

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes October 4<sup>th</sup>, 2007

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:03 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, October 4<sup>th</sup>, 2007.

Present: George Brust, Karyn Danielson, Martin Ebert, Jan Kraus, Ed Szydowski.

Absent: None

Also Present: Village Administrator Eric Palm, Acting Village Engineer Scott Prindiville, Village Economic Development Consultant Fredi Schmutte and Village Attorney Mark Schuster.

Zoning board member Joe Schaul and John Crios from ICCI.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

Trustee Szydowski moved, to approve the minutes of September 20<sup>th</sup>, 2007.

Seconded by Trustee Brust  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

## VILLAGE PRESIDENT'S REPORT

Village President Magnussen introduced Ty Warner and Erin Aleman from the Chicago Metropolitan Agency for Planning. Ms. Schmutte explained that this presentation would be helpful for planning concepts and strategic planning. Mr. Warner explained that NIPC and CATS merged into CMAP discussed and provided a power point to show how and why municipalities should use their toolkit. Right now this function is for Kane County which covers about seven counties – 279 municipalities. This will be a good tool for 2040 Regional Framework Plan, but will not replace local comprehensive planning.

7:05 p.m. Trustee Ruth joined the Village board meeting.

This Center Toolkit includes housing, human services, land use, transportation, community development, environmental and economic development just to name a few topics. The CD is very interactive and friendly to use; it guides and assists you to plan the future for your community and determine your strengths and weaknesses.

Village President Magnussen announced a five minute break at 7:38 p.m.

The meeting reconvened at 7:45 p.m.

### VILLAGE ADMINISTRATOR'S REPORT

Village Administrator Eric Palm provided an overview of the raffle licenses for St. Charles Borromeo and Hampshire Fire Protection District.

Trustee Brust moved, to approve the raffle license for St. Charles Borromeo and Hampshire Fire Protection District.

Seconded by Trustee Szydlowski

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski.

Nays: None

Absent: None

Trustee Brust moved, to waive the \$25.00 fee for St. Charles Borromeo and Hampshire Fire Protection District.

Seconded by Trustee Kraus

Motion carried by roll call vote

Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski.

Nays: None

Absent: None

### VILLAGE ATTORNEY'S REPORT

Village Attorney Schuster reported that there are a few items in our code book that need to be updated: delete "Committee of the Whole" meeting, update rules for calling a Special Meeting of the Board, change code to reflect current meeting schedule – first 3 Thursdays in each month, amend meeting rules to specify that no recording is allowed in executive session, except for the Clerk's required tape recording.

Village Attorney Schuster discussed the procedures of electronic voting, the board member must let the clerk know not less than 48 hours before the start of the board meeting, and the member must assert one of the following three reasons why they cannot be present:

1. Cannot not attend because of personal illness
2. Employment purposes/Village business
3. Family-related/bona fide emergency.

The Ordinance amending the Village code provisions in regard to meetings of the Board of Trustees will be placed on the board agenda October 11, 2007.

### VILLAGE ENGINEER'S REPORT

Mr. Prindiville reported that the water service work on State Street is now completed; State Street will be closed between Jefferson and Washington Street for another week to start the sidewalk repair. Work hours are from at 5 a.m. to 2 p.m. Flyers were sent out to the business owners and EEI will have Monday meetings at 1 p.m. at the Village Hall to update the businesses.

### VILLAGE BOARD COMMITTEE REPORTS

a. Economic Development

No report

b. Finance

Trustee Szydlowski reported the committee would like to revise the budget system, to allow for a more workable and flexible. The Village would file the budget with county. This would eliminate our appropriation procedures but the budget would need to be "signed, sealed and delivered" to the county by May 1<sup>st</sup> each year.

Trustee Szydlowski moved, to approve Ordinance 07-47, Adopting Budget System for Municipal Finances in the Village.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski.  
Nays: None  
Absent: None

Trustee Szydlowski moved, to approve Ordinance 07-48, amending the Village Code to create, and to describe the powers and duties of the office of Budget Officer.

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski.  
Nays: None  
Absent: None

Trustee Ebert moved, to approve Resolution 07-45, appointing a Budget Officer for the Village.

Seconded by Trustee Szydlowski  
Motion carried by roll call vote  
Ayes: Brust, Danielson, Ebert, Kraus, Ruth, Szydlowski.  
Nays: None  
Absent: None

c. Personnel

No report

d. Planning/Zoning

Trustee Ruth reported Mr. Art Zwemke would like to be placed on the agenda for consideration of his concept plan. The consensus of the board put him on the agenda for November 1<sup>st</sup>, 2007.

e. Public Safety

Trustee Brust reported on the Kane County Emergency Management mutual aid. The new procedures would include a list of communities and their contractors. He also discussed the flood issues.

f. Public Works

No report

g. Village Services

No report

h. Field & Trails

No report

Announcements

Village President Magnussen mentioned that many pavers from the 1930's have been removed from State Street. The Village will donate some to the Hampshire Historical Society and maybe insert a few in with the sidewalks at the Village Hall. He is accepting suggestions from the public as to what we should do with the rest of the bricks.

Adjournment

Trustee Brust moved, to adjourn the Village Board meeting at 8:36 p.m.

Seconded by Trustee Ebert  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

---

Linda R. Vasquez, Village Clerk