

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
October 15, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, October 15, 2020.

Trustee Reid made a motion to allow Trustee Kelly to join the meeting electronic:

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Krajecki, Klein, Koth, Robinson, Reid
Nays: None
Absent: None

Present: Christine Klein, Toby Koth, Michael Reid, Erik Robinson, Ryan Krajecki.

Electronically: Aaron Kelly, Village Engineers Julie Morrison and Tim Paulson, and Village Attorney Mark Schuster.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Assistant to the Village Manager Josh Wray, Police Chief Brian Thompson.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Krajecki moved to approve the minutes of October 1, 2020.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Krajecki, Robinson, Reid
Nays: None
Present: Koth, Klein
Absent: Kelly

VILLAGE MANAGER REPORT:

Village of Burlington Proposed Intergovernmental Agreement for Sewage Treatment: Village President Bob Walsh presented to the Village Board that Burlington would like to connect with Hampshire's sewer system. This would be a \$10 million project, and Burlington hopes to receive \$5 million from a State of Illinois grant. President Walsh brought this in front of the Village Board to get feedback. The Village Board was initially open to the idea and is interested in more details as they come.

Midwest Companies Construction Materials Recycling Site Concept Presentation: President/CEO/Owner Steve Berglund and Chief Financial Officer Jerry McCabe would like to build a new facility in the Village at Brier Hill Road north of the railroad tracks on the west side. The concept plan is for 18 acres of the 150+ acres they intend to buy.

The company would employ 25-30 people. Services they would offer include commercial construction and demolition material recycling as well as general roll-off service for individuals. Trucks will be traveling to the site from the north since there is a weight limit on the railroad tracks. Midwest Companies intends to be a great member of the Hampshire community by keeping their site clean and not causing any nuisance with their operation.

Public Improvements related to the PetAg Project:

President Magnussen inquired as to the status of final landscaping improvements yet to be complete. Village Manager Hedges assured the Village Board that the necessary people on the PetAg side are aware and intend to complete the work soon.

Trustee Reid commented that the Village should be in communication early with the Township about projects that may impact roads since in this project the Village acquired a road recently improved by the Township.

Trustee Krajecki moved to approve Resolution 20-13: Accepting certain public improvements on and related to PetAg Project in the Village.

Seconded by Trustee Reid

Motion carried by roll call vote.

Ayes: Klein, Koth, Krajecki, Robinson, Reid

Nays: Kelly

Absent: None

Highland Avenue Project:

Trustee Kelly inquired as to why the lowest bid was so much lower than the next lowest bid, and Trustee Koth noted that the lowest bidder will likely be staffing their own safety protocols which saves money. Trustee Koth asked if we are sure that the ponds and wetlands being affected will not flood, and Tim Paulsen from EEI assured such. President Magnussen noticed the plan calls for a tree at one residence to be removed without replacement, and Village Manager Hedges noted that the resident will be notified beforehand.

Trustee Koth moved to authorize awarding the Highland Avenue Storm Sewer Improvement Project to the low bidder, Stark & Son Trenching, Inc. in the amount of \$83,975.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Krajecki, Robinson, Reid, Klein, Koth.

Nays: None

Absent: None

EEI Professional Service Agreement:

Trustee Kelly asked how much the Village has already spent on engineering services to date for this project. Village Manager Hedges said he will find out and report back.

Trustee Robinson moved to approve Professional Services Agreement with EEI for Design Engineering Connection Water Main not to exceed \$131,368.00, including \$109,468 in Design Engineering and \$21,900 in Direct Expenses.

Seconded by Trustee Reid

Motion carried by roll call vote.

Ayes: Krajecki, Robinson, Reid, Klein, Koth.
Nays: Kelly
Absent: None

Trustee Krajecki wanted to acknowledge and thank Mr. George Brust for setting up the initial meetings with the State and getting this started.

Trustee Robinson moved to approve raffle license for St. Charles Borromeo School.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Kelly, Krajecki, Robinson, Reid, Klein, Koth.
Nays: None
Absent: None

Trustee Klein moved to authorize expenditure of \$429,831 in MFT fund for 2020 Motor Fuel Tax Program Expenditures.

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Kelly, Krajecki, Robinson, Reid, Klein, Koth.
Nays: None
Absent: None

Fiscal Year 2021 Full Year Revenue Forecast:

Finance Director Lyons went over the 3 main operating funds in our budget: general, water and sewer. Because of the pandemic, the Village has approximately a 10% shortfall. The CARES Act funding the Village will be receiving from Kane County is not final, but it looks to total \$367,910.00, which will make up a large majority of the shortfall. The Village Board thanked Ms. Lyons for putting this together. More details on other funds are to come.

VILLAGE BOARD COMMITTEE REPORTS

- a) **Public Relations** – Trustee Reid reminded everyone census ends midnight Halloween – IDPH has posted guidelines. The Village’s hours for trick-or-treating will be from 2-7 p.m.
Trustee Reid is on District 300’s new committee for Diversity, Equality, and Inclusion. Carpentersville, Algonquin, and Hampshire were represented there. A few citizens from Hampshire spoke at the last meeting on what happened here in June.
The Chamber of Commerce’s Mistletoe Market is set for November 7. Santa’s workshop will be at the Guardian Angel Basset Rescue.
- b) **Planning/Zoning** – No report
- c) **Public Safety** – Trustee Koth commended the Police Department on taking care of the critters in the park.
- d) **Fields & Trails** – No report
- e) **Village Services** – No Report
- f) **Public Works** – No report

- g) **Business Development** – Trustee Krajecki reported the BDC had a meeting on October 14th at 6:30 p.m. The contracted marketing company, a5 Branding, presented a few ideas on logos.
The BDC also discussed business owners and CEOs helping out entrepreneurs getting started, maybe by creating an incubator space.

h) **Finance** –

a. **Accounts Payable** –

Trustee Reid moved to approve the Accounts Payable in the sum of \$321.24 for employees Cody Grindley and Jay Hedges paid on or before October 21, 2020.

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

Trustee Robinson moved to approve the Accounts Payable in the sum of \$280,204.33 paid on or before October 21, 2020.

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

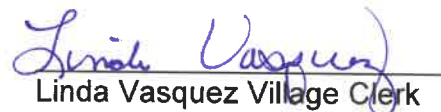
ANNOUNCEMENTS Trustee Klein mentioned to not forget to pass out the sales tax forms to the vendors who will be at the Mistletoe Market.

The street will be closed at Washington and Maple for a fundraiser for Jan Sod, which will be held at the GABR and the Kave on Friday October 16.

ADJOURNMENT

Trustee Krajecki moved to adjourn the Village Board meeting at 9:13 p.m.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid
Nays: None
Absent: None


Linda Vasquez Village Clerk