

Village of Hampshire
Village Board Meeting
Thursday September 17, 2020 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from September 3, 2020
6. Village Manager's Report
 - a. A Resolution approving release of certain closed session minutes and authorizing the Village Clerk to destroy the tape recordings of certain closed sessions.
 - b. A Motion to approve the modification to the 2020 Village Holiday Schedule adding Veteran's Day
 - c. A Resolution approving a license agreement with Coon Creek Country Days
 - d. Update on Blanket Insurance Policies Renewal – information only
 - e. Water Loss Report
 - f. Building Permit Report
 - g. A Motion authorizing the Village Manager to negotiate an agreement with SAFEbuilt, Inc. for building department services
7. Village Board Committee Reports
 - a. Business Development Commission
 - b. Finance
 - i. A motion to Approve the September 17, 2020 Accounts Payable
 - c. Public Relations
 - d. Planning/Zoning
 - e. Public Safety
 - f. Fields & Trails
 - g. Village Services
 - h. Public Works
8. New Business
9. Announcements
10. Executive Session
11. Any items to be reported and acted upon by the Village Board after returning to open session
12. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
September 3, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, September 3, 2020.

Trustee Krajecki made a motion to allow Aaron Kelly to join the meeting electronic:

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Krajecki, Klein, Reid Robinson, Koth
Nays: None
Absent: None

Present: Christine Klein, Michael Reid, Toby Koth, Erik Robinson, Ryan Krajecki.

Electronic: Aaron Kelly, Village Attorney Mark Schuster,

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Intern Josh Wray, Hampshire Police Chief Brian Thompson.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Klein moved to approve the minutes of August 20, 2020, with the change on page 3 that Public Works spent approximately \$487.00 instead of \$250.00.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Kelly, Klein, Krajecki, Robinson, Reid, and Koth
Nays: None
Absent: None

VILLAGE MANAGER REPORT:

Chamber of Commerce – Executive Director Jeanie Mayer presented to the Village Board an updated plan for the Mistletoe Market to be outside on State Street on November 7, 2020.

Village President Magnussen read the Proclamation: Constitution Week for the week of September 14-18.

Trustee Koth moved to re appoint Jeanie Mayer and Michelle Bunkowske for 3-year terms on the Downtown Beautification Subcommittee.

Seconded by Trustee Krajecki

Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Krajecki moved to reappoint David Pizzolato for a 3-year term on the Business Development Commission

Seconded by Trustee Reid
Motion denied by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Krajecki mentioned David does an exceptional job.

Trustee Klein moved to approve Raffle License for the Hampshire Sportsman & Conservation Club.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: None

Trustee Krajecki moved to approve Resolution 20-10: Updating the policy regarding public comments at meetings of the Village Board of Trustees.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

VILLAGE BOARD COMMITTEE REPORTS

a) **Business Development** – Trustee Krajecki thanked Ms. Jeanie Mayer for giving him the Chamber of Commerce Area Guide for a new resident. The BDC will be having a meeting September 9th at 6:30 p.m.

b) **Finance** –

a. **Accounts Payable** –

Trustee Koth moved to approve the Accounts Payable in the sum of \$346.60 for employees Cody Grindley, John Huff, Nicholas Orsolini, and Ryan Granias paid on or before September 9, 2020.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None

Absent: None

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$123,654.03 paid on or before September 9, 2020.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

- c) **Public Relations** – Trustee Reid reported that a5 asked many questions at the last PR committee meeting to get a feel for Hampshire’s identity. They will be doing the same with the BDC and other members of the community.
Census – everyone loved the new banners and the thermometer showing the self-reporting percentage. Thank you to Mr. Robinson for coming up with the idea. Hampshire’s numbers did go up 1.2%; we are now 73.7%.
Neighborhood Watch – citizens would like to start this up again, but the community needs to take this seriously and stick with it. The Village would work with them by having a zoom meeting and the Police Department will assist with the program to the extent they can.
- d) **Planning/Zoning** – No report
- e) **Public Safety** – Police Chief Thompson reported on the breaking into cars. The Police Department is trying to find a pattern, but it is not just happening in Hampshire. Everyone should lock their car doors.
- f) **Fields & Trails** – No report
- g) **Village Services** – No report
- h) **Public Works** – Trustee Koth reported that the Monthly Street report does not include everything they do.

Announcements

Village President Magnussen announced there will be a veteran’s memorial dedication at 10 a.m. on Monday, September 9 at Seyller Park. Trustee Kelly will be there to give a speech.

Trustee Krajecki thanked Ms. Bonnie Engel for the generous book.

ADJOURNMENT

Trustee Klein moved to adjourn to executive session to discuss Personnel Pursuant to Sec. 2 (c) 21 for purposes of Review Executive Minutes Act at 7:34 pm.

Seconded by Trustee Robinson
Motion carried by voice vote
Ayes: Kelly, Krajecki, Klein, Koth, Robinson, and Reid
Nays: None
Absent: None

The Village Board reconvened in open session at 7:40 PM

Trustee Reid moved to adjourn the Village Board meeting at 7:40 p.m.

Seconded by Trustee Koth

Motion carried by voice vote

Ayes: Kelly, Klein, Robinson, Krajecki, Koth, and Reid.

Nays: None

Absent: None

Linda Vasquez Village Clerk

No. 20-

**A RESOLUTION
APPROVING RELEASE OF CERTAIN CLOSED SESSION MINUTES
AND AUTHORIZING THE VILLAGE CLERK TO DESTROY THE TAPE
RECORDINGS OF CERTAIN CLOSED SESSIONS**

WHEREAS, the Open Meetings Act (the "Act") requires that the governing body of any local governmental entity review the minutes of its prior closed sessions not less often than semi-annually, 5 ILCS 120/2.06; and

WHEREAS, the Board of Trustees of the Village recently undertook such review of its prior closed session minutes to determine whether it is no longer necessary to protect the public interest or the privacy of an individual by keeping such minutes confidential, according to the Act; and

WHEREAS, the Board of Trustees has determined that it is no longer necessary to protect the public interest or the privacy of an individual by keeping certain of such minutes confidential pursuant to the Act, 5 ILCS 120/2.06(f); and

WHEREAS, the Act further provides that the Village Clerk shall make a tape recording (audio tape) as a verbatim record of any meeting of the Board of Trustees, including any closed session; and

WHEREAS, the Act further provides, and the Village has adopted as part of its Municipal Code, that unless the Board of Trustees has specifically made a determination that the verbatim recording of a closed session no longer requires confidential treatment, or otherwise has consented to disclosure, the verbatim recording of a meeting closed to the public shall at all times not be open for public inspection, or subject to discovery in any administrative or judicial proceeding, other than one brought to enforce the Illinois Open Meetings Act (as described in the Act); and

WHEREAS, the Act further provides, and the Village has adopted as part of its Municipal Code, that the Village Clerk shall preserve the tape recording of any such closed session of the Board of Trustees, in accordance with the following provisions:

a) The Clerk shall retain the verbatim record of any such closed session for not less than 18 months after the date of completion of the meeting recorded.

(b) Such verbatim record may then be destroyed, without notification to or the approval of a records commission or the State Archivist, under the Local Records Act or the State Records Act, but only after both of the following:

(i) the Board of Trustees has approved minutes of the closed meeting that meet the requirements set out for written minutes in Section 2.06(a) of the Illinois Open Meetings Act, which otherwise

requires that the minutes record the date, time and place of the meeting, the presence and absence of all members of the Board, a summary of any discussion on all matters proposed, deliberated, or decided, and a record of any votes taken; and

(ii) the Board of Trustees has also approved the destruction of the particular verbatim record.

WHEREAS, the Board of Trustees has determined that certain audio tape recordings of closed sessions may be destroyed at this time.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES, OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The minutes of the following closed sessions of the Board of Trustees shall be and are hereby released for public inspection, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06: See attached List of Closed Sessions (Exhibit A).

Section 2. The tape recordings of the following closed sessions of the Board of Trustees may be erased and/or destroyed by the Village Clerk:, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06: See attached List of Tapes of Closed Sessions (Exhibit B).

Section 3. This Resolution shall take full force and effect upon its passage and approval as provided by law.

ADOPTED THIS DAY OF, 2020 pursuant to roll call vote as follows:

AYES:

NAYS: _____

ABSTAIN: _____

ABSENT:

APPROVED THIS DAY OF 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

ATTACHMENT TO RESOLUTION NO.20 -

Exhibit A- Minutes may be released

August 22, 2019

September 28, 2019

October 3, 2019

October 26, 2019

October 29, 2019

Exhibit B- Tapes to be destroyed

December 20, 2018

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Jay Hedges

FROM: Lori Lyons, Finance Director

FOR: September 17, 2020 Village Board Meeting

RE: Update to Village Holiday Schedule

Background: Each year in the fall, the Village Board approves the holiday schedule for the following calendar year plus the New Year's Day holiday for the subsequent year. Currently, Village staff is provided with ten paid holidays each year. During labor negotiations with the Fraternal Order of Police, the Village provided for the inclusion of Veteran's Day as a holiday. Staff would like to amend the 2020 Holiday Schedule and include this as a paid holiday for all staff.

A copy of the proposed revised holiday schedule follows this agenda supplement.

Although not included at this time, it is possible that Public Act 101-0642 will apply to all municipalities and also provide for a holiday on the general election date in November 2020. The Illinois Municipal League filed a lawsuit against the State Board of Elections as both they and the bill sponsors failed to clarify the applicability of this Act to municipalities. More on this will follow, if applicable.

Recommendation: Staff recommends approving the updated holiday schedule which includes Veteran's Day as a Village Holiday.

HOLIDAY SCHEDULE 2020

The Village of Hampshire will observe the following holidays. On these days Village Hall and Public Works will be closed.

Friday before Easter	Friday, April 10
Memorial Day	Monday, May 25
Independence Day	Observed, Friday, July 3
Labor Day	Monday, September 7
Veteran's Day	Wednesday, November 11
Thanksgiving	Thursday, November 26
Friday after Thanksgiving	Friday, November 27
Christmas Eve Observed	Thursday, December 24
Christmas Day Observed	Friday, December 25
New Year's Eve Observed	Thursday, December 31
New Year's Day Observed	Friday, January 1

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: September 17, 2020
RE: Coon Creek Country Days License Agreement

Background

For the past few years, by agreement with the Village, the Coon Creek Country Days Festival has been held at the Village Hall site on Town Hall Road. The Coon Creek organization and the Village have had a written license agreement for use of this site. The agreement has expired.

Coon Creek has requested a renewal of the Agreement for a future period of three years (2021-2023), and requests approval of the renewal at this time for its planning purposes.

Action(s) Needed

- A. Consider the continued use of the future Village Hall site for holding the annual Coon Creek Country Days festival.
- B. Enact a resolution approving the (renewed) License Agreement for a 3-year period, 2021 – 2023.

LICENSE AGREEMENT

This LICENSE AGREEMENT is made as of the Effective Date herein provided by and between the Village of Hampshire, an Illinois Municipal Corporation, 234 South State Street, Hampshire, IL (the "Village") and Coon Creek Country Days, Inc. an Illinois not-for-profit entity with its registered place of business at 185 South State Street, Hampshire, IL 60140 ("Coon Creek"). The Village and Coon Creek may each be referred to herein as a "Party" and collectively, as the "Parties."

WITNESSETH:

WHEREAS, the Village is the owner of certain territory located on North State Street at or near an intersection with Town Hall Road in the Village, and legally described on Exhibit "A" attached hereto and incorporated herein by this reference (the "Property"); and

WHEREAS, Coon Creek annually runs a community festival known as "Coon Creek Country Days," a four-day festival held at or around the first weekend in August of each year (the "Festival"); and

WHEREAS, the Festival has been cancelled for 2020 due to the statewide COVID-19 pandemic; and

WHEREAS, the Festival organizers are planning for the Festival for 2021, and desire to utilize the Property as the location for conducting the Festival at that time; and

WHEREAS, the Property is currently vacant and it is anticipated that it will remain vacant and would be available for purposes of conducting the Festival in 2021; and

WHEREAS, the Village desires that the Festival be held in 2021, and in subsequent years, and is willing to grant permission to Coon Creek, its agents, servants contractors, and invitees of Coon Creek to use and occupy the public land described herein during the times and for such purposes as are set forth herein; and

WHEREAS, the Village would grant a license to Coon Creek for such purpose; and

WHEREAS, the Village desires a full, complete and absolute indemnity against any and all loss or damage which the Village, its officers, employees and attorneys might incur by reason of the use and occupation of the Property as herein contemplated and further desires that certain insurance be procured and maintained during the term of this License Agreement.

NOW, THEREFORE, in consideration of the promises herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is hereby agreed and understood between the Parties as follows:

1. Subject to the terms of this License Agreement, the Village hereby grants to Coon Creek, for the benefit of Coon Creek and its agents, servants, contractors, and invitees, a license to enter upon, use and occupy the Property for the purpose of conducting the Coon Creek Country Days annual festival, including time for set up and take down, for an 8-day period in 2021, 2022 and 2023, as follows:

a) August 1, 2021 through August 8, 2021.

- b) July 31, 2022 through August 7, 2022.
- c) July 30, 2023 through August 6, 2023.

2. The license and authority herein granted include a right of access for all necessary machinery, equipment and materials required for the Festival, and also, shall include the right of parking of motor vehicles for agents, servants, contractors, and invitees to the Festival.

3. Use of the Property shall be substantially in accordance with the diagram of the Festival layout as shown on Exhibit "C," attached hereto and incorporated herein by this reference.

4. Use of the Property shall be subject to the easement rights, and any other rights afforded to Grantor in the Special Warranty Deed from Hampshire East, LLC to the Village, as described on Exhibit "B" attached hereto and incorporated herein by this reference.

5. At the conclusion of each annual period described herein for conducting the festival, and at the conclusion of the term of this License Agreement, Coon Creek and its agents, servants, and contractors shall remove any and all machinery, equipment and materials utilized by it for the Festival, and restore the Property to its condition prior to the Festival.

6. The Village shall have the right upon breach of any provision, term or condition by Coon Creek or any of its agents, servants, or contractors, to immediately revoke this License upon written notice to Coon Creek.

7. The rights afforded to Coon Creek under this License Agreement are personal and shall not be assignable, either in whole or in part, but include and contemplate the use of the Property only by the agents, servants, and contractors engaged by Coon Creek for purposes of conducting the Festival, and invitees of Coon Creek for the Festival.

8. Coon Creek does not have and shall not claim at any time any estate or interest of whatsoever kind or nature in the Property by virtue of this License Agreement.

9. Prior to entry onto the Property, Coon Creek shall provide the Village with copies of the certificate(s) of insurance required by Paragraph 11 of this Agreement.

10. Coon Creek and its agents, servants and contractors, to the full extent permitted by law, and to the extent the Village is not protected by the insurance provided under Paragraph 10 hereof, shall pay for any and all loss and damage to property and injury to and death of all persons whatsoever, including but not limited to reasonable attorneys' fees, arising wholly or in part, from or in connection with the use of the Property as herein contemplated, and Coon Creek and its agents, servants, and contractors shall defend, indemnify and hold the Village and the Protected Parties harmless against all claims and liabilities of whatsoever kind or nature arising in whole or in part from or in connection with the use of the Property as herein contemplated and from any and all such losses, damage, injury or death, and against any and all consequent costs and expenses, including but not limited to reasonable attorneys' fees, except to the extent the same is caused by the intentional acts or the negligence of the Village or any of the Protected Parties.

For purposes of this License Agreement, the term "Protected Parties," as used herein, shall be deemed to refer to and include the officers, employees, and attorneys of the Village.

11. Not in limitation of the provisions of Paragraph 10 of this Agreement, it is agreed and understood that at its sole cost and expense, Coon Creek, for itself and its agents, servants, and contractors shall furnish evidence to the Village in a form satisfactory to the Village that Coon Creek and its agents, servants and contractors are insured with a carrier or carriers satisfactory to the Village for the following coverages:

(a) Broad Form Comprehensive General Liability in an amount of not less than \$2,000,000.00 combined single limit, including the following coverages:

- (i) premises/operation;
- (ii) independent contractors;
- (iii) contractual liability;
- (iv) personal injury ABC including deletion of employee exclusions; and
- (v) deletion of XCU exclusion;

(b) Automobile liability for owned, non-owned and hired vehicles in an amount of not less than \$500,000.00 combined single limit; and

(c) Workmen's Compensation Insurance Policy limits according to Illinois law.

Such evidence shall also show that the Village and its Protected Parties have been named as additional insureds under such insurance policies identified as "(a)," "(b)" and "(c)" above. Coon Creek for itself and for its agents, servants and contractors shall keep in force such policy or policies as shall be sufficient to cover any claims made as a result of its use or occupancy of the Property.

12. Coon Creek agrees that the use and occupation of the Property shall be in compliance with all applicable laws, statutes, ordinances, rules and regulations, including, without limitation, those of the Village; the County of Kane; the State of Illinois; the United States of America, and any agency of any of the foregoing, and that Coon Creek will protect, save and keep the Village and the Protected Parties forever harmless and indemnified against and from any penalty and damage or charges imposed for any violation by Coon Creek and its Contractors of any such laws, statutes, ordinances, rules and regulations, Coon Creek shall be responsible for obtaining all permits and approvals required for the Permitted Uses.

13. Coon Creek shall keep the Property free and clear of mechanics' or materialmen's liens for labor and/or materials furnished in connection with its use pursuant to this License Agreement, or otherwise. Coon Creek shall pay and discharge or bond over all mechanics or materialmen's liens that may be filed against the Property as a result of the performance of any work and the furnishing of any materials related to this use or occupancy of the Property.

14. All notices required under the terms of this License Agreement shall be in writing and sent to the Parties hereto at the addresses respectively listed below either by facsimile or by overnight courier service. Notices sent by facsimile shall be deemed received on the day sent, if sent before 4:00 p.m. on a business day, or on the next business day, if sent later or on a non-business day, while notices sent by overnight courier shall be deemed received on the next business day.

To the Village:	Village of Hampshire 234 South State Street PO Box 457 Hampshire, IL 60140
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Attn: Village President

To Coon Creek: Coon Creek Country Days, Inc.
c/o Mr. Carl Palmisano
316 Century Drive
Hampshire, IL 60140

Copy to: Coon Creek Country Days, Inc.
c/o Matt Krueger
185 South State Street
Hampshire, IL 60140

Either Party may at any time in accordance with the requirements of this paragraph give notice to the other of such other or additional person, or location, to whom or at which notice shall be given.

15. Unless terminated earlier pursuant to Paragraph 6 of this Agreement, the right of Coon Creek to use and occupy the Property for the purposes set forth in this License Agreement shall terminate on Sunday, August 6, 2023 at 11:59 p.m.

16. The duties and obligations imposed upon Coon Creek by Paragraphs 10, 11, 12, and 13 shall continue and survive termination of Coon Creek's right to use and occupy the Property under this Agreement.

17. The laws of the State of Illinois shall govern the interpretation, validity, performance and enforcement of this Agreement.

18. Venue of any cause of action arising from or in connection with this License Agreement shall exclusively be in Kane County, Illinois.

19. The person(s) executing this License Agreement warrant and covenant that each has been duly authorized to execute and deliver same on behalf of the entity for which he/she has signed below.

20. This License Agreement shall not be amended, modified or altered except by a written instrument duly executed by each of the Parties.

IN WITNESS WHEREOF, the undersigned have executed this License Agreement at Hampshire, Kane County, Illinois as of the Effective Date.

COON CREEK COUNTRY DAYS, INC.

By: _____

Date Signed by Coon Creek / the Effective Date: _____, 2020.

VILLAGE OF HAMPSHIRE

By: _____
Its: President

EXHIBIT A

The Property

THAT PART OF SECTION 21, TOWNSHIP 42 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

Commencing at the Northeast corner of the Southeast Quarter of said Section 21 per Monument Record 1557006; thence North 89 degrees 50 minutes 03 seconds West, 40.00 feet along the North line of said Southeast Quarter to the West line of state street as dedicated per document 2006K094681 (the following 2 courses are along said West line); thence North 00 degrees 18 minutes 32 seconds East, 0.05; thence North 00 degrees 10 minutes 02 seconds East, 69.21 feet, to the point of beginning;

Thence South 27 degrees 58 minutes 54 seconds West, 512.89 feet; thence South 74 degrees 54 minutes 52 seconds West, 452.57 feet; thence North 80 degrees 42 minutes 02 seconds West, 431.12 feet; thence North 00 degrees 10 minutes 02 seconds East, 617.90 feet; thence South 89 degrees 55 minutes 34 seconds East, 716.64 feet; thence easterly, tangent to the last described course, 136.36 feet along a curve to the left, having a radius of 340.00 feet, the chord of said curve bearing North 78 degrees 35 minutes 03 seconds East; thence North 67 degrees 05 minutes 40 seconds East, 55.08 feet, tangent to the last described course; thence easterly, tangent to the last described course, 104.28 feet along a curve to the right, having a radius of 260.00 feet, the chord of said curve bearing North 78 degrees 35 minutes 03 seconds East; thence South 89 degrees 55 minutes 34 seconds East, 75.13 feet, tangent to the last described course; thence South 44 degrees 52 minutes 46 seconds East, 35.33 feet to aforementioned West line of state street; thence South 00 degrees 10 minutes 02 seconds West, 159.55 feet, along said West line, to the point of beginning.

PIN 01-21-426-028; 01-21-200-050 (affects land in addition to the territory described above)

Common Address: Vacant land, North State Street, Hampshire, IL

EXHIBIT B

SPECIAL WARRANTY DEED

(With Reservation of Easement and Restrictions on Use by Grantee)
(Document Recorded as 2009 K 078203)

The Special Warranty Deed includes the following reservation of rights to the Grantor (refer to the recorded document for full information related to this conveyance):

... Grantor hereby reserves an easement (the "Easement") over the Easement Area for the benefit of Grantor, its designated contractors, its designated builders and the designated contractors of its designated builders (Grantor's designated contractors, designated builders and the designated contractors of Grantor's designated builders are herein collectively called the "Easement Beneficiaries") for the purpose of enabling the Easement Beneficiaries to enter onto the Easement Area with all necessary personnel and equipment and to remove topsoil from the topsoil stockpile located on the Easement Area for re-spread on other Parcels within Grantor's Prairie Ridge Development ("Prairie Ridge") within the Village of Hampshire. The Easement hereby reserved is subject to the following terms, provisions and conditions:

A. Grantor and its successors shall have the exclusive right, from time to time, to give Grantee written notice (at its address as specified above) identifying and designating those contractors and builders which shall have the right, as Easement Beneficiaries, to enter onto the Easement Area and to remove topsoil from the stockpile for re-spread within Prairie Ridge.

B. Easement Beneficiaries privileges are personal to the entities designated by Grantor and shall not be assigned by the Easement Beneficiaries.

C. No Easement Beneficiary shall have any estate or interest of whatsoever kind or nature in the Described Property by virtue of being so designated by Grantor. Grantor and each Easement Beneficiary shall keep the Described Property free and clear of mechanics liens.

D. All Easement Beneficiaries, to the full extent permitted by law, and to the extent Grantee is not protected by the insurance provided under Paragraph F below, shall pay for any and all loss and damage to property and injury to and death of all persons whatsoever, including but not limited to reasonable attorneys' fees, arising wholly or in part, from or in connection with the use of the Described Property as herein contemplated, and Easement Beneficiaries and their contractors shall defend, indemnify and hold Grantee harmless against all claims and liabilities of whatsoever kind or nature arising in whole or in part from or in connection with the entry onto and removal of topsoil from the Easement Area from any and all such losses, damage, injury or death, and against any and all consequent costs and expenses, including but not limited to reasonable attorneys' fees, except to the extent the same is caused by the intentional acts or the negligence of Grantee.

E. Easement Beneficiaries shall comply with all applicable laws, statutes, ordinances, rules and regulations, applicable to the removal of stockpiled topsoil from the Easement Area, including without limitation, those of Grantee; the County of Kane; the State of Illinois; and federal agencies.

F. Not in limitation of the provisions of Paragraph D, each Easement Beneficiary, at its sole cost and expense, prior to entering onto the Easement Area, shall provide Grantee with certificates or other evidence that such Easement Beneficiary has the following insurance coverages then in effect, and showing the Village of Hampshire as an additional insured:

- (i) Broad Form Comprehensive General Liability in an amount of not less than \$2,000,000.00 combined single limit, including the following coverages: premises/operation; independent

contractors; contractual liability; personal injury ABC including deletion of employee exclusions; and deletion of XCU exclusion;

(ii) Automobile liability for owned, non-owned and hired vehicles in an amount of not less than \$500,000.00 combined single limit; and

(iii) Workmen's Compensation Insurance Policy limits according to Illinois law.

G. There shall be reserved for the use of Grantee 6,000 cubic yards of topsoil in said stockpiled topsoil which is estimated to be sufficient to enable Grantee to spread not less than six (6") inches of topsoil over the Described Property.

H. The Easement hereby reserved over the Easement Area shall run with the land but shall terminate upon the first the first to occur of the following:

(a) the removal of all topsoil from the stockpile (except for the amount reserved for the Described Property in Section G above); or

(b) when dwelling units have been constructed on all lots within Neighborhoods O, R and Q in Prairie Ridge.

I. Grantor shall be responsible to hydro-seed the Described Property, and shall mow the same in accordance with Hampshire Municipal Code, Section 2-12-1 et seq., in 2009. The Village shall assume responsibility for such mowing in calendar year 2010. If, prior to termination of the Easement hereby reserved, Grantee completes construction of a Municipal Center Building on the Described Property, then for the remaining term of the Easement, Grantor shall be responsible for:

(a) keeping the Easement Area in a clean and orderly condition;

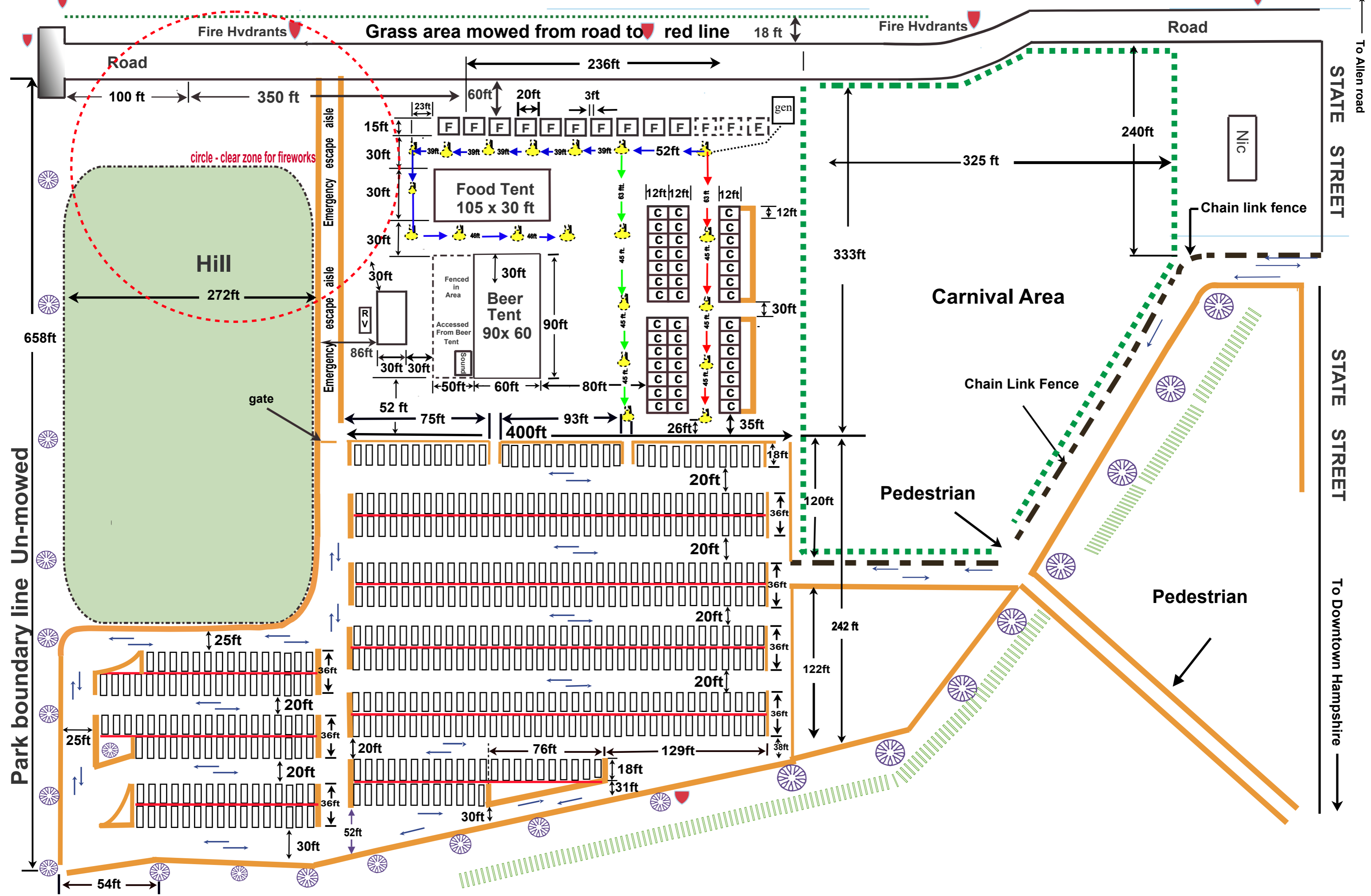
(b) erecting a chain link fence around the stockpile; and

(c) keeping the Easement Area seeded to control erosion of the stockpile.

J. At the end of the Easement Term, provided that Grantee has removed the topsoil reserved for it pursuant to Section G above, Grantor shall reseed the Easement Area and remove the fence. Except for such re-seeding and removal of the fence, neither Grantor nor any Easement Beneficiary shall have any obligation to restore the surface of the Easement Area or remove any remaining stockpiled topsoil when the Easement hereby reserved terminates as provided in Section H above.

EXHIBIT "C"

Diagram of Festival Layout



No. 20 - ____

**A RESOLUTION
APPROVING A LICENSE AGREEMENT FOR USE OF CERTAIN
PUBLIC PROPERTY BY COON CREEK COUNTRY DAYS, INC.**

WHEREAS, the Village is the owner of certain territory located on North State Street at or near an intersection with future right-of-way designated as Town Hall Road in the Village (the "Property"); and

WHEREAS, Coon Creek Country Days, Inc. annually runs a community festival known as "Coon Creek Country Days," a four-day festival held at or around the first weekend in August of each year (the "Festival"); and

WHEREAS, the Festival has been conducted at the Property in the Village in past few years; and

WHEREAS, the Festival has been cancelled for 2020 due to the statewide COVID-19 pandemic; and

WHEREAS, the Festival organizers desire to conduct the 2021 Festival on the Property, and to utilize the premises for the festival for 2021 and for at least the two years next following 2021; and

WHEREAS, the Property is currently vacant and it is anticipated that it will remain vacant and would be available for purposes of conducting the Festival in the period 2021 – 2023; and

WHEREAS, the Corporate Authorities desire that the Festival be held in 2021, 2022, and 2023, and are willing to grant permission to Coon Creek, its agents, servants contractors, and invitees of Coon Creek to use and occupy the public land described herein during the time and for such purposes as are set forth herein; and

WHEREAS, the parties have prepared a written agreement for a license to Coon Creek to hold its annual Festival on certain land owned by the Village in 2021, 2022, and 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

1. The proposed License Agreement by and between the Village of Hampshire and Coon Creek Country Days, Inc. for use of certain land owned by the Village for purposes of conducting the annual Coon Creek Country Days Festival in 2021, 2022, and 2023, in words and figures as set forth on the attached Exhibit "A," shall be and is hereby approved.

2. The Village President shall be and is authorized to execute said License Agreement on behalf of the Village, after receipt by the Village Clerk of an original of said License Agreement duly executed by Coon Creek Country Days, Inc.

3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this _____ day of September, 2020.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this _____ day of September, 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Jay Hedges

FROM: Lori Lyons, Finance Director

FOR: September 17, 2020 Village Board Meeting

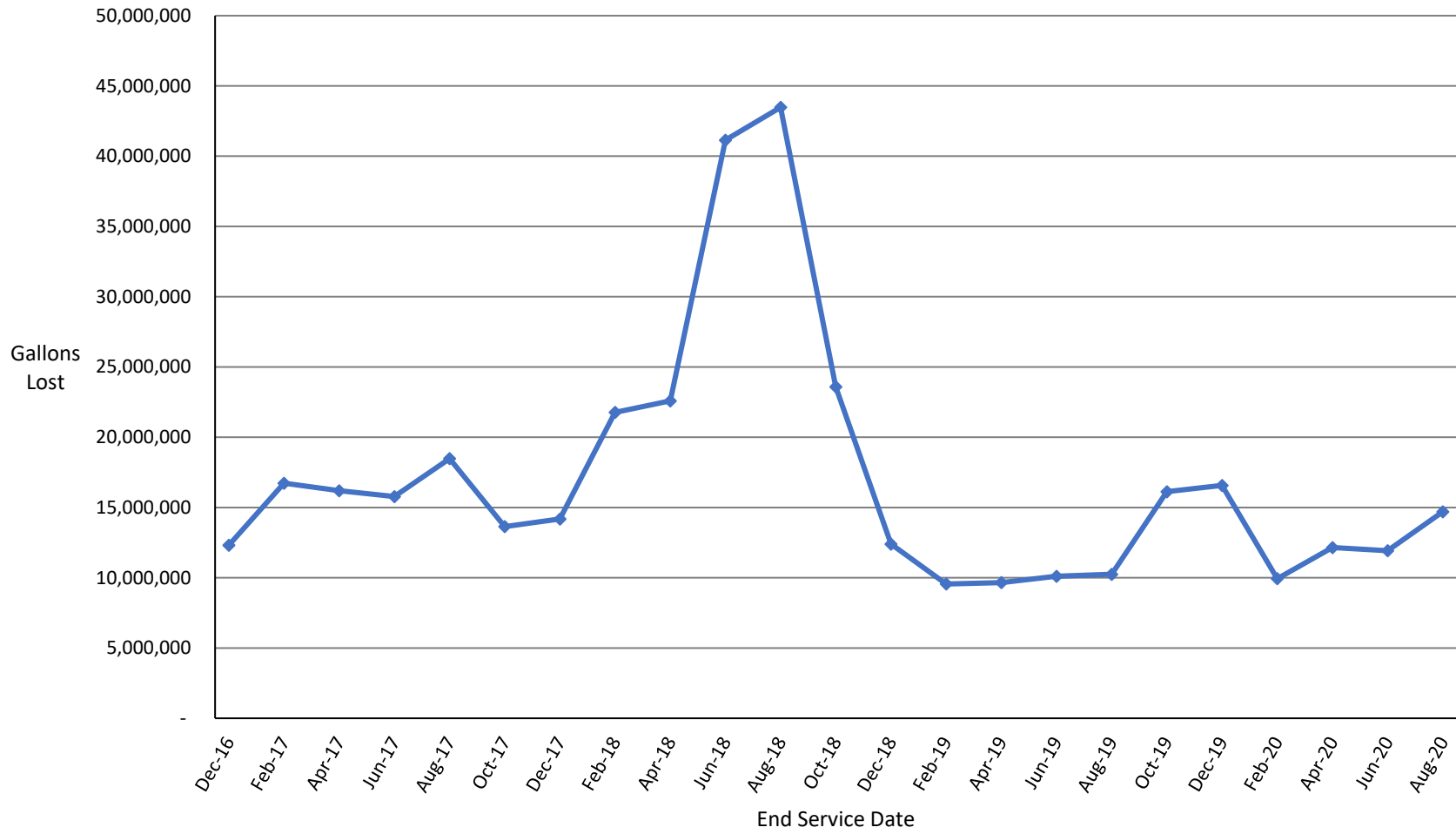
RE: Insurance Coverage Renewal Discussion

Background: The Village currently obtains insurance coverage through producer Arthur J. Gallagher Risk Management Services (AJG) after having been with Illinois Municipal League Risk Management Association (IMLRMA) for years. Nationally AJG provides services to over 5,000 governmental entities encompassing over 500,000 employees and \$30,000,000,000 in property values. They are a national broker with access to over 150 insurance companies and wholesalers, and 2021 (calendar year renewal for most coverages) would mark the seventh year with AJG.

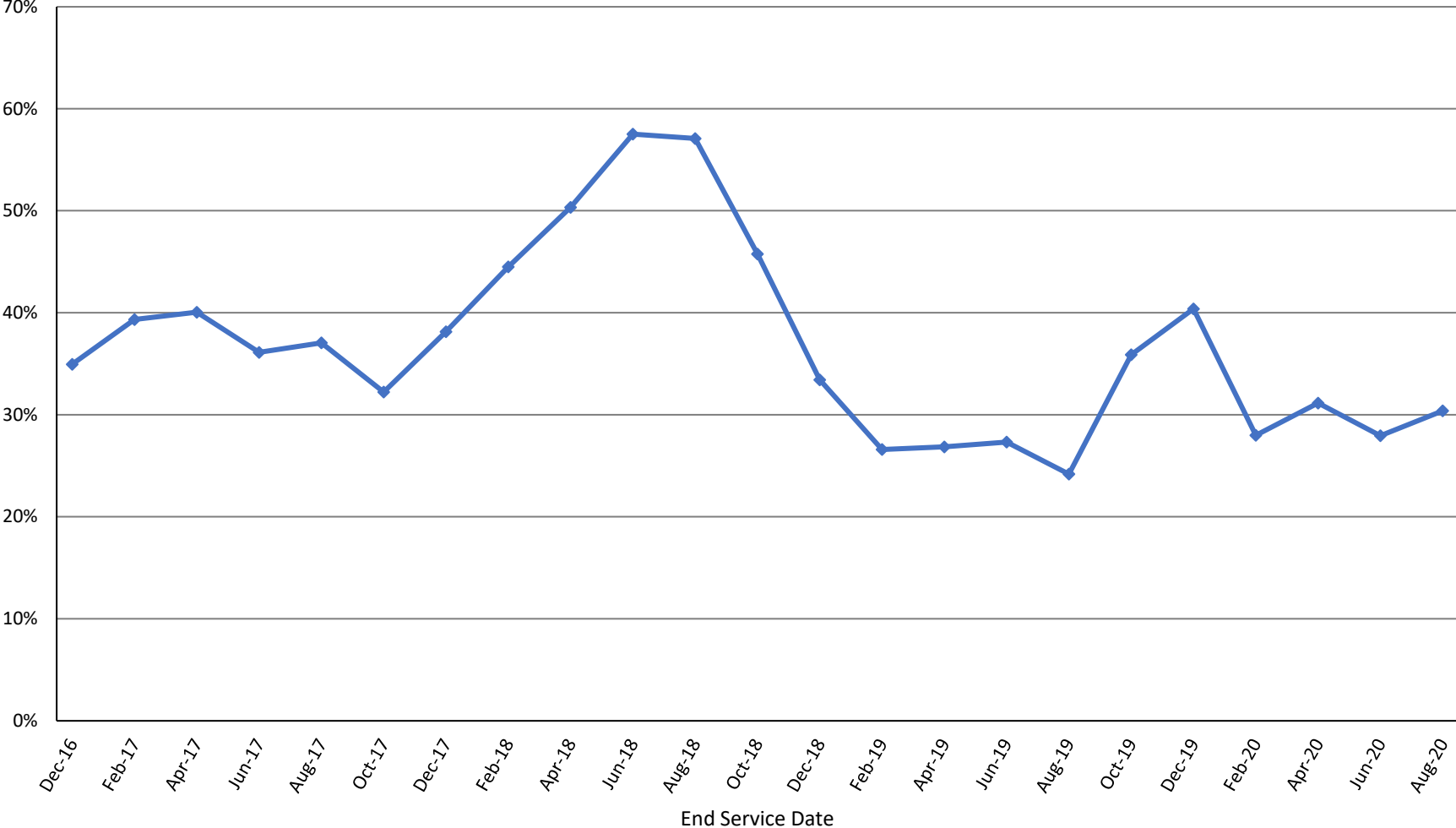
Analysis: Typically AJG will remarket our insurance approximately every three to five years; Hampshire's policies were last remarketed in 2018 for the 2019 police year. There are a limited number of insurance carriers that cover municipalities and if they see submissions over consecutive years without getting a binding order or binding the insurance one year only to lose it the next can lead the carriers to eventually stop providing quotes because they are looking for stability and continuity.

Recommendation: Staff recommends only going to market for these lines of insurance every three years and proceeding with plans to renew with our current carriers (this includes all business coverage line: Package, auto, umbrella, crime, boiler & machinery, & workers compensation).

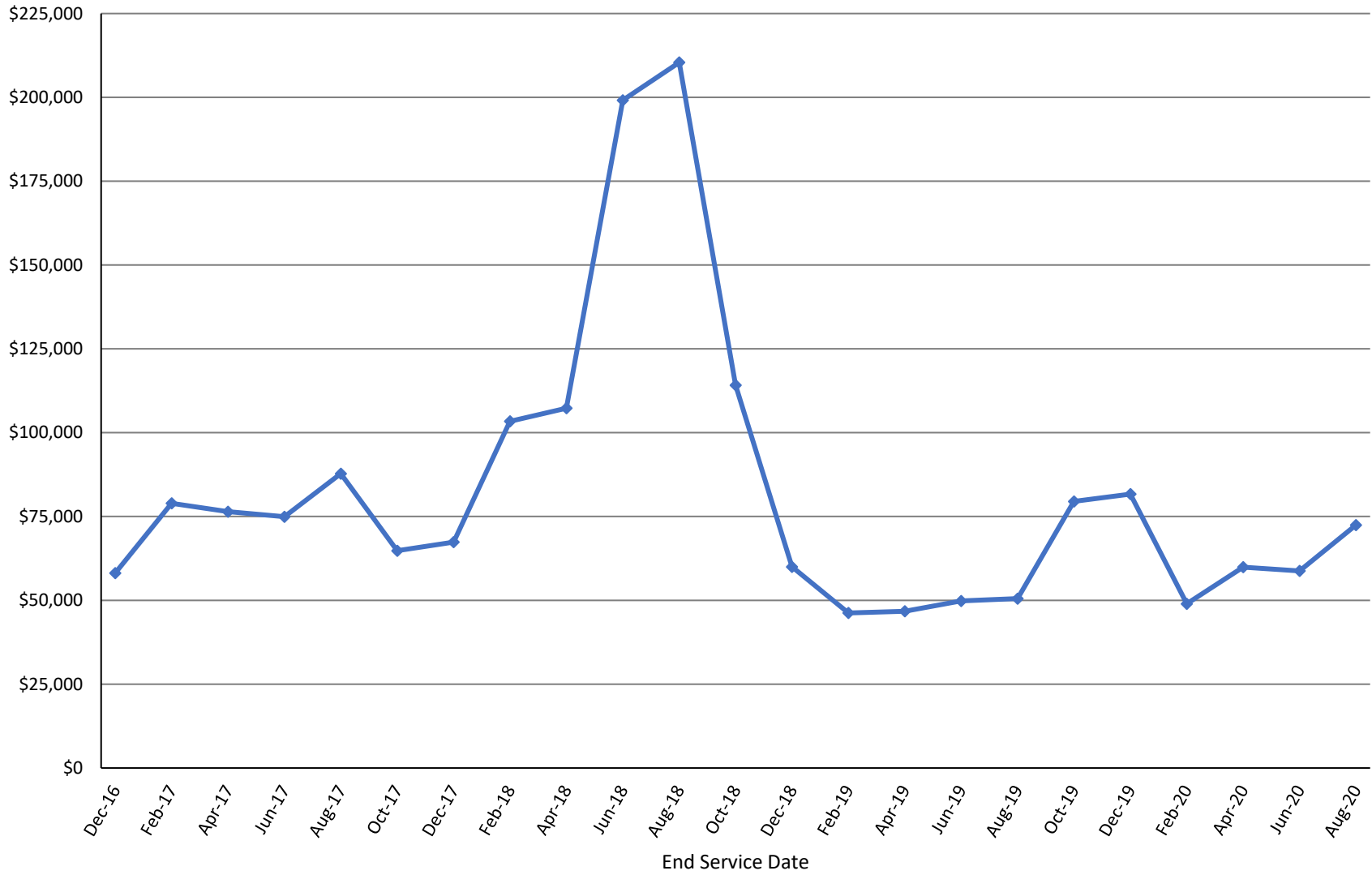
Water Loss Per Billing Period



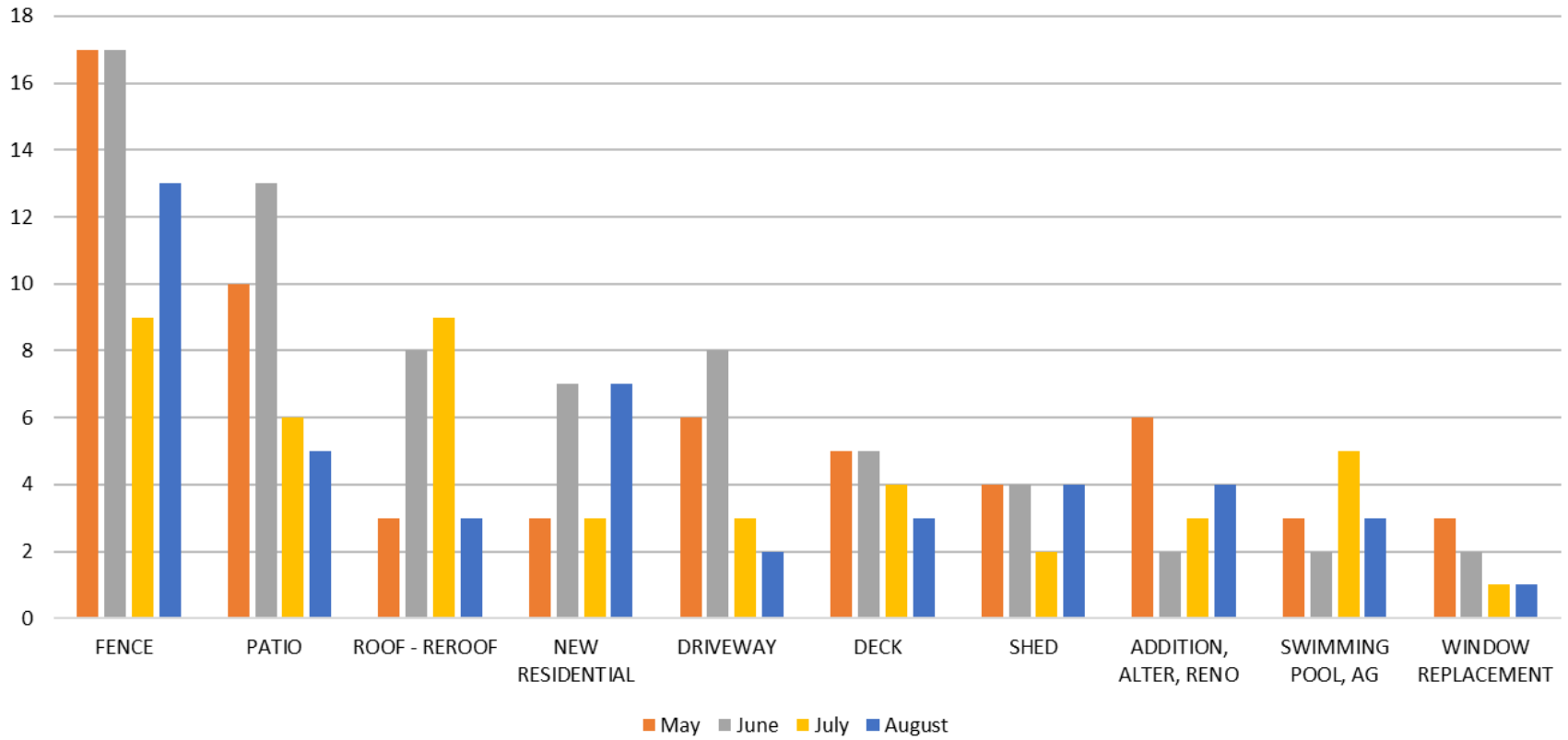
% Water Loss Per Billing Period



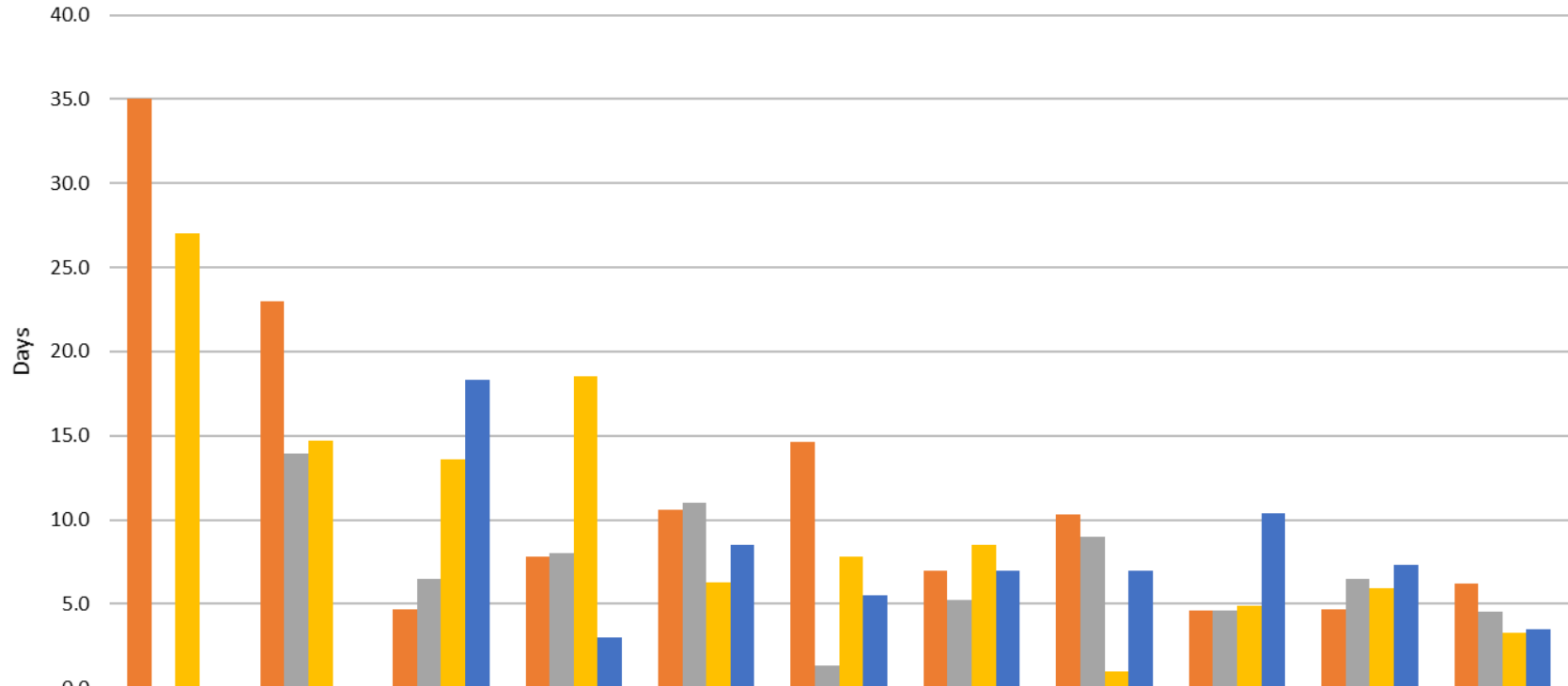
Water Billing Revenue Loss Per Billing Period



Number of Permits Applied For by Type



Average Review Time by Permit Type



	Solar	New Residential	Swimming Pool, AG	Shed	Additions, Alter, Reno	Deck	Patio	Window Replacement	Fence	Roof/Reroof	Driveway
■ May	35.0	23.0	4.7	7.8	10.6	14.6	7.0	10.3	4.6	4.7	6.2
■ June		13.9	6.5	8.0	11.0	1.3	5.2	9.0	4.6	6.5	4.5
■ July	27.0	14.7	13.6	18.5	6.3	7.8	8.5	1.0	4.9	5.9	3.3
■ August			18.3	3	8.5	5.5	7	7	10.4	7.3	3.5

Building Permit Summary Data

	FY to Date	May	June	July	August	September	October
Total Permits Applied For	259	72	77	52	58		
Been Issued	241	69	76	51	45		
Percent of Total	93.1%	95.8%	98.7%	98.1%	77.6%		
Average Review Time (in days)	7.0	10.6	6.9	8.5	9.0		
Total Value of Projects	\$15,163,720	\$9,217,691	\$1,918,875	\$1,621,625	\$2,405,529		
	November	December	January	February	March	April	
Total Permits Applied For							
Been Issued							
Percent of Total							
Average Review Time (in days)							
Total Value of Projects							

Building Permit Data - August 2020

Type of Permit	Applied	Been Issued	Ave. Review Time	Total Value
ACCESSORY STRUCTURE	2	1		\$75,000.00
ADDITION, ALTER, RENO	4	4	7	\$320,900.00
DECK	3	2	5.5	\$60,000.00
DRIVEWAY	2	2	3.5	\$27,800.00
ELECTRICAL	2	2		\$31,060.00
FENCE	13	13	10.4	\$56,069.00
GROUND SIGN	1	1		\$2,260.00
MISC.	1	0		\$700.00
NEW RESIDENTIAL	7	0		\$1,558,000.00
PATIO	5	4	7	\$39,180.00
PLUMBING	1	1		\$700.00
ROOF/REROOF	3	3	7.3	\$31,260.00
SWIMMING POOL, AG	3	3	18.3	\$10,475.00
SHED	4	3	3	\$10,300.00
SIDEWALK	1	1		\$2,500.00
SIDING	2	2	3.5	\$6,000.00
SOLAR	1	0		\$18,525.00
WALL SIGN	1	1		\$150,000.00
WATER HEATER	1	1		\$1,000.00
WINDOW REPLACEMENT	1	1	7	\$3,800.00
Totals	58	45		\$2,405,529.00



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Magnussen; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Regular Village Board Meeting on September 17, 2020
RE: Building Department Services

Background: Staff has been evaluating how effective outside services have been over recent months. An area of concern has been timeliness and communication between residents, Village staff, and outside building services. Having implemented procedures to streamline processes, we continue to struggle to meet resident and developer expectations. A search of alternatives led us to SAFEbuilt – a company that provides comprehensive building department services. Staff conducted several meetings with representatives from SAFEbuilt to understand the costs and benefits in transitioning from B&F to SAFEbuilt.

Analysis:

Permit Reviews & Inspections:

- SAFEbuilt provided examples of same-day or next-day turnaround for simple permits.
- Minimum expectations for first review of major projects are between 5-20 business days depending on the scope of the project.
- Next-day inspections are available if the request is made by 4pm.
- High-quality service and set expectations will be maintained through SAFEbuilt's ability to be scalable in terms of staffing.

Technology & Usability:

- SAFEbuilt owns an all-encompassing software provided at no extra cost where permits are submitted and tracked through processes customized by the Village.
- No data migration will be needed, so the software can start being used for new permits as soon as the custom application process is ready.
- SAFEbuilt's software also integrates with modern ERP systems the Village may move to in the future.
- Applicants and Village staff alike will be able to see the progress of a permit through the process via a dashboard they access with a log-in.
- Repeat applicants can continue to use the same profile to apply for permits and can track multiple, unrelated permits all from one dashboard.
- Permit processing, plan reviews, consulting services, and even inspections can be done remotely, which streamlines the process and relieves Village staff of much clerical work.

Expertise & Staffing:

- SAFEbuilt's staff are equally as capable as competitors if not more so because of SAFEbuilt's larger workforce both in Illinois and nationwide.
- SAFEbuilt currently serves as the building department for about 50 communities in Illinois, including Glenview, Morton Grove, Barrington, and Schaumburg.
- SAFEbuilt has shown an ability to be scalable to meet the Village's demand for services as it changes seasonally and increases overtime.
- SAFEbuilt also offers planning and zoning services at hourly rates.

Costs:

- With SAFEbuilt, the Village retains 20% of fees for all permits and inspections, compared to the Village's current situation where 20% of fees are retained for simple permits and a complex calculation is required to estimate fees for larger projects.
- Fee schedule for all services is very transparent and predictable.
- Switching to SAFEbuilt should not be a significant net gain or loss in fee revenue overtime.

Legal Opinion: Village Attorney Mark Schuster has indicated that building department services are not under bidding requirements set by state statute like public projects (65 ILCS 5/Art. 8 Div. 9) and other professional services (50 ILCS 510) can be.

Recommendation: Staff recommends the Village Board authorize the Village Manager to negotiate terms to contract its building department services to SAFEbuilt. Because of improvements in technology, staffing scalability, and transparency, SAFEbuilt will provide excellent service to both the Village and permit applicants for a competitive cost.

An aerial photograph of a residential neighborhood with numerous houses, trees, and streets. A large yellow rectangular box is overlaid on the top left portion of the image, containing white text.

**Your
Community.
Your
Partner.**

TRANSFORMING COMMUNITY DEVELOPMENT

With cost effective building, infrastructure
and maintenance solutions

SAFE[✓]**built**®

OUR STORY

Commitment to the development and longevity of local communities.

Established in 1992, SAFEbuilt was built on the principle of serving the communities we live, work, and play in by enabling building departments to improve service quality, save money and improve community satisfaction.

Today we provide comprehensive community transformation services to over 1,000 municipalities nationally, supporting the enforcement of safe building, infrastructure and maintenance standards. Helping communities rethink staffing, redefine service delivery, and realize savings.



SERVICES DESIGNED FOR YOU

Whether your community is facing unpredictable growth, a shortage of certified staff, fluctuating workload, or a large and unique project, SAFEbuilt designs service solutions around your organizational and financial needs.



OUR VALUES: INTEGRITY ■ IMPROVEMENT ■ SERVICE ■ TEAMWORK ■ RESPECT

CORE SERVICES

Solutions that make an impact on your community



FULL SERVICE BUILDING DEPARTMENT MANAGEMENT

- Building Officials
- Plan Review
- Inspection Services
- Permit Technicians

BUILDING INSPECTIONS

- Accessibility
- Construction Engineering
- Commercial
- Residential
- Fire
- Health
- HUD
- MEP
- New Construction
- Post-Disaster
- Roof
- Structural
- Site/Civil

PLAN REVIEW

- Commercial
- Residential
- Education Facilities
- Electronic Plan Review
- Fire
- MEP
- Post-Disaster
- Site/Civil
- Seismic
- Structural

CODE COMPLIANCE

- Land Use Inspections
- Property Maintenance Inspections
- Rental Housing Inspections
- Special Magistrate Services

PLANNING SERVICES

- Comprehensive Planning
- Land Development Codes
- Municipal Planning
- Planning & Zoning
- Transportation Planning
- Urban Design
- Community Engagement

SPECIALIZED SERVICES

- Civil Engineering
- Electrical Engineering
- Fire Services
- Surveying and Mapping
- Landscape Architecture
- Environmental
- Program and Construction Management
- Geographic Information System (GIS)

BENEFITS

 Reduced Development Timelines

 Guaranteed Turnarounds

 Lower Costs & Stabilize Budgets

 Eliminate Staffing Risks

 Manage Demand Fluctuations

 Boost Efficiencies

 Improved Customer Service

 Expedited Services

FAQ:

Our workload fluctuates, will we have to pay for staff we don't need?

We cater each contract to your individual community needs, so you only pay for the services you need; full service, supplemental, or on-call contracts.

What does a typical contract look like?

Contracts can be acquired through informal proposals, piggyback contracts or through a Request for Proposal (RFP). Typical contract terms are for 3 years, with options to renew for additional one-year terms.

What is a typical implementation period?

Depending on the scope of work, we can begin work 24 hours after a signed contract. However, we work with you to develop a program that best fits your needs.

Can SAFEbuilt operate on our existing technology platform?

Yes, our staff have experience working on all community development platforms as well as our proprietary solution, CommunityCore.

What are your staffing credentials?


All our staff maintain compliance with all ICC, State, and local certifications specific to their trade.

What equipment do you provide the staff?

All equipment provided can be customized to your needs, but as a standard, we provide staff with uniforms, vehicles, and all the necessary equipment (cell phone, computer, software) to perform their job.

How will SAFEbuilt staff be represented in the community?

SAFEbuilt is a proud corporate partner in all the communities we support. Whether in an office or out in the field, staff are required to behave professionally at all times and wear appropriately logoed apparel.



"Thank you for your consistently high standards and your kind assistance to our citizens and business community. With associates like you, we are demonstrating that a tag line, 'be the exception', is not just words. It is what we do day in and day out. "

*- Community Relations,
City of Johns Creek, GA*



**How can we
support your
current goals?**

**CONTACT US
TODAY!**

SAFEbuilt.com
866.944.7111
info@SAFEbuilt.com

SAFEbuilt[✓]®

PERCENTAGE OF FEE MODEL

HOW IT WORKS

SAFEbuilt collects a percentage of the fee it costs to perform the service, with the remaining percentage collected by the municipality. As an example, we would collect 95% of a fee charged for the service performed, while the Village collects the other 5% of the fee.

**Note that these percentages will vary from contract to contract and will be dependent on the service.*

BENEFITS

By allowing SAFEbuilt to perform services outside of the constraints of a traditional flat rate model, your municipality can see numerous benefits including risk mitigation, flexibility in services, and mutually invested interests.

✓ Risk Mitigation

Building Departments naturally fluctuate in from high-to-low periods of activity. By using a Percentage of Fee model, SAFEbuilt takes on the risk of managing these fluctuations that would normally fall to the municipality. The municipality becomes insulated from the consequences of these fluctuations, whether they be economic or situational, such as a sudden increase or decrease in building activity.

✓ Shared Benefits of Efficiency

SAFEbuilt and the municipality see improvements to service speed and efficiency. In this fee model, SAFEbuilt is incentivized to increase service speed while the municipality experiences a reduction in backlogs on permits and other services.

✓ Flexibility

SAFEbuilt doesn't just provide staffing. We act as an extension of the community while pooling from our own resources. In case of a surge of activity, we can float resources to meet circumstantial demands.

✓ Community Investment

SAFEbuilt is naturally invested in all the communities we serve, but a Percentage of Fee model allows us to be placed on the same side of the table as the community. Investments in training, technology and personnel both become mutual benefits to both parties. We become an integrated partner in the community, invested in your infrastructure, economy, and welfare.

COSTS SAVINGS

Under a Flat Rate Fee or In-House model, Building Department revenue goes to the contractor. With a Percentage of Fee model, municipalities will retain a percentage of the costs paid for services, assuring that your costs never exceed your revenue. Why? Because a Percentage of Fee model eliminates expenses from the equation, resulting in revenue always being retained.

Contact us for more details:

Steve Nero | snero@safebuilt.com | (312) 339-0436

SAFEbuilt.com

VILLAGE OF HAMPSHIRE

Accounts Payable

September 17, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$115,309.90

To be paid on or before
September 23, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

September 17, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee: Cody Grindley, Jay Hedges, John Huff, Josh Wray, Ryan Granias, and
William Panzloff**
Warrant in the amount of

Total: \$2,482.35

To be paid on or before
September 23, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 09/15/20
 TIME: 15:42:15
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

AEC	ASSOC ELECTRICAL CONTRACTORS							
350071952	08/18/20	01	LS ELECTRICAL REPAIR	310010024160			09/18/20	679.82
							INVOICE TOTAL:	679.82
							VENDOR TOTAL:	679.82
AMBU	AMAZON CAPITAL SERVICES							
090920A	09/09/20	01	LL POWER STRIP SURGE PROTECTOR	010010034650			09/10/20	935.54
		02	DS AMERICAN FLAG	010010034650				74.97
		03	LL PRINTER CABLE	010010034650				27.90
		04	MM SOCKET	300010034670				125.31
		05	BT MONITOR	010020054906				119.97
		06	BT MEMORY CARD	010020034650				36.99
							INVOICE TOTAL:	1,320.68
							VENDOR TOTAL:	1,320.68
AMS	AMERICAN MOBILE SHREDDING							
0209840	08/31/20	01	RECORDS RETENTION	010010034650			09/30/20	80.00
							INVOICE TOTAL:	80.00
							VENDOR TOTAL:	80.00
AT&T	AT&T							
091520	08/26/20	01	286721223	300010024230			09/25/20	249.19
		02	286721220	300010024230				188.46
		03	286721221	300010024230				191.28
		04	287708728	300010024230				191.28
							INVOICE TOTAL:	820.21
							VENDOR TOTAL:	820.21
B&F	B&F CONSTRUCTION CODE SERVICES							
54445	09/04/20	01	SINGLE FAMILY PLAN REVIEW	010010024390			10/04/20	100.00
							INVOICE TOTAL:	100.00

DATE: 09/15/20
 TIME: 15:42:15
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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

B&F	B&F CONSTRUCTION CODE SERVICES							
54458	09/04/20	01	SINGLE FAMILY PLAN REVIEW	010010024390			10/04/20	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	200.00
BEFA	BEAN'S FARM, INC.							
23589	09/14/20	01	TOP SOIL	010030024150			10/14/20	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
BLCR	HEALTH CARE SERVICES CORP							
081720	08/17/20	01	ADM	010010014031			09/01/20	3,690.20
		02	PD	010020014031				13,922.92
		03	STREETS	010030014031				5,210.21
		04	SEWER	310010014031				3,084.81
		05	WATER	300010014031				4,113.50
							INVOICE TOTAL:	30,021.64
							VENDOR TOTAL:	30,021.64
BNTWB	BUNGE'S NORTHWEST TIRE WRIGHT							
0008520	08/05/20	01	FLAT REPAIR	010030024120			09/05/20	126.80
							INVOICE TOTAL:	126.80
0008726	09/04/20	01	FLAT REPAIR	010030024110			10/04/20	84.96
							INVOICE TOTAL:	84.96
							VENDOR TOTAL:	211.76
BUBR	BUCK BROTHERS, INC.							
272823	09/08/20	01	NEW HOLLAND	010030024120			10/08/20	239.41
							INVOICE TOTAL:	239.41
							VENDOR TOTAL:	239.41

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CAON	CALL ONE							
091520	09/15/20	01	1126416	010010024230			10/15/20	345.26
		02	1126417	300010024230				106.97
		03	1126418	010030024230				106.97
		04	1126419	310010024230				314.90
		05	1126420	300010024230				159.54
		06	1126422	010020024230				278.49
							INVOICE TOTAL:	1,312.13
							VENDOR TOTAL:	1,312.13
CASE	CARDMEMBER SERVICE							
090320	09/03/20	01	BT ACTION TARGETS	010020034680			10/01/20	125.72
		02	BT FIVERR	010020024380				32.00
		03	BT COMCAST	010020024230				50.00
		04	JH MENARDS BUILDING REHAB	010010024100				231.80
		05	JH MENARDS BUILDING REHAB	010010024100				24.01
		06	JH MENARDS BUILDING REHAB	010010024100				147.46
		07	FEE	010010034650				35.00
							INVOICE TOTAL:	645.99
							VENDOR TOTAL:	645.99
COGR	CODY GRINDLEY							
090320	09/03/20	01	CELL PHONE STIPEND	010020024230			10/03/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
COMA	CORE & MAIN LP							
M934436	09/01/20	01	CLAMPS	300010034670			10/01/20	207.11
							INVOICE TOTAL:	207.11
M970516	09/09/20	01	CLAMPS	300010034670			10/09/20	281.01
							INVOICE TOTAL:	281.01
							VENDOR TOTAL:	488.12

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
COMED	COMED							
090220	09/02/20	01	2522108141	300010024260			11/02/20	57.43
							INVOICE TOTAL:	57.43
							VENDOR TOTAL:	57.43
EEI	ENGINEERING ENTERPRISES, INC.							
090320	09/03/20	01	HA1118 ELM ST REHAB 69736	300010024360			10/03/20	1,539.00
		02	HA1604 LOVE'S 69737	010000002072				2,095.50
		03	HA1610 CORP CENTER 69738	010000002084				2,497.50
		04	HA1814 METRIX 69739	010000002109				1,845.50
		05	HA1816 DAYTON DREIGHT 69740	010000002115				712.00
		06	HA1818 PETAG	010000002114				2,059.25
		07	HA1823 LOT 5 HAMP WOODS 69742	010000002137				197.00
		08	HA1829 CONNECT WTR MAIN 69743	300010024360				859.50
		09	HA1832 HOME GALLERY 69744	010000002139				542.25
		10	HA1903 TRK CNTY - METRIX 69745	010000002116				440.00
		11	HA1910 HAMP WOODS 2 69746	010000002006				1,101.00
		12	HA1914 STRM SEWER HL 69747	010010024380				1,719.00
		13	HA2000 VOH GEN ENG 69748	010010024360				1,581.50
		14	HA2001 VOH GEN ENG WTR 69749	300010024360				95.50
		15	HA2002 VOH GEN WSTSTR 69750	310010024360				95.50
		16	HA2014 2020 PRI UTLTY PT 69751	010010024360				105.75
							INVOICE TOTAL:	17,485.75
							VENDOR TOTAL:	17,485.75
EKLC	ELGIN KEY & LOCK CO., INC.							
201197	08/31/20	01	PD REPLACED FAULTY STRIKE	010020024100			09/30/20	635.11
							INVOICE TOTAL:	635.11
							VENDOR TOTAL:	635.11
ETRW	THE LAW OFFICES OF							
081219	08/12/19	01	TOW HEARINGS	010020054907			09/12/19	175.00
							INVOICE TOTAL:	175.00
							VENDOR TOTAL:	175.00

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/31/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

FLTE	FLOW-TECHNICS, INC							
INV000008234	08/25/20	01	LS PUMP REPLACEMENT	310010024160			09/25/20	14,909.00
							INVOICE TOTAL:	14,909.00
							VENDOR TOTAL:	14,909.00
HAAUPA	HAMPSHIRE AUTO PARTS							
564765	09/01/20	01	WINDSHIELD WASHER	010020024110			10/01/20	4.38
							INVOICE TOTAL:	4.38
							VENDOR TOTAL:	4.38
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY							
618015-0	10/30/19	01	BATTERIES	010010034650			11/30/19	7.99
							INVOICE TOTAL:	7.99
621495-0	02/25/20	01	RULER/CALC PAPER	010010034650			03/25/20	15.13
							INVOICE TOTAL:	15.13
622969-0	04/21/20	01	RED METER INK	010010034650			05/21/20	179.98
							INVOICE TOTAL:	179.98
625963-1	08/31/20	01	TISSUE	010010034650			09/30/20	12.48
							INVOICE TOTAL:	12.48
626055-0	09/01/20	01	LETTER OPENER	010010034650			10/01/20	2.37
							INVOICE TOTAL:	2.37
626055-1	09/04/20	01	TISSUE	010010034650			10/04/20	42.87
							INVOICE TOTAL:	42.87
626301-0	09/11/20	01	TRASH BAGS	010010034650			10/11/20	19.99
							INVOICE TOTAL:	19.99
							VENDOR TOTAL:	280.81
JAHE	JAY HEDGES							

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JAHE	JAY HEDGES							
090120	09/01/20	01	REIMBURSE ELGIN RECYCLING	010010034650			10/01/20	500.00
							INVOICE TOTAL:	500.00
090620	09/06/20	01	REIMBURSE BUILDING REHAB	010010034650			10/06/20	924.98
							INVOICE TOTAL:	924.98
							VENDOR TOTAL:	1,424.98
JEGW	JEFF GWIN							
090120-2A	09/01/20	01	BUILDING SUPPLIES - MENARDS	010010024100			09/01/20	142.51
							INVOICE TOTAL:	142.51
091020A	09/10/20	01	BUILDING REHAB	010010024100			09/10/20	1,225.00
							INVOICE TOTAL:	1,225.00
							VENDOR TOTAL:	1,367.51
JOHU	JOHN HUFF							
091120	09/11/20	01	CELL PHONE STIPEND	010020024230			10/11/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
JOWR	JOSH WRAY							
090120	09/01/20	01	TRAVEL EXPENSE	010030034680			10/01/20	36.11
							INVOICE TOTAL:	36.11
							VENDOR TOTAL:	36.11
KACOU	KANE COUNTY RECORDER							
083120	08/31/20	01	HMP080620	010010024380			09/30/20	52.00
		02	HMP080720	010010024380				52.00
							INVOICE TOTAL:	104.00
							VENDOR TOTAL:	104.00

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KCCC	JEFFREY R KEEGAN							
091420	09/14/20	01	PD JANITORIAL SERVICE	010020024380			10/14/20	480.00
							INVOICE TOTAL:	480.00
091420A	09/14/20	01	VH JANITORIAL SERVICE	010010024380			10/14/20	315.00
							INVOICE TOTAL:	315.00
							VENDOR TOTAL:	795.00
KONICA	KONICA MINOLTA PREMIER FINANCE							
5011727093	08/27/20	01	COPIER	010010024340			09/23/20	109.62
							INVOICE TOTAL:	109.62
							VENDOR TOTAL:	109.62
KONMIN	KONICA MINOLTA BUS SOLUTION							
268135940	08/31/20	01	MONTHLY MAINTENANCE	010010024340			09/30/20	133.17
							INVOICE TOTAL:	133.17
							VENDOR TOTAL:	133.17
LEA	LEO'S TROPHIES							
1885	09/04/20	01	RETIREMENT AWARDS	010010034650			09/18/20	181.50
							INVOICE TOTAL:	181.50
							VENDOR TOTAL:	181.50
LEDR	L.E.D. RITE LLC							
7458	08/27/20	01	POLE	010030024270			09/27/20	3,915.14
							INVOICE TOTAL:	3,915.14
							VENDOR TOTAL:	3,915.14
MARSCH	MARK SCHUSTER, P.C.							
090120	09/01/20	01	100.001 MISC MATTERS	010010024370			10/01/20	3,151.10

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MARSCH	MARK SCHUSTER, P.C.							
090120	09/01/20	02	100.002 MEETINGS	010010024370			10/01/20	840.00
		03	100.007 PROSECUTION	010010024370				807.50
		04	100.041 PD	010020024370				30.00
		05	100.101 CROWN	010000002111				1,170.00
		06	100.107 BURKLOW/MISC	010010024370				45.00
		07	100.137 RICHARDS/HAMP CORP	010000002084				60.00
		08	100.164 DUI PROSECUTION	010020024370				630.00
		09	100.208 PETAG	010000002114				330.00
		10	100.224 TRUCK COUNTRY	010000002116				310.00
		11	100.231 WATER MAIN CONNECTION	300010024370				1,410.00
		12	100.236 KLEIN PETITION VAR	010010024370				599.10
							INVOICE TOTAL:	9,382.70
							VENDOR TOTAL:	9,382.70
MCGIN	MCGINTY BROS. INC.							
215736	09/01/20	01	HERBICIDE APPL SSA#10	520010024920			10/01/20	1,800.00
		02	HERBICIDE APPL SSA#11	520010024931				2,500.00
							INVOICE TOTAL:	4,300.00
							VENDOR TOTAL:	4,300.00
MENA	MENARDS - SYCAMORE							
33721	09/02/20	01	KRAFT	010010024100			10/02/20	39.92
							INVOICE TOTAL:	39.92
34018	09/07/20	01	SHEETROCK	010010024100			10/07/20	16.95
							INVOICE TOTAL:	16.95
							VENDOR TOTAL:	56.87
METL	METLIFE							
081620	08/16/20	01	ADM	010010014033			10/01/20	160.80
		02	PD	010020014033				1,322.18

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METL	METLIFE							
081620	08/16/20	03	STREETS	010030014033			10/01/20	522.89
		04	SEWER	310010014033				167.05
		05	WATER	300010014033				392.06
								INVOICE TOTAL: 2,564.98
								VENDOR TOTAL: 2,564.98
MIAM	MIDAMERICAN ENERGY SERVICES							
090720	09/07/20	01	455525	300010024260			11/06/20	2,747.60
		02	455526	300010024260				1,304.41
								INVOICE TOTAL: 4,052.01
								VENDOR TOTAL: 4,052.01
MISA	MIDWEST SALT							
P452867	08/31/20	01	WATER TREATMENT SALT	300010034680			09/30/20	2,801.12
								INVOICE TOTAL: 2,801.12
								VENDOR TOTAL: 2,801.12
MUWESE	MUNIWEB							
53866	09/12/20	01	WEBSITE HOSTING	010010024230			10/02/20	150.00
								INVOICE TOTAL: 150.00
								VENDOR TOTAL: 150.00
NICOR	NICOR							
091120	09/11/20	01	19-61-05-1000 0	310010024260			10/11/20	38.31
		02	87-56-68-1000 5	300010024260				197.18
		03	66-55-16-4647 5	310010024260				123.03
								INVOICE TOTAL: 358.52
								VENDOR TOTAL: 358.52
OFDE	OFFICE DEPOT, INC.							

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OFDE	OFFICE DEPOT, INC.							
118944221001	08/25/20	01	TRASH BAGS/DVD/ENVELOPES	010020034650			09/26/20	114.19
							INVOICE TOTAL:	114.19
							VENDOR TOTAL:	114.19
PASS	PASSARELLI LAW LLC							
369	09/04/20	01	PD	010020024370			10/04/20	75.00
							INVOICE TOTAL:	75.00
							VENDOR TOTAL:	75.00
PDC	PDC LABORATORIES, INC.							
I9431164	08/31/20	01	WWTP CHEMICALS	300010024380			09/30/20	1,523.00
							INVOICE TOTAL:	1,523.00
							VENDOR TOTAL:	1,523.00
PETPRO	PETERSEN FUELS, INC.							
083120	08/31/20	01	STREETS FUEL	010030034660			09/30/20	90.36
		02	SEWER FUEL	310010034660				24.21
							INVOICE TOTAL:	114.57
							VENDOR TOTAL:	114.57
PIBO	RESERVE ACCOUNT							
091420	09/14/20	01	PD POSTAGE REFILL	010020024320			10/14/20	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	100.00
QUCO	QUILL CORPORATION							
10174513	09/03/20	01	TOWELS	010030034650			10/03/20	67.98
							INVOICE TOTAL:	67.98
							VENDOR TOTAL:	67.98

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RANRO	RANDY ROSS							
072420A	07/24/20	01	GLASS REPLMT BY MOWER	010030024150			09/11/20	1,564.14
							INVOICE TOTAL:	1,564.14
							VENDOR TOTAL:	1,564.14
RKQUSE	RK QUALITY SERVICES							
16147	09/02/20	01	REPLACE EVAPORATOR CORE	010020024110			10/02/20	912.00
							INVOICE TOTAL:	912.00
							VENDOR TOTAL:	912.00
RODB	ROGER BURNIDGE							
090120	09/01/20	01	PD LEASE	010020024280			10/01/20	4,685.36
							INVOICE TOTAL:	4,685.36
							VENDOR TOTAL:	4,685.36
RYGR	RYAN GRANIAS							
091120	09/11/20	01	CELL PHN STIPEND MAR - AUG	010020024230			10/11/20	240.00
							INVOICE TOTAL:	240.00
091520	09/15/20	01	ACADEMY TRAVEL	010020024290			10/15/20	634.80
							INVOICE TOTAL:	634.80
							VENDOR TOTAL:	874.80
SCHM	FREDI BETH SCHMUTTE							
090720	09/07/20	01	AUG PROFESSIONAL SERVICES	010010024380			10/07/20	3,318.45
							INVOICE TOTAL:	3,318.45
							VENDOR TOTAL:	3,318.45
STAINS	STANDARD INSURANCE COMPANY							
091720	09/17/20	01	ADM	010010014035			10/01/20	60.64

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STAINS STANDARD INSURANCE COMPANY								
091720	09/17/20	02	PD	010020014035			10/01/20	188.56
		03	STREETS	010030014035				56.58
		04	SEWER	310010014035				14.15
		05	WATER	300010014035				23.57
		06	EAP	010010024376				9.45
							INVOICE TOTAL:	352.95
							VENDOR TOTAL:	352.95
THBLLI THE BLUE LINE								
40596	09/11/20	02	LAW ENFORCEMENT GRAPHIC	010020024340			10/11/20	397.00
							INVOICE TOTAL:	397.00
							VENDOR TOTAL:	397.00
THMI THIRD MILLENNIUM ASSOC, INC.								
25249	09/02/20	01	W/S/R REG BILLING W/INSERT	290010024340			10/02/20	339.26
		02	W/S/R REG BILLING W/INSERT	300010024340				339.26
		03	W/S/R REG BILLING W/INSERT	310010024340				339.26
							INVOICE TOTAL:	1,017.78
							VENDOR TOTAL:	1,017.78
TRCOPR TRAFFIC CONTROL & PROTECTION								
104576	07/09/20	01	STREET SIGN	010030024130			08/09/20	160.35
							INVOICE TOTAL:	160.35
105087	09/02/20	01	STREET SIGN BRACKET HOLDERS	010030034680			10/02/20	631.35
							INVOICE TOTAL:	631.35
							VENDOR TOTAL:	791.70
VSP VISION SERVICE PLAN (IL)								
081720	08/17/20	01	ADM	010010014037			08/17/20	28.99

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VSP	VISION SERVICE PLAN (IL)							
081720	08/17/20	02	PD	010020014037			08/17/20	135.23
		03	STREETS	010030014037				62.23
		04	SEWER	310010014037				18.40
		05	WATER	300010014037				41.55
							INVOICE TOTAL:	286.40
							VENDOR TOTAL:	286.40
WIPA	WILLIAM PANZLOFF							
636671	09/12/20	01	REIMBURSE DRIVER'S LICENSE	010030024310			10/12/20	66.46
							INVOICE TOTAL:	66.46
							VENDOR TOTAL:	66.46
							TOTAL ALL INVOICES:	117,792.25