

**VILLAGE OF HAMPSHIRE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
August 6 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village Clerk Linda Vasquez at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, August 6, 2020.

Village Clerk asked for a motion to appoint a President Pro Tem.  
Trustee Klein made the motion to appoint Trustee Reid as President Pro Tem.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Reid, and Robinson  
Nays: None  
Absent: Koth, Krajecki, and Magnussen

Electronic: Village Attorney Mark Schuster, Village Engineer Brad Sanderson, Grant Writing Consultant Fredi Beth Schmutte and Darrell Garrison - PRI.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Intern Josh Wray, John Harris – a5 Branding, Jeanie Mayer – Hampshire Chamber.

A quorum was established.

President Pro Tem Reid led the Pledge of Allegiance.

**MINUTES**

Trustee Kelly moved to approve the minutes of July 16, 2020.

Seconded by Trustee Klein  
Motion carried by voice vote.  
Ayes: Kelly, Klein, and Robinson  
Present: Reid  
Nays: None  
Absent: Krajecki and Koth

**PUBLIC HEARING**

President Pro Tem Reid opened the public hearing at 7:05 PM.  
The hearing is to allow the public to provide comments on the CDBG Revolving Fund Closeout Application. The notice was published in the Daily Herald Newspaper July 23, 2020.

Village Grant Writing Consultant Fredi Beth Schmutte presented information specific to the CDBG program and its requirements. The total funds available to the Village amount to \$1,034,345.00, which can only be used for certain projects that meet the eligibility requirements. The Village tried to use the grant for the Water System Connection or for the Highland Ave Stormwater project, but neither met the

requirements. Therefore, the Village Board decided to use the grant for a Streetscape project on State Street between Jackson Ave. and Keyes Ave., which qualifies because it is in a designated slum and blight area.

There were no public comments.

President Pro Tem Reid closed the public hearing at 7:18 PM

The regular village board meeting was called to order at 7:19 PM

### **VILLAGE MANAGER'S REPORT:**

Darrell Garrison from PRI presented the Streetscape program and took questions from the Village Board. Improvements will include streetlights, landscaping, sidewalk repairs, new concrete/paver intersections, and water, sewer, and storm sewer improvements. Parking will also be redesigned to meet industry standards and allow for adequate space for traffic. The number of spaces available will be less than now. The Village Clock will be installed as part of the project, but funds will come from another local source; not from the CDBG grant program.

Trustee Robinson moved to approve Resolution 20-08; approving the concept plan and budget for Application for the Community Development Block Grant.

Seconded by Trustee Klein  
Motion carried by roll call vote  
Ayes: Kelly, Klein, Reid, and Robinson  
Nays: None  
Absent: Koth and Krajecki

Trustee Klein moved to approve Resolution 20-09; Support for Application for a Community Development Block Grant.

Seconded by Trustee Kelly  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Reid, and Robinson  
Nays: None  
Absent: Koth and Krajecki

John Harris from a5 branding presented a branding/marketing plan proposal to the Village Board, including examples of their work from other communities. The proposal included multiple options for different levels of work that could be done.

Trustee Robinson moved to approve A5 Branding/Marketing proposal not to exceed \$20,000.00

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Reid, and Robinson  
Nays: None  
Absent: Koth and Krajecki

Trustee Kelly moved to approve a raffle license to Hampshire White Riders Snowmobile Club.

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Reid, and Robinson  
Nays: None  
Absent: Koth and Krajecki

## **VILLAGE BOARD COMMITTEE REPORTS**

a) **Fields & Trails** – No report

b) **Village Services** – Trustee Kelly thanked Waste Management for the portable toilets at the Coon Creek Race and also at the Hampshire Park District movie night. The response was very impressive and appreciated.

Mediacom does not offer fiber connection but does offer high speed cable.  
They also will no longer provide NFL channels.

c) **Public Works** – No report

d) **Business Development** – No report

e) **Finance** –

Trustee Kelly moved to approve the Accounts Payable in the sum of \$442.63 to employee Adam Schmacher, Cody Grindley, Josh Wray and Lori Lyons paid on or before August 12, 2020.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Kelly, Klein, Reid, and Robinson  
Nays: None  
Absent: Koth and Krajecki

Trustee Robinson moved to approve the Accounts Payable in the sum of \$267,797.13 paid on or before August 12, 2020

Seconded by Trustee Klein  
Motion carried by roll call vote  
Ayes: Kelly, Klein, Koth, Krajecki, and Robinson  
Nays: None  
Absent: Koth and Krajecki

f) **Public Relations** – No report

g) **Planning/Zoning** – ZBA meeting August 11, 2020. at 7 p.m.

h) **Public Safety** – No report

## **Announcements**

Congratulations to the Dumoulin Family receiving the Engel Award.

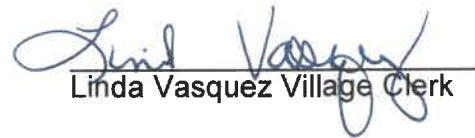
Also Congratulations to Bonnie Engle for all her hard work she did for the community.

Census will be ending the last day of September; Hampshire is at about 72% counted, so we need to push for everyone to participate.

## **ADJOURNMENT**

Trustee Kelly moved to adjourn the Village Board meeting at 8:50 p.m.

Seconded by Trustee Klein  
Motion carried by voice vote  
Ayes: Kelly, Klein, Robinson, Reid  
Nays: None  
Absent: Koth, Krajecki

  
Linda Vasquez Village Clerk