

# RESIDENTIAL FENCES

This information handout has been compiled by the Department of Building Safety and is a result of the departments' *ON TRACK PROGRAM*.

A program intended to help contractors and the general public understand the guidelines and requirements for obtaining a building permit.

## *Frequently asked questions*

**Is a permit required to erect a fence on my property?** Yes. There are general requirements for installing fences.

**Please Note:** The Department of Building Safety and Zoning do not review plans for compliance with subdivision covenant agreements. You should contact your homeowners association for specific restrictions.

**Will my fence installation be inspected?** Yes. Fence postholes must be inspected for proper depth prior to placement of concrete, and a final inspection of the completed fence installation.

# GENERAL INSTRUCTIONS FOR A FENCE PERMIT

The following general information relates to submittal material required prior to obtaining a fence permit:

Plat of Survey indicating location of fence

Indicate type of fence, gate size and locations

Indicate total height from grade

Indicate fence material

Fences should be erected up to, but not over, property lines

Fence postholes must be a minimum of three (3) feet in depth, or ½ of the finished fence height above grade, whichever is greater.

Where applicable, the most aesthetically pleasing and best looking side of the fence shall be placed to face the outside of the owner's property

## ONCE YOUR PERMIT IS ISSUED

The green building permit card must be posted so that it is visible from the street. It is your responsibility to call the Department of Building Safety to schedule the appropriate inspections. The approved construction plans and permit must be kept on the job site and available to the inspector for review at the time of inspection.

Call J.U.L.I.E. for assistance in locating utilities at 800/892-0123, 24 hours daily.

## REQUIRED INSPECTIONS

Fence post holes for proper depth prior to placement of concrete

Final inspection of completed fence installation

Inspections must be called in 1 business day prior to inspection date before 4 pm