 p.m.

The Village Board reconvened at 8:52 PM.

Adjournment

Trustee Szydlowski moved, to adjourn the Village Board meeting at 8:52 p.m.

Seconded by Trustee Brust
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Danielson

Linda R. Vasquez, Village Clerk