

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
August 20, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, August 20, 2020.

Electronic: Village Attorney Mark Schuster, Village Engineer Brad Sanderson.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Intern Josh Wray.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

PUBLIC COMMENTS

Bonnie Engel thanked the Village Board and the Hampshire Police Department for holding the Engel award ceremony in front of the Village Hall. She had the award program for 20 years, and it was a wonderful time. She also thanked the Board for the lifetime citizen award. She mentioned the historical society is in need for volunteers, and she encourages anyone who would like to help them out. Trustee Reid thanked Bonnie for everything she has done for the Village.

MINUTES

Trustee Klein moved to approve the minutes of August 6, 2020.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Kelly, Klein, Robinson, Reid.
Nays: None
Absent: None
Abstain: Krajecki
Present: Koth

VILLAGE MANAGER'S REPORT:

Presentation Oakstead Development from Crown Community
Dan Olsem and Chris Naatz from Crown talked to the Board about annexing a portion to the Weasman property to the Oakstead property at Big Timber south of Lakewood and east of Route 20. Concept plans for the overall development were then presented. They are looking at the finished development having 220 9,100 sqft lots, 415 7,800 sqft lots along with 90 townhomes, 50 duplexes, 162 active adult houses, and 54 active adult ranch townhomes. There will be open space and parks in each section, tons of trees, and walking paths. The Big Timber Rd intersection will be improved with turning lanes but no lights. IDOT will require a traffic study. They are looking to annex quickly by the end of the year. Additionally, D300 has decided to build a new school in the northern-most section of Oakstead.

Trustee Klein moved to approve Ordinance 20-25; Amending the Village's Liquor regulations to create a new license in the A-2 license category in the Village, with the

change adding 123 WEST Oak Knoll.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Reid and Robinson
Nays: None
Absent: None

Trustee Krajecki moved to approve Ordinance 20-26: Granting a variation of the front yard setback requirement in the R-2 single family residential zoning district for the property at 219 Panama Avenue in the Village.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Kelly, Koth, Krajecki, Reid and Robinson
Nays: None
Absent: None
Abstain: Klein

Trustee Kelly would like to see the fees changed for small residential variances. He believes it is absurd to charge residents \$500. Village Manager Hedges noted staff will look at this issue.

Trustee Robinson moved to approve Ordinance 20-27: Granting a general variation of the Community Graphics requirements for the certain property at 205 Metrix Drive in the Village.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Klein, Koth, Reid and Robinson
Nays: Kelly, Krajecki
Absent: None

Several members of the Board agreed the sign regulations should be changed too since they have been granting so many variances anyway. Village Manager Hedges noted that the ZBA feels the same way, and this issue will come before the ZBA and the Village Board soon.

Trustee Krajecki moved to appoint Karen Trzaska for a three-year term to the Business Development Commission.

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Reid and Robinson
Nays: None
Absent: None

Building Department Monthly Report:
Josh Wray, Assistant to the Village Manager, presented a report showing building permit activity for July.

VILLAGE BOARD COMMITTEE REPORTS

a) **Public Works** – Trustee Koth reported that the Streets Department avoided a

\$17,000 cost to have an outside service clean sections of stormwater infrastructure by instead renting a machine for approximately \$487.00 that they used to do it themselves. The whole Streets Department team is really good and are working together great.

- b) **Business Development** – Trustee Krajecki reported Rose Garden was the Hampshire’s Very Own feature of the month. The Chamber had the golf outing and thanked Jeanie Mayer for the great job she is doing. Next BDC meeting will be the 2nd Wednesday in September.

c) **Finance** –

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$100.00 to employee Hobart Jones, John Huff, and Nicholas Orsolini paid on or before August 26, 2020.

Seconded by Trustee Koth
Krajecki Motion carried by roll
call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Robinson moved to approve the Accounts Payable in the sum of \$133,552.42 paid on or before August 26, 2020.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

- d) **Public Relations** – Trustee Reid will be having a meeting to discuss Branding.
- e) **Planning/Zoning** – ZBA held a meeting August 11, 2020. at 7 p.m.
- f) **Public Safety** – Trustee Koth reported the Park District found something at both parks, so they called the Police Department, and the police took care of it.
- g) **Fields & Trails** – No report
- h) **Village Services** – Trustee Kelly reported a committee meeting will be set up to go over the WM report of recycling violators. The Park District is looking for better internet service; Comcast is not set up there – maybe look into this.

New Business

Village Manager Hedges reported there will be no water shut offs this billing cycle even though there are 213 accounts with past due balances, 10 of which are over \$1,000. Staff will look into establishing a forgiveness program for those who need it in these extraordinary times.

President Magnussen entered an email exchange between himself and Mr. Jeff

Maslinski into the minutes at Mr. Maslinski's request. He also addressed another email from Mr. Maslinski asking what business the Village did with Alpha Graphics from 2000-2005 and what the bidding process for that business was. President Magnussen stated that he does not know because he was not a member of the Board during that time, and he is not sure if Alpha Graphics even existed back then.

ADJOURNMENT

Trustee Koth moved to adjourn the Village Board meeting at 9:18 p.m.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Kelly, Klein, Robinson, Reid, Krajecki, Koth
Nays: None
Absent: None


Linda Vasquez Village Clerk

Jeffrey R. Magnussen, President

Village of Hampshire

----- Original message -----

From: Jeff Maslinski <jeff@psiclm.com>

Date: 8/19/20 4:38 PM (GMT-06:00)

To: Jeff Magnussen <jmagnussen@hampshireil.org>

Cc: Christine Klein <CKlein@hampshireil.org>, Toby Koth <TKoth@hampshireil.org>, Aaron Kelly <akelly@hampshireil.org>, Mike Reid <mreid@hampshireil.org>, Erik Robinson <ERobinson@hampshireil.org>, Jay Hedges <JHedges@hampshireil.org>, Ryan Krajecki <RKrajecki@hampshireil.org>, Linda Vasquez <lvasquez@hampshireil.org>

Subject: RE: FOIA request 8-12 Email 1 of 2

Jeff,

I ask that the following three questions be recorded and answered as it relates to the printing business awarded to Alphagraphics of Crystal Lake.

1. Did the village put out a competitive bid solicitation for the printing business awarded to Alphagraphics from the year 2000 to 2005.
2. Was Jeffrey Magnussen affiliated with Alphagraphics in a capacity (employee) in which personal financial gain was a result of the printing business awarded to Alphagraphics from the years 2000 to 2005.

Answered on tape

Yes or No.

Cc: Christine Klein <CKlein@hampshireil.org>, Toby Koth <TKoth@hampshireil.org>, Aaron Kelly <akelly@hampshireil.org>, Mike Reid <mreid@hampshireil.org>, Erik Robinson <ERobinson@hampshireil.org>, Jay Hedges <JHedges@hampshireil.org>
Subject: FW: FOIA request 8-12 Email 1 of 2

Jeff,

Please explain to me how awarding Village printing contracts for the last 15 years to a Village president as an owner of a printing business or an employee of a printing business is not a conflict of interest.

1. Were these jobs all bid out
2. Is it not in the best interest of village residents to not have board members awarded village contracts for work, period.
3. How is it possible that for 15 years every printing job that the village needed done was won by yourself or a company affiliated with yourself?

I am unable to attend the village meeting tomorrow. I would like the these questions and the documentation brought up as part of the "open to resident comments" appropriated time and I would like an answer to be recorded for village residents to know.

I also formally request that you immediately step down as Village President so that we can move ahead in finding a more adequate leader.

This is email 1 of 2.

Thank You,

Jeff Maslinski

From: Linda Vasquez <lvasquez@hampshireil.org>
Sent: Tuesday, August 18, 2020 3:27 PM
To: Jeff Maslinski <jeff@psiclm.com>
Subject: FOIA request 8-12

Here is your request from 8-12.

Linda R. Vasquez
Hampshire Village Clerk, RMC, CMC
lvasquez@hampshireil.org
Direct: 847-683-2181 x 21

Thank You,

Jeff Maslinski
Professional Sales-CLM Inc.
Phone: 1-847-792-1696
Fax: 1-847-792-1695
Web: www.psiclm.com

From: Jeff Magnussen <jmagnussen@hampshireil.org>
Sent: Wednesday, August 19, 2020 4:12 PM
To: Jeff Maslinski <jeff@psiclm.com>
Cc: Christine Klein <CKlein@hampshireil.org>; Toby Koth <TKoth@hampshireil.org>; Aaron Kelly <akelly@hampshireil.org>; Mike Reid <mreid@hampshireil.org>; Erik Robinson <ERobinson@hampshireil.org>; Jay Hedges <JHedges@hampshireil.org>; Ryan Krajecki <RKrajecki@hampshireil.org>; Linda Vasquez <lvasquez@hampshireil.org>
Subject: RE: FOIA request 8-12 Email 1 of 2

Jeff,

As you know from your FOIA request I didn't conduct any business with the village while working at Harvest Graphics, a family owned company, from 2005 to 2013. I starting doing printing for the village in 2000 and continued until April of 2005. You fail to mention that in your email so it hasn't been 15 years. I am an employee at Alphagraphics, not an owner, and we have provided printing for the village since 2013. Alphagraphics is not awarded every printing job as you claim. We do not provide the vehicle graphics for PW or the police departments or printing and mailing of the water bills. Signs/banners are usually printed by other companies as well. As such I will not be resigning as Village President. There is an election in 8 months at which time the residents can decide if this is an issue for them. Have a good afternoon.

Sincerely,

Jeffrey R. Magnussen, President
Village of Hampshire

----- Original message -----

From: Jeff Maslinski <jeff@psiclm.com>
Date: 8/19/20 2:10 PM (GMT-06:00)
To: Jeff Magnussen <jmagnussen@hampshireil.org>