



Village of Hampshire
Village Board Meeting Minutes
Thursday, November 20, 2025 – 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 20, 2025.

2. Roll Call by Village Clerk, Karen Stuehler

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth, Trustee Pollastrini, Trustee Robinson.

A Quorum was Established.

Others Present: Village Manager Mary Jo Seehausen, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney Eric Stach, Finance Director Lori Lyons. Tim Paulson from EEI joined remotely.

3. Pledge of Allegiance

President Michael J. Reid Jr. led the Pledge of Allegiance.

4. Public Comments

Steve Buckwinkler spoke regarding his concerns of the approval of the truck maintenance facility. He asked about the size of the building and if taxes were being collected. He also stated that he would like to see this property used more for corporate use instead of a gas station or repair facility and asked to do what was the best for Hampshire.

Jon Schaefer spoke regarding how he felt the Village was not in compliance with the process of information regarding the truck maintenance facility and his concerns of noise, fuel contaminants, etc. from the proposed business. After five minutes of speaking President Reid then informed him that his time was up.

5. A Motion to Approve the Meeting Minutes with corrections for November 6, 2025.

Trustee Kelly moved to Approve the Meeting Minutes with corrections for November 6, 2025.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

6. **Village Manager's Report**

a. **Motion to Approve a Façade Grant for the Vintage Hammer in the Amount of \$10,678.24.**

Trustee Robinson moved to Approve Motion to Approve a Façade Grant for the Vintage Hammer in the Amount of \$10,678.24.

Seconded by: Jarnebro.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **A Motion to Approve 2026 Village Board Meeting Schedule.**

Trustee Pollastrini moved to Approve 2026 Village Board Meeting Schedule with the change of eliminating July 2, 2026.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

c. **A Motion to Approve 2026 Village Holiday Schedule.**

Trustee Robinson moved to Approve 2026 Village Holiday Schedule.

Seconded by: Trustee Jarnebro.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

d. **A Motion to Approve Progress Payment #7 to Lamp Inc. for the Public works Facility Project in the Amount of \$1,763,581.**

Trustee Koth moved to Approve Progress Payment #7 to Lamp Inc. for the Public works Facility Project in the Amount of \$1,763,581.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

e. **A Motion to Approve Ordinance 25-37 Approving a Special Use for 45W353 US Route 20 to Permit a Truck Maintenance Facility.**

Trustee Robinson moved to Approve Ordinance 25-37 Approving a Special Use for 45W353 US Route 20 to Permit a Truck Maintenance Facility.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: None.

Nayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Absent: None.

Abstain: None.

Motion Failed.

f. **A Motion to Approve Ordinance 25-38 Text Amendments to Chapter 6 Article III of the Hampshire Municipal Code regarding Fence Regulations.**

Trustee Kelly moved to Table Ordinance 25-38 Text Amendments to Chapter 6 Article III of the Hampshire Municipal Code regarding Fence Regulations.

-Remove B-2

-Clarify retaining wall provision.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved to Table.

g. **A Motion to Approve Ordinance 25-39 Approving Text Amendments to Chapter 9 Article IV of the Hampshire Municipal Code regarding Street Names.**

Trustee Kelly moved to Approve Ordinance 25-39 Approving Text Amendments to Chapter 9 Article IV of the Hampshire Municipal Code regarding Street Names.

Seconded by: Trustee Robinson.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.

h. **A Motion to Approve Resolution 25-52 Adopting a List of Street Names for Developments.**

Trustee Fodor moved to Approve Resolution 25-52 Adopting a List of Street Names for Developments.

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.

i. **A Motion to Approve Resolution 25-53 Approving a Release of Performance Guarantee for the Love's Project.**

Trustee Robinson moved to Approve Resolution 25-53 Approving a Release of Performance Guarantee for the Love's Project.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.

j. **A Motion to Approve Resolution 25-54 Approving a Release of a Performance Guarantee for the Metrix Project.**

Trustee Jarnebro moved to Approve Resolution 25-54 Approving a Release of a Performance Guarantee for the Metrix Project.

Seconded by: Trustee Robinson.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

k. **Discussion and Review of Golf Carts/Electric UTV Ordinance.**

Chief Pann reported that they have not had any complaints or problems with licensed golf carts. He also stated that he was originally against gas powered golf carts, but after further investigation he would have no problem with that restriction being removed.

Trustee Pollastrini stated she was surprised that there were no tickets. Chief Pann responded stating there were no tickets to legal permitted golf carts.

Most of the board felt it would be ok to remove the restriction of gas-powered golf carts. The yearly calendar fee will remain the same.

7. **Staff Report:**

a. Police Report:

President Reid congratulated Chief Pann on his appointment to the Kane County Chiefs Board, Sergeant of Arms. Congratulations Chief Pann!

Chief Pann congratulated Sergeant Edwardson for finishing his Staff and Command class. This class is full-time for ten weeks. Great job Sergeant Edwardson!

Chief Pann reported they are caught up on crime reports with the state that was down for a few months.

Chief Pann reported that by May of 2026 all officers will be certified in CIT, Crisis Intervention Training.

He noted that there have been increases in calls compared to last year via report shared with board.

Trustee Kelly inquired about the alarm calls. President Reid reports that he is in communication with the D300 Superintendent. Chief Pann also reported that sometimes a business will also have a hard wire problem which will increase numbers in the report.

Trustee Pollastrini asked about the auto theft. Chief Pann reported it was domestic. She also noted that mental health calls have doubled.

Trustee Pollastrini also inquired about hearing from residents that they feel there is a lot of speeding on their streets. She has informed residents that a speed monitor has been purchased and curious if residents reach out if the monitor can be placed on their street. Chief Pann reported that, "yes, the monitor is place on different streets and then they can replace the monitor with a police staffed car" Trustee Pollastrini also questioned how many tickets were written compared to warnings. Chief Pann stated he does not push them to write violations but does push them to make contact. He feels contact with the police does make a difference and if someone has been stopped several times with a warning, their software will track that.

Trustee Kelly was grateful to the officers for not giving Hampshire the reputation of always writing tickets as some neighboring communities. Trustee Kelly appreciates having empathetic conversations with people that have been stopped.

b. Streets Report:

No discussion.

c. Financial Report:

No discussion.

8. **Accounts Payable**

- a. **A Motion to Approve November 20, 2025 Accounts Payable to Personnel in the amount of \$480.13.**

Trustee Robinson moved to Approve November 20, 2025 Accounts Payable to Personnel in the amount of \$480.13.

Seconded: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- b. **A Motion to Approve November 20, 2025, Regular Accounts Payable in the amount of \$540,151.24.**

Trustee Koth moved to Approve November 20, 2025, Regular Accounts Payable in the amount of \$540,151.24.

Seconded by: Trustee Robinson.

Roll Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

9. **Village Board Committee Reports**

- a. Business Development Commission:

Trustee Kelly reported that the committee met on November 12. They voted on the request from Vintage Hammer. Final reimbursement of Style of State has occurred. He also reported that Dr. Hosains project has been started and the Kave has not started any work yet.

Trustee Kelly stated that they are still working on the Comprehensive Plan.

The old plan is over 20 years old and this needs to be updated although nothing can be done until the new fiscal budget is approved. Until then they can work with staff, President Reid, Planning & Zoning, and residents on the request for proposal.

10. **New Business**

President Reid talked about the unearthing of the time capsule and shared some letters that were written to the future Village Board and Village President. Letters shared from the time capsule were from former Village Presidents.

11. **Announcement**

President Reid shared that the annual Jingle Fest Parade will take place on Friday, December 12 at 6:30 p.m. Staging will take place on Washington Avenue beginning at 6:00 p.m.

12. **Executive Session**

Trustee Kelly moved to go into Executive Session at 9:17 regarding discussion of the acquisition of property.

Seconded by: Trustee Robinson.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Trustee Robinson moved to exit out of Executive Session and return to regular session at 9:42 p.m.

Seconded by: Trustee Kelly.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Adjournment

Trustee Fodor moved to adjourn at 9:43 p.m.

Seconded by: Trustee Robinson.

All Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hamsphireil.org