

**VILLAGE OF HAMPSHIRE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
December 3, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 3, 2020.

Trustee Klein made a motion to allow Trustee's Kelly, Koth, Krajecki, and Robinson to join the meeting electronically:

Seconded by Trustee Reid  
Motion carried by roll call vote.  
Ayes: Reid and Klein  
Nays: None  
Absent: None

Present in Person: Christine Klein, Mike Reid, and Jeffrey Magnussen.

Present Electronically: Trustees Aaron Kelly, Toby Koth, Ryan Krajecki, and Erik Robinson.

A quorum was established.

Also Present in Person: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Assistant to the Village Manager Josh Wray, and Police Chief Brian Thompson.

Also Present Electronically: Tim Paulson - EEI, Village Attorney Mark Schuster, and Finance Director Lori Lyons.

President Magnussen led the Pledge of Allegiance.

**MINUTES**

Trustee Reid moved to approve the minutes of November 19, 2020.

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

Village President announced today is Mr. Hedges' one-year anniversary as Village Manager - Congratulations.

**VILLAGE MANAGER REPORT:**

Trustee Reid moved to renew and bind the Village Insurance Package for Calendar Year 2021 at the cost of \$176,937.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid

Nays: None

Absent: None

Trustee Koth moved to approve Engineering's payment estimate No 1. In the amount of \$48,172.37 for Highland Ave. Storm Sewer Improvements to Stark and Sons Trenching.

Seconded by Trustee Klein

Motion carried by roll call vote.

Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid

Nays: None

Absent: None

Assistant to the Village Manager Josh Wray presented a demonstration of the new building department software.

COVID-19 Update:

- Mr. Hedges announced there will be a free COVID testing site at Hampshire High School Tuesday December 8 from 9 am to 4 p.m. There is no preregistration required. Vehicles will enter and exit the school property via Ketchum Rd.
- There was a conference call with state health officials to announce the first rounds of vaccines. Healthcare-related facilities will receive the first round, and first responders, including utility workers, will receive the second round. The state estimates that over 300,000 vaccines will be distributed in Illinois by the end of the year. All of these will come from Pfizer, and the Moderna vaccine may be distributed shortly after adding to the total.
- There will be a Vaccine Ambassador Program, which will be an education campaign at a local level through volunteers. Mr. Hedges explained it as somewhat similar to a neighborhood watch program.

### **VILLAGE BOARD COMMITTEE REPORTS**

a) **Fields & Trails** – No report

b) **Village Services** – No report

c) **Public Works** – No one had any comments on the report from the packet.

d) **Business Development** – Trustee Krajecki reported the next BDC meeting will be December 9 at 6:30 p.m. The focus will be helping local businesses.

e) **Finance** –

a. **Accounts Payable** –

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$181.04 for employees James Neblock and Nicholas Orsolini paid on or before December 9, 2020.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Trustee Koth moved to approve the Accounts Payable in the sum of \$205,216.80 paid on or before December 9, 2020.

Seconded by Trustee Reid

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

f) **Public Relations** – No report

g) **Planning/Zoning** – Trustee Robinson announced there will be a Plan Commission meeting will be held on December 14, 2020 at 7 p.m. for Brier Hill Venture's petition for special use (Midwest Companies' construction material recycling center). The ZBA will have their meeting on December 22,2020 to discuss the same topic as well as the Hampshire Park District's petition for a variance to have a gravel parking lot in Tuscany Woods.

h) **Public Safety** – Police Chief Thompson reported it has been quiet since COVID is back and the weather has cooled off, but mental health issues are up in the community.

**NEW BUSINESS**

Village Manager One-Year Evaluation: Trustee Koth mentioned he believes Mr. Hedges is doing a great job, but he would like the individual evaluations on Mr. Hedges to be confidential and not returned to him. It was decided that Trustee Klein will receive all the information back from all board members and tally everything so the Village Board can hold a general discussion. The Village Board will have executive session at the next meeting to discuss the evaluation.

**ANNOUNCEMENTS**

Trustee Reid was contacted by a resident about a cat running around at her house, and he asked if animal control will handle it. Police Chief Thompson said if the Village can pick it up and capture it then Kane County animal control will pick it up. However, if no one claims it, the Village will receive a \$300 bill for animal control having it put down.

Trustee Robinson thanked Mr. Hedges for doing a great job.

Trustee Reid announced tomorrow is Mr. Hedges birthday – Happy Birthday.

ADJOURNMENT

Trustee Klein moved to adjourn the Village Board meeting at 8:05 p.m.

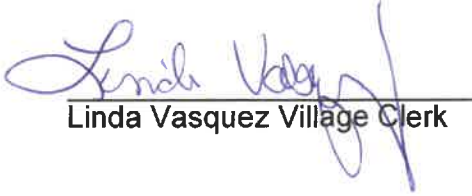
Seconded by Trustee Robinson

Motion carried by roll call vote

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid

Nays: None

Absent: None



Linda Vasquez Village Clerk