

Village of Hampshire  
Village Board Meeting  
Thursday December 3, 2020 - 7:00 PM  
Hampshire Village Hall – 234 S. State Street

## AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from November 19, 2020
6. Village Manager's Report
  - a. Motion to Renew and Bind the Village Insurance Package for Calendar Year 2021 at a cost of \$176,937 - Lori Lyons
  - b. Motion to Approve the First Payment of \$48,172.37 to Stark and Sons Trenching, Inc. for Work on the Highland Ave. Stormwater Project - Tim Paulson (total contract is \$83,935).
  - c. Building Department Software Update/Demo
  - d. COVID-19 Update; Test Site, Posters, Hand Sanitizer - Jay Hedges
7. Village Board Committee Reports
  - a. Fields & Trails
  - b. Village Services
  - c. Public Works
    - i. Streets Department Report
  - d. Business Development Commission
  - e. Finance
    - i. A Motion to Approve the December 3, 2020 Accounts Payable
  - f. Public Relations
  - g. Planning/Zoning
  - h. Public Safety
    - i. Police Department Report
8. New Business
9. Announcements
10. Executive Session
11. Any items to be reported and acted upon by the Village Board after returning to open session
12. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**VILLAGE OF HAMPSHIRE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
November 19, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 19, 2020.

Trustee Reid made a motion to allow Trustee's Kelly, Koth, Krajecki, and Robinson to join the meeting electronic:

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Reid and Klein  
Nays: None  
Absent: None

Present: Christine Klein, Mike Reid, and Jeffrey Magnussen.

Electronically: Trustees Aaron Kelly, Toby Koth, Ryan Krajecki, and Erik Robinson. Also Julie Morrison - EEI, Tim Paulson - EEI, Village Attorney Mark Schuster, and Assistant to the Village Manager Josh Wray.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Police Chief Brian Thompson.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Michelle Bunkowske - Copper Barrel: Michelle asked if the Village was going to use the recent determination that local liquor commissions can take liquor licenses away for operating during the state shutdown and what that procedure would look like.

Gina Pearson - The Kave: Gina stated she and other business owners are here to ask if it is possible to keep business open.

Jim Esposito – Jimmy's Bar: Jim echoed the statements of the two speakers before him. Village President Magnussen said the Board will discuss these issues under Public Relations later in the agenda.

**MINUTES**

Trustee Krajecki moved to approve the minutes of November 5, 2020.

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

## **VILLAGE MANAGER REPORT:**

Trustee Koth moved to approve Ordinance 20-28: Amending the Village Code, Chapter 2: Police Regulations Article VI: Parking Regulations, by adding certain parking restrictions on Warner Street in the Village.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

Trustee Kelly moved to approve a Professional Engineering Services Agreement with EEI for a Risk and Resilience assessment and emergency response planning for the Village's Water Systems.

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

Trustee Robinson moved to approve Resolution 20-16: Determining the amount of funds to be levied for the 2020 tax year through real estate taxes for the Village of Hampshire, Kane County, Illinois.

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

Trustee Koth moved to approve Resolution 20-17: Authorizing the closure of Special Service Area #9 depository account at Resource Bank.

Seconded by Trustee Koth  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

Assistant to the Village Manager Wray presented the water loss report. Village Manager Hedges reported that a major leak was detected and repaired in October which explains the recent reduction in water loss. Mr. Hedges added that the goal for water loss is below 10%, so the Village will be conducting leak detection annually and including repairs in the Capital Budget.

## **VILLAGE BOARD COMMITTEE REPORTS**

- a) **Public Safety** – Trustee Koth commended the Police Department for how it handled the missing person case. Chief Thompson thanks surrounding law enforcement and other organizations for providing assistance during the search, including, Kane

County Emergency Services. Chief Thompson added that this was a well-coordinated effort that included volunteers, helicopters, drones K-9 dogs, and thermal imaging.

- b) **Fields & Trails** – No report
- c) **Village Services** – Trustee Kelly reported garbage will be delayed one day next week because of Thanksgiving. It is also the last day for yard waste pickup.
- d) **Public Works** – No report
- e) **Business Development** – Trustee Krajecki reported the BDC held a joint meeting with Public Relations Committee where a5 Branding presented the first round of creative for the new brand. Additionally, the Village received notice from DCEO that the CDBG revolving loan fund closeout grant has been awarded for the Streetscape project. It still has several steps to go through before the money can be spent, but it is moving along. Trustee Krajecki gave a big thank you to Fredi Beth Schmutte, Lori Lyons, Jay Hedges, and Josh Wray. Mr. Hedges underlined the fact that the Village attempted to use this grant money for higher priorities first, but Streetscape was ultimately the highest-priority project that was eligible.

Trustee Krajecki also noted that the BDC would like to work with the Chamber to start a local CEO group to engage in the Community, to learn how the Village can support their businesses, and to develop a program for entrepreneurs.

The Vintage Hammer will be the December issue of Hampshire's Very Own.

The Chamber's Mistletoe Market was a great success and the Village appreciates the ongoing efforts of Executive Director Jeanie Mayer.

f) **Finance** –

a. **Accounts Payable** –

Trustee Reid moved to approve the Accounts Payable in the sum of \$413.03 for employee Lori Lyons paid on or before November 25, 2020.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$196,608.58 paid on or before November 25, 2020.

Seconded by Trustee Koth  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

- g) **Public Relations** – Trustee Reid noted the Covid19 virus is getting worse again, but noted that the Village has no authority to enforce the Governors Mitigation Guidelines without state legislation. The State Liquor Commission did send out an opinion stating that the local liquor commissions can suspend liquor licenses for 7 days under their current powers. Trustee Kelly walked the Board through an interpretation of COVID-19 data. The Village Board discussed the Village’s roll in the pandemic as well as potential actions it could take, including an education campaign suggested by Trustee Robinson. This issue will be further discussed at the Public Relations Committee meeting on Monday, November 23.
- h) **Planning/Zoning** – Trustee Robinson reported Crown Development has postponed public hearings on their Oakstead Development as they now plan to develop a new site plan for the entire project rather than just the northern portion that includes the new D300 elementary school. Hearings will now be in January.

### **ANNOUNCEMENTS**

Village President Magnussen commended everyone on a great job at the Mistletoe Market. Santa did a wonderful job. Be safe everyone and have a great Thanksgiving.

### **ADJOURNMENT**

Trustee Reid moved to adjourn the Village Board meeting at 8:21 p.m.

Seconded by Trustee Klein  
Motion carried by roll call vote  
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid  
Nays: None  
Absent: None

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Linda Vasquez Village Clerk

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## AGENDA SUPPLEMENT

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**TO:** President Magnussen, Village Board and Village Manager Hedges

**FROM:** Lori Lyons, Finance Director

**FOR:** December 3, 2020 Village Board Meeting

**RE:** Insurance Coverage Renewal

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**Background:** The Village secured insurance coverage through Arthur J. Gallagher Risk Management Services (AJG) after having been with Illinois Municipal League Risk Management Association (IMLRMA) for years and years. This will be our seventh renewal utilizing AJG services. After prior discussion with the Village Board this past September, the Village's insurance was not re-marketed for 2021 and we moved forward with renewal coverage with Trident (package, auto, umbrella, employment practices, law enforcement liability), Hartford Steam Boiler Inspection & Insurance Company (boiler & machinery), Hanover (crime), BCS Insurance (cyber) and the Illinois Public Risk Fund (workers' compensation).

**Analysis:** Overall, the market finds premiums increasing. AJG states that over communities are seeing a 6% to 15% increases for the coming year, on average. Continued natural disasters such as wild fires, wind, hail and hurricanes are driving property premiums up. General liability and umbrella market premium costs rising due to large judgements leading to several carriers exiting the public sector market over the last couple of years. Cybercrime was high before the pandemic but there are been an astronomical increase in 2020 with cybercriminals capitalizing on the coronavirus chaos and uncertainty. Workers compensation insurance continues to be fairly stable with the premiums are depended on losses and increases in wage expense. The premium totals (all lines) \$176,937 which is an overall increase of nearly 6.8% which is broken down as follows:

Line of Coverage	2020-2021	Change
Package	82,106	7.82%
Boiler & Machinery	4,985	14.49%
Umbrella	9,111	4.11%
Cyber	3,269	46.06%
Crime	880	2.21%
WC	76,586	4.49%
<b>Total</b>	<b>176,937</b>	<b>6.80%</b>

Also, it's nice to note that the Village receives a safety grant from our worker's compensation carrier, Illinois Public Risk Fund. The grant awarded for calendar year 2021 will be \$6,637. These funds will be used to enhance the safety of our employees and facilities.

**Recommendation:** Staff recommends proceeding with renewal and requests authorization to bind coverage offered by Arthur J. Gallagher through Argonaut Insurance at Trident (package, auto, umbrella employment practices, law enforcement liability), Hartford Steam Boiler Inspection & Insurance Company (boiler & machinery), Hanover (crime), BCS Insurance (cyber) and the Illinois Public Risk Fund (workers' compensation).





November 20, 2020

Mr. Jeff Magnussen (Via E-Mail)  
Village President  
234 S State Street  
Hampshire, IL 60140

**Re: Engineer's Payment Estimate No. 1  
Highland Avenue Storm Sewer Improvements**

Mr. Magnussen:

This is to certify that work in the amount of **\$48,172.37** for the Highland Avenue Storm Sewer Improvements project is due to Stark and Sons Trenching, Inc. 45W826 Rohrsen Road, Hampshire, IL 60140, in accordance with our engineer's payment estimate referenced above and attached hereto.

Also enclosed is a copy of the invoice, waivers of lien, and certified payroll report submitted to us by Stark and Sons Trenching, Inc. If you have any questions or require additional information, please call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in blue ink, appearing to read 'Timothy N. Paulson', is written over the printed name.

Timothy N. Paulson, P.E., CFM  
Senior Project Manager

Enclosures

pc: Mr. Jay Hedges, Village Manager (Via E-Mail)  
Ms. Lori Lyons, Village Finance Director (Via E-Mail)  
Ms. Linda Vasquez, Village Clerk (Via E-Mail)  
Mr. Ed Powers, Stark and Sons Trenching, Inc. (Via E-Mail)  
Ms. Patricia Stark, Stark and Sons Trenching, Inc. (Via E-Mail)  
BPS – EEI (Via E-Mail)

PAYABLE TO: STARK AND SONS TRENCHING, INC.  
 ADDRESS: 45W826 ROHRSEN ROAD  
 HAMPSHIRE, IL 60140-2217

ENGINEERS PAYMENT ESTIMATE NO. 1  
 HIGHLAND AVENUE STORM SEWER IMPROVEMENTS  
 VILLAGE OF HAMPSHIRE

FROM: START UP TO: 11/20/2020

ITEM NO.	ITEMS	QUANTITY	UNIT	AWARDED VALUE	ADDED QUANTITY	DEDUCTED QUANTITY	UNIT PRICE	COMPLETED QUANTITY THIS PAY PERIOD	COMPLETED VALUE THIS PAY PERIOD	TOTAL COMPLETED QUANTITY	TOTAL COMPLETED VALUE
1	SILT FENCE	240	LF	\$ 600.00			\$ 2.50	0.0	\$ -	0.00	\$ -
2	FLARED END SECTION RCP 12 INCH	1	EACH	\$ 900.00			\$ 900.00	0.5	\$ 450.00	0.50	\$ 450.00
3	STORM SEWER RCP 12 INCH W/ RUBBER GASKETS	150	LF	\$ 3,750.00			\$ 25.00	150.0	\$ 3,750.00	150.00	\$ 3,750.00
4	STORM SEWER RCP 15 INCH	41	LF	\$ 1,107.00			\$ 27.00	41.0	\$ 1,107.00	41.00	\$ 1,107.00
5	STORM SEWER RCP 18 INCH	33	LF	\$ 1,056.00			\$ 32.00	33.0	\$ 1,056.00	33.00	\$ 1,056.00
6	STORM SEWER PVC 15" SDR 26 2241	223	LF	\$ 9,366.00			\$ 42.00	223.0	\$ 9,366.00	223.00	\$ 9,366.00
7	CATCH BASIN TY C 2' DIA TY 8 FRAME AND GRATE	1	EACH	\$ 975.00			\$ 975.00	1.0	\$ 975.00	1.00	\$ 975.00
8	CATCH BASIN TY C 4' DIA TY 11 FRAME AND GRATE	1	EACH	\$ 1,600.00			\$ 1,600.00	1.0	\$ 1,600.00	1.00	\$ 1,600.00
9	INLET TY A 2' DIA TY 11 FRAME AND GRATE	2	EACH	\$ 2,000.00			\$ 1,000.00	2.0	\$ 2,000.00	2.00	\$ 2,000.00
10	MANHOLE TY A 4' DIA TY 11 FRAME AND GRATE	1	EACH	\$ 1,700.00			\$ 1,700.00	1.0	\$ 1,700.00	1.00	\$ 1,700.00
11	MANHOLE TY A 4' DIA TY 1 FRAME AND GRATE	2	EACH	\$ 2,950.00			\$ 1,475.00	2.0	\$ 2,950.00	2.00	\$ 2,950.00
12	CONNECTION TO EXISTING MANHOLE	2	EACH	\$ 2,300.00			\$ 1,150.00	2.0	\$ 2,300.00	2.00	\$ 2,300.00
13	INSTALLATION OF 6" RESTRICTOR	1	EACH	\$ 2,550.00			\$ 2,550.00	1.0	\$ 2,550.00	1.00	\$ 2,550.00
14	SANITARY SEWER SERVICE REPAIR PVC SDR26 6"	3	EACH	\$ 5,400.00			\$ 1,800.00	0.0	\$ -	0.00	\$ -
15	STORM SEWER REMOVAL 10" RCP	225	LF	\$ 900.00			\$ 4.00	225.0	\$ 900.00	225.00	\$ 900.00
16	STORM SEWER REMOVAL 10" PVC	20	LF	\$ 40.00			\$ 2.00	20.0	\$ 40.00	20.00	\$ 40.00
17	STRUCTURE TO BE REMOVED 2' DIA INLET/CATCH BASIN	5	EACH	\$ 750.00			\$ 150.00	5.0	\$ 750.00	5.00	\$ 750.00
18	STRUCTURE TO BE ABANDONED 4' MANHOLE	1	EACH	\$ 275.00			\$ 275.00	1.0	\$ 275.00	1.00	\$ 275.00
19	FOUNDATION MATERIAL	10	CY	\$ 320.00			\$ 32.00	0.0	\$ -	0.00	\$ -
20	STONE RIP RAP CLASS CL A4	10	SY	\$ 850.00			\$ 85.00	10.0	\$ 850.00	10.00	\$ 850.00
21	EXPLOATORY EXCAVATION	1	EACH	\$ 1.00			\$ 1.00	0.0	\$ -	0.00	\$ -
22	COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT	122	LF	\$ 7,198.00			\$ 59.00	39.0	\$ 2,301.00	39.00	\$ 2,301.00
23	PCC SIDEWALK REMOVAL AND REPLACEMENT	310	SF	\$ 5,735.00			\$ 18.50	215.0	\$ 3,977.50	215.00	\$ 3,977.50
24	PCC DRIVEWAY REMOVAL AND REPLACEMENT	56	SY	\$ 7,112.00	2		\$ 127.00	58.0	\$ 7,366.00	58.00	\$ 7,366.00
25	HOT MIX ASPHALT REMOVAL FULL DEPTH	50	SY	\$ 300.00			\$ 6.00	28.96	\$ 173.76	28.96	\$ 173.76
26	HOT MIX ASPHALT PAVEMENT PATCH 4"	50	SY	\$ 3,000.00			\$ 60.00	28.96	\$ 1,737.60	28.96	\$ 1,737.60
27	NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 1	20	TON	\$ 1,900.00			\$ 95.00	0.0	\$ -	0.00	\$ -
28	NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 2	20	TON	\$ 200.00			\$ 10.00	0.0	\$ -	0.00	\$ -
29	TREE REMOVAL 6 TO 15 INCH DIAMETER	14	UNIT	\$ 2,800.00			\$ 200.00	14.0	\$ 2,800.00	14.00	\$ 2,800.00
30	TREE ROOT PRUNING	2	EACH	\$ 240.00			\$ 120.00	0.0	\$ -	0.00	\$ -
31	CHAIN LINK FENCE TO BE REMOVED AND REPLACED	60	LF	\$ 900.00			\$ 15.00	10.0	\$ 150.00	10.00	\$ 150.00
32	RESTORATION	800	SY	\$ 7,200.00			\$ 9.00	0.8	\$ 7.20	0.80	\$ 7.20
33	TRAFFIC CONTROL AND PROTECTION	1	LS	\$ 3,000.00			\$ 3,000.00	0.8	\$ 2,400.00	0.80	\$ 2,400.00
34	ALLOWANCE	5,000	UNIT	\$ 5,000.00			\$ 1.00	0.0	\$ -	0.00	\$ -

TOTAL VALUE AWARDED: \$ 83,975.00 VALUE COMPLETED - THIS REQUEST: \$ 53,524.86 - TO DATE: \$ 53,524.86

MISCELLANEOUS EXTRAS AND CREDITS	VALUES
1	
2	
3	
4	
5	
TOTAL MISCELLANEOUS EXTRAS AND CREDITS	\$ -
TOTAL COMPLETED CONSTRUCTION COSTS	\$ 53,524.86
DEDUCT RETAINAGE (10%)	\$ 5,352.49
TOTAL AMOUNT DUE TO CONTRACTOR	\$ 48,172.37
TOTAL DEBITS	\$ -
NET AMOUNT DUE - THIS PAYMENT	\$ 48,172.37

PREPARED BY: Jennifer Marten  
  
 APPROVED BY:  




**STARK & SON TRENCHING INC.**

45W826 Rohrsen Road  
Hampshire IL 60140-8477  
847-683-2217

**INVOICE**

Invoice#: 54997

Date: 11/19/2020

**Billed To:**

Village of Hampshire  
234 S.State Street  
Hampshire IL 60140

**Project:**

Highland Avenue Storm Sewer

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Due Date: 12/19/2020

Terms: 30DY

Order#

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Date	Quantity	Description	Unit Price	Amount
11-20-2020	1.00	Pay Application No. 1	\$53,524.86	\$53,524.86

Thank you for your prompt payment!  
We accept Visa, Mastercard and Discover  
Fees May Apply 10 Days After Invoice Date

Sales Tax:	0.00
Invoice Total:	53,524.86
Retention:	5,352.49
Amount Paid:	0.00
<b>Amount Due</b>	<b>48,172.37</b>

APPLICATION FOR PROGRESS PAYMENT

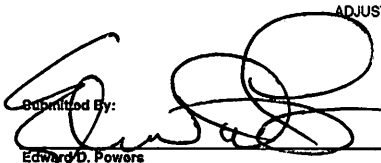
HIGHLAND AVE STORM SEWER IMPROVEMENT

Project No. \_\_\_\_\_  
 Period Ending: 11/20/2020

EST NO. 1

Item No.	DESCRIPTION	Unit	Unit Price	PREVIOUS ESTIMATE		THIS ESTIMATE		TOTAL TO DATE		Est. % Complete	
				Proposal Quantity	Quantity	Amount	Quantity	Amount	Quantity		Amount
1	SILY FENCE	LF	\$ 2.50	240	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%
2	FLARED END SECTION RCP 12 INCH	EACH	\$ 900.00	1	0.00	\$ -	0.5	\$ 450.00	0.50	\$ 450.00	50.00%
3	STORM SEWER RCP 12 INCH W/ RUBBER GASKETS	LF	\$ 25.00	150	0.00	\$ -	150.0	\$ 3,750.00	150.00	\$ 3,750.00	100.00%
4	STORM SEWER RCP 15 INCH	LF	\$ 27.00	41	0.00	\$ -	41.0	\$ 1,107.00	41.00	\$ 1,107.00	100.00%
5	STORM SEWER RCP 18 INCH	LF	\$ 32.00	33	0.00	\$ -	33.0	\$ 1,056.00	33.00	\$ 1,056.00	100.00%
6	STORM SEWER PVC 15" SDR 26 2241	LF	\$ 42.00	223	0.00	\$ -	223.0	\$ 9,366.00	223.00	\$ 9,366.00	100.00%
7	CATCH BASIN TY C 2' DIA TY 8 FRAME AND GRATE	EACH	\$ 975.00	1	0.00	\$ -	1.0	\$ 975.00	1.00	\$ 975.00	100.00%
8	CATCH BASIN TY C 4' DIA TY 11 FRAME AND GRATE	EACH	\$ 1,600.00	1	0.00	\$ -	1.0	\$ 1,600.00	1.00	\$ 1,600.00	100.00%
9	INLET TY A 2' DIA TY 11 FRAME AND GRATE	EACH	\$ 1,000.00	2	0.00	\$ -	2.0	\$ 2,000.00	2.00	\$ 2,000.00	100.00%
10	MANHOLE TY A 4' DIA TY 11 FRAME AND GRATE	EACH	\$ 1,700.00	1	0.00	\$ -	1.0	\$ 1,700.00	1.00	\$ 1,700.00	100.00%
11	MANHOLE TY A 4' DIA TY 1 FRAME AND GRATE	EACH	\$ 1,475.00	2	0.00	\$ -	2.0	\$ 2,950.00	2.00	\$ 2,950.00	100.00%
12	CONNECTION TO EXISTING MANHOLE	EACH	\$ 1,150.00	2	0.00	\$ -	2.0	\$ 2,300.00	2.00	\$ 2,300.00	100.00%
13	INSTALLATION OF 6" RESTRICTOR	EACH	\$ 2,550.00	1	0.00	\$ -	1.0	\$ 2,550.00	1.00	\$ 2,550.00	100.00%
14	SANITARY SEWER SERVICE REPAIR PVC SDR26 6"	EACH	\$ 1,800.00	3	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%
15	STORM SEWER REMOVAL 10" RCP	LF	\$ 4.00	225	0.00	\$ -	225.0	\$ 900.00	225.00	\$ 900.00	100.00%
16	STORM SEWER REMOVAL 10" PVC	LF	\$ 2.00	20	0.00	\$ -	20.0	\$ 40.00	20.00	\$ 40.00	100.00%
17	STRUCTURE TO BE REMOVED 2' DIA INLET/CATCHBASIN	EACH	\$ 150.00	5	0.00	\$ -	5.0	\$ 750.00	5.00	\$ 750.00	100.00%
18	STRUCTURE TO BE ABANDONED 4' MANHOLE	EACH	\$ 275.00	1	0.00	\$ -	1.0	\$ 275.00	1.00	\$ 275.00	100.00%
19	FOUNDATION MATERIAL	CY	\$ 32.00	10	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%
20	STONE RIP RAP CLASS CL A4	SY	\$ 85.00	10	0.00	\$ -	10.0	\$ 850.00	10.00	\$ 850.00	100.00%
21	EXPLOATORY EXCAVATION	EACH	\$ 1.00	1	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%
22	COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT	LF	\$ 59.00	122	0.00	\$ -	39.0	\$ 2,301.00	39.00	\$ 2,301.00	31.97%
23	PCC SIDEWALK REMOVAL AND REPLACEMENT	SF	\$ 18.50	310	0.00	\$ -	215.0	\$ 3,977.50	215.00	\$ 3,977.50	69.35%
24	PCC DRIVEWAY REMOVAL AND REPLACEMENT	SY	\$ 127.00	56	0.00	\$ -	58.0	\$ 7,368.00	58.00	\$ 7,368.00	103.57%
25	HOT MIX ASPHALT REMOVAL FULL DEPTH	SY	\$ 6.00	50	0.00	\$ -	28.86	\$ 173.78	28.86	\$ 173.78	57.92%
26	HOT MIX ASPHALT PAVEMENT PATCH 4"	SY	\$ 80.00	50	0.00	\$ -	28.86	\$ 1,737.60	28.86	\$ 1,737.60	57.92%
27	NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 1	TON	\$ 95.00	20	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%
28	NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 2	TON	\$ 10.00	20	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%
29	TREE REMOVAL 6 TO 15 INCH DIAMETER	UNIT	\$ 200.00	14	0.00	\$ -	14.0	\$ 2,800.00	14.00	\$ 2,800.00	100.00%
30	TREE ROOT PRUNING	EACH	\$ 120.00	2	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%
31	CHAIN LINK FENCE TO BE REMOVED AND REPLACED	LF	\$ 15.00	60	0.00	\$ -	10.0	\$ 150.00	10.00	\$ 150.00	16.67%
32	RESTORATION	SY	\$ 9.00	800	0.00	\$ -		\$ -	0.00	\$ -	0.00%
33	TRAFFIC CONTROL AND PROTECTION	LS	\$ 3,000.00	1	0.00	\$ -	0.8	\$ 2,400.00	0.80	\$ 2,400.00	80.00%
34	ALLOWANCE	UNIT	\$ 1.00	5,000	0.00	\$ -	0.0	\$ -	0.00	\$ -	0.00%

AMOUNT OF ORIGINAL CONTRACT	\$ 83,975.00	WORK COMPLETED TO DATE	\$ 53,524.86
EXTRAS TO CONTRACT	\$ -	LESS 10% RETAINED *	(\$5,352.49)
TOTAL CONTRACT AND EXTRAS	\$ 83,975.00	MATERIAL STORED ON SITE	\$ 0.00
CREDITS TO CONTRACT	\$ -	NET AMOUNT EARNED	\$ 48,172.37
ADJUSTED TOTAL CONTRACT	\$ 83,975.00	NET PREVIOUSLY PAID	\$ 0.00
		NET AMOUNT OF THIS PAYMENT	\$ 48,172.37
		BALANCE TO BECOME DUE (INC. RETENTION)	\$ 35,802.63
		*(10% of 50% of Contract)	

Submitted By:   
 Edward D. Powers  
 Stark and Son Trenching, Inc.

Approved By: \_\_\_\_\_

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
COUNTY OF KANE

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Hampshire to furnish Storm Sewer Installation for the premises known as Highland Avenue Storm Sewer Improvement of which Village of Hampshire is the owner.

THE undersigned, for and in consideration of Forty eight thousand one hundred seventy two and 37/100 Dollars (48,172.37), and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above- described premises, INCLUDING EXTRAS.\*

DATE: November 20, 2020 BY: Stark & Son Trenching, Inc., 45W826 Rohrsen Road, Hampshire, IL 60140

SIGNATURE AND TITLE [Signature] President

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF KANE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, Michael Stark, being duly sworn deposes that he or she is President of Stark & Son Trenching, Inc. who is the contractor furnishing storm sewer installation work on the building located at Highland Avenue, Hampshire, IL and owned by Village of Hampshire.

That the total amount of the contract including extras is 83,975.00 on which he or she has received payment of 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

Table with 6 columns: NAMES AND ADDRESSES, WHAT FOR, CONTRACT PRICE, AMOUNT PAID, THIS PAYMENT, BALANCE DUE. Rows include Stark & Son Trenching, Inc., Trees Unlimited, Inc., Welch Bros., Inc., LaFarge, and a TOTALS row.

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 20th day of November, 2020. [Signature]

Subscribed and sworn to me this 20th day of November, 2020. [Signature]

My commission expires March 25, 2023.



\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

**Illinois Department of Labor  
Certified Transcript of Payroll**

\*\*\*\*Please Note: The submission of falsified payroll records is a criminal offense\*\*\*\*

IDOL Case File Number:  
Payroll Date: 11/20/20

Contractor/Subcontractor Information		Contract Information							Public Body Information							
Contact Person: Marilee Pfaffinger Company Name: Trees Unlimited, Inc. Address: 46W786 Allen Rd City, State, Zip: Hampshire, IL 60140 Telephone: 847-683-3802		Contract Number: Project Number: Project: HIGHLAND AVE STORM SEWER Location: HAMPSHIRE							Contact Person: Public Body name: Address: City, State, Zip: Telephone:							
Employee name, SS, Address, Phone Number	Labor Class	Hours Worked Each Day							Total OT Hours	Hourly Rate	OT Wage Rate	Gross Wages	Wage Rates Include			
		Mon 11/9	Tue	Wed	Thur	Fri	Sat	Sun					H & W	Pension	Vac.	Training
Dan Allen, 349-72-7917 213 Robinson Genoa, IL 60135 847-417-7099	Operator								2.5		\$ 79.39	\$ 198.48	\$ 20.50	\$ 16.85	\$ 2.00	\$ 1.65
Ernesto Rico, 343-78-7916 2340 Nantucket Ln. Elgin, IL 60123 847-337-0686	Laborer								2.5		\$ 73.22	\$ 183.05	\$ 14.05	\$ 14.55		\$ 0.90
Rogelio Hernandez 360-80-0964 2340 Nantucket Ln. Elgin, IL 60123 847-741-5724	Laborer								2.5		\$ 73.22	\$ 183.05	\$ 14.05	\$ 14.55		\$ 0.90
Curt Pfaffinger, 334-66-9567 46W786 Allen Rd Hampshire, IL 60140 847-417-7997	Operator								0		\$ 85.10	\$	\$ 20.50	\$ 16.85	\$ 2.00	\$ 1.65
Sylvestre Tinajero, 386-03-9140 1447 Windsor Cir. Carpentersville, IL 60110 847-337-4820	Laborer								2.5		\$ 73.22	\$ 183.05	\$ 14.05	\$ 14.55		\$ 0.90

\*PW-Prevailing Wage Hours Worked \*N- Non Prevailing Wage Hours Worked

Date 11/20/20  
 i. Marilee Pfaffinger Vice President  
 (Name of Signatory Party) (Title)  
 do hereby state:

(1) That I pay or supervise the payment of the persons employed by Trees Unlimited, Inc. on the HIGHLAND AVENUE SRGM (Contractor or Subcontractor) that during the payroll period commencing on the 8th day of NOVEMBER, 2020 and ending the 14th day of NOVEMBER, 2020 all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Trees Unlimited, Inc. (Contractor or Subcontractor) from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 83 Stat. 105, 72 Stat. 967, 76 Stat. 357; 40 U.S.C. 278c), and described below:

- (2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.
- (3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, one registered with the Bureau of Apprenticeship and Training, United States Department of Labor.
- (4) That:
- (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS
  - In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(g) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
Dan Allen H/W	3.83/Hr Paid to health ins.
" Vac.	1.76/Hr Paid in Vac/Holiday
Total 5.59/Hr	

REMARKS:

Blank area for remarks.

NAME AND TITLE	SIGNATURE
Marilee Pfaffinger, VP	Marilee Pfaffinger

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

**Illinois Department of Labor**  
**Certified Transcript of Payroll**  
 IDOL Case File Number:  
 Payroll Date: 11/13/20

\*\*\*\*Please Note: The submission of falsified payroll records is a criminal offense\*\*\*\*

Contractor/Subcontractor Information		Contract Information							Public Body Information				
Contact Person: Marilee Pfaffinger		Contract Number:							Contact Person:				
Company Name: Trees Unlimited, Inc.		Project Number:							Public Body name:				
Address: 46W786 Allen Rd		Project: HIGHLAND AVE STORM SEWER							Address:				
City, State, Zip: Hampshire, IL 60140		Location: HAMPSHIRE							City, State, Zip:				
Telephone: 847-683-3802									Telephone:				

Report Hours for Each Day, Including Overtime Hours, List Hourly Prevailing Wage Rate and Hourly Fringe Benefits Allotments																
Employee name, SS, Address, Phone Number	Labor Class	Hours Worked Each Day							Total OT Hours	Hourly Rate	OT Wage Rate	Gross Wages	Hourly Fringe Benefit			
		Mon	Tue	Wed 11/4	Thur	Fri	Sat	Total Hours					H & W	Pension	Vac.	Training
Dan Allen, 349-72-7917 213 Robinson Genoa, IL 60135 847-417-7099	Operator			1.5						\$ 79.39	\$ 119.09	\$ 20.50	\$ 16.85	\$ 2.00	\$ 1.65	
Ernesto Rico, 343-78-7916 2340 Nantucket Ln. Elgin, IL 60123 847-337-0686	Laborer			1.5						\$ 73.22	\$ 109.83	\$ 14.05	\$ 14.55		\$ 0.90	
Rogelio Hernandez 360-80-0964 2340 Nantucket Ln. Elgin, IL 60123 847-741-5724	Laborer			1.5						\$ 73.22	\$ 109.83	\$ 14.05	\$ 14.55		\$ 0.90	
Curt Pfaffinger, 334-66-9567 46W786 Allen Rd Hampshire, IL 60140 847-417-7997	Operator							0		\$ 85.10	\$ -	\$ 20.50	\$ 16.85	\$ 2.00	\$ 1.65	
Sylvestre Tinajero, 386-03-9140 1447 Windsor Cir. Carpentersville, IL 60110 847-337-4820	Laborer			1.5						\$ 73.22	\$ 109.83	\$ 14.05	\$ 14.55		\$ 0.90	

\*PW-Prevailing Wage Hours Worked \*N- Non Prevailing Wage Hours Worked



Date 11/22  
 1. Marilee Pfaffinger Vice President  
 (Name of Signatory Party) (Title)

do hereby state:  
 (1) That I pay or supervise the payment of the persons employed by  
Trees Unlimited, Inc.  
 (Contractor or Subcontractor) on the

HIGHLAND AVENUE 2222  
 (Building or Work); that during the payroll period commencing on the  
1st day of NOVEMBER, 1982, and ending the 3rd day of NOVEMBER, 1982  
 all persons employed on said project have been paid the full weekly wages earned, that no rebates have  
 been or will be made either directly or indirectly to or on behalf of said

Trees Unlimited, Inc.  
 (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly  
 from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part  
 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948,  
 63 Stat. 108, 72 Stat. 967; 40 U.S.C. 276a), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are  
 correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the  
 applicable wage rates contained in any wage determination incorporated into the contract; that the  
 classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide  
 apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of  
 Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a  
 State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That  
 (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS  
 In addition to the basic hourly wage rates paid to each laborer or mechanic listed in  
 the above referenced payroll, payments of fringe benefits as listed in the contract  
 have been or will be made to appropriate programs for the benefit of such  
 employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid,  
 as indicated on the payroll, an amount not less than the sum of the applicable  
 basic hourly wage rate plus the amount of the required fringe benefits as listed  
 in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (DRAFT)	EXPLANATION
Dan Allen Hiw	3.83/Hr Paid to health Ins.
" Vac.	1.76/Hr Paid in Vac/Holiday
	Total 5.59/Hr

REMARKS:

(Empty box for remarks)

NAME AND TITLE	SIGNATURE
Marilee Pfaffinger, VP	Marilee Pfaffinger

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR  
 SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE  
 31 OF THE UNITED STATES CODE.

# Department of Labor

Start Date: 11/01/2020  
 End Date: 11/07/2020  
 Payroll#: 1

**Company:** STARK & SON TRENCHING INC.  
 45W826 Rohrsen Road  
 Hampshire IL 60140-8477

**Project:** Highland Avenue Storm Sewer

Employee Information	No of Dep	Work Classification	S	M	T	W	T	F	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total Wage	Net Payroll	
Horne Matthew A XXX-XX-1540 1801 West Forest View Drive Sycamore IL 60178		582 Laborer D	11/01	11/02	11/03	11/04	11/05	11/06	11/07											
								1.50		1.50	71.10	106.65								
						2.50		8.00		10.50	47.40	497.70								
			Total Payroll for Employee:								2,263.35	173.15	411.81	112.04	84.88	781.88	1,481.47	134647		
Rylko Damion S XXX-XX-7715 201 Kyle Lane Kirkland IL 60146	3	150 Operato D																		
								8.00		8.00	50.30/2.00	418.40								
			Total Payroll for Employee:								2,272.05	173.81	233.00	105.83	151.74	664.38	1,607.67	134648		
Stark Stephen A XXX-XX-5188 34540 Genoa Road Genoa IL 60135	1	582 Laborer D																		
								8.00		8.00	44.40	355.20								
			Total Payroll for Employee:								2,042.40	156.24	338.94	98.89	76.59	670.66	1,371.74	134652		
Collingbourne Frank XXX-XX-1570 520 Prairie Street Elburn IL 60119		330 Teamste D																		
								4.00		4.00	40.43	161.72								
			Total Payroll for Employee:								1,394.84	106.71	132.32	69.04	308.07	1,086.77	134654			

# Department of Labor

**Company:** STARK & SON TRENCHING INC.  
 45W826 Rohrsen Road  
 Hampshire IL 60140-8477

**Project:** Highland Avenue Storm Sewer

Start Date: 11/01/2020  
 End Date: 11/07/2020  
 Payroll#: 1

Employee Information	No of Dep	Work Classification	S	M	T	W	T	F	S	Total Hours	Rate of Pay	Gross Amount	FICA	Fed Tax	State Tax	SDI	Other	Total	Net Wage	Payroll Check #
Carlson Ronald L XXX-XX-7107 42W112 Rohrsen Road Elgin IL 60124		330 Teamste D O S	11/01	11/02	11/03	11/04	11/05	11/06	11/07	3.50 3.50	39.43	138.01		252.11	78.56			452.08	1,134.98	134655
Total Payroll for Employee:												1,587.06	121.41	252.11	78.56			452.08	1,134.98	134655
Bedolla Gerardo A XXX-XX-9068 328 N. Alfred Ave. Elgin IL 60123	2	582 Laborer D O S						8.50		8.50	44.40	377.40		178.70	91.73		72.84	491.88	1,450.62	134658
Total Payroll for Employee:												1,942.50	148.61	178.70	91.73		72.84	491.88	1,450.62	134658
Adamson Joshua J XXX-XX-3798 1909 Highcrest Road Marengo IL 60152	1	582 Laborer D O S						0.50		0.50	66.60	33.30		204.21	95.59		74.09	525.04	1,450.76	134661
Total Payroll for Employee:												1,975.80	151.15	204.21	95.59		74.09	525.04	1,450.76	134661

Total For All Employees:																					
											2.00	139.95									
											6.00	2,303.63									
Total Payroll for All Employees:											13,478.00	1,031.08	1,751.09	651.68		460.14	3,893.99	9,584.01			

Date 11/11/2020

I, Patricia A. Stark, Office Manager

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

STARK & SON TRENCHING INC. on the  
(Contractor or Subcontractor)

Highland Avenue Storm Sewer; that during the payroll of 11/01/2020 to 11/07/2020  
(Building or Work)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

STARK & SON TRENCHING INC. from the full  
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:

FICA (Social Security), Medicare, Federal Income Taxes, State Income Taxes, State Disability (SDI), Court Ordered Wage Attachments, 401K Plans

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rate for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to the appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

c) EXCEPTIONS

Exception (Craft)	Explanation

Remarks:

Name and Title

Patricia A. Stark, Office Manager

Signature

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.



Village of Hampshire  
234 S. State Street, Hampshire IL 60140  
Phone: 847-683-2181 www.hampshireil.org

## Agenda Supplement

---

**TO:** President Magnussen; Board of Trustees  
**FROM:** Dave Starrett, Streets Supervisor  
**FOR:** Regular Village Board Meeting on September 3, 2020  
**RE:** Streets Department Monthly Report - November

---

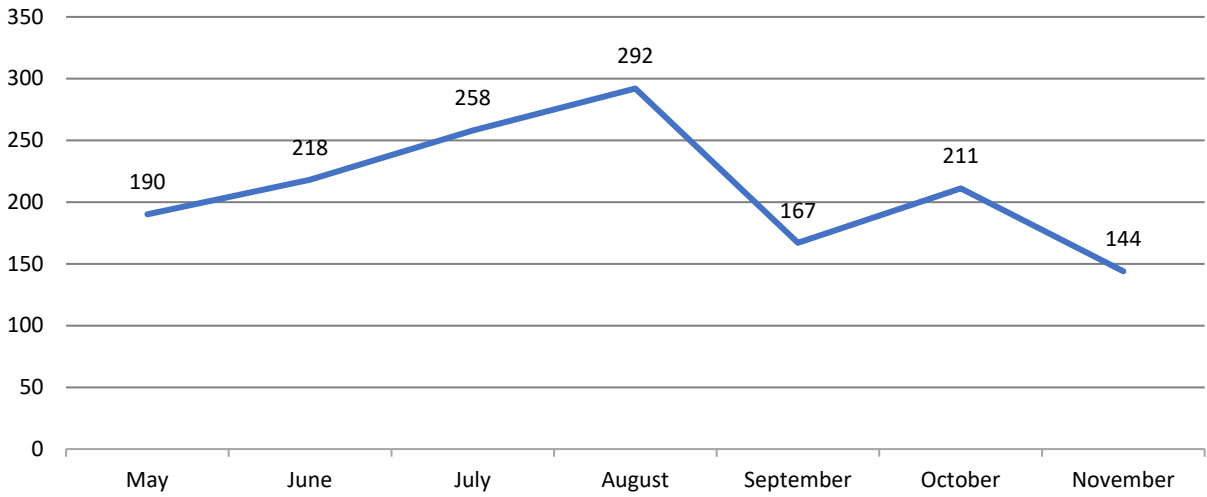
### Reported Metrics (see charts below):

- The Streets Dept. responded to 144 utility locate requests, 4 of which were emergency requests.
- 9.14 tons of asphalt was used for work on South Ave. and the 200 block of Red Hawk Dr. as well for as miscellaneous patching.
- The three emergency callouts were on Nov. 10 (storm/wind), Nov. 15 (water main break on Rt. 72), and Nov. 24 (snow).

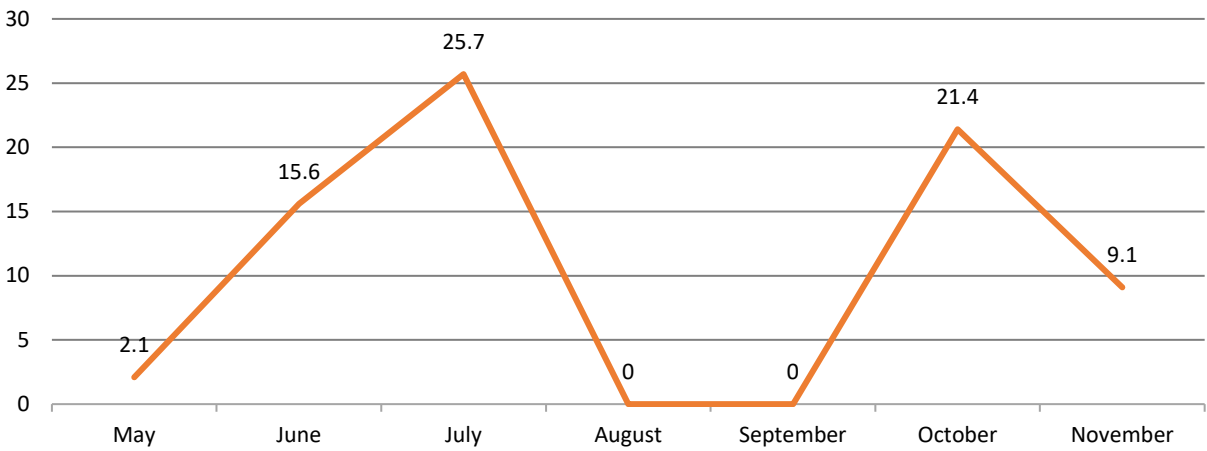
### Other Work:

- During the 3" snow event on Nov. 24, the department used 43.5 tons of salt and 43.5 man-hours.
- The department completed tree trimming in Hampshire Highlands, Hampshire Fields, Hampshire Hills, and Hampshire Meadows.
- Other miscellaneous projects, such as a street light repair, were also completed.

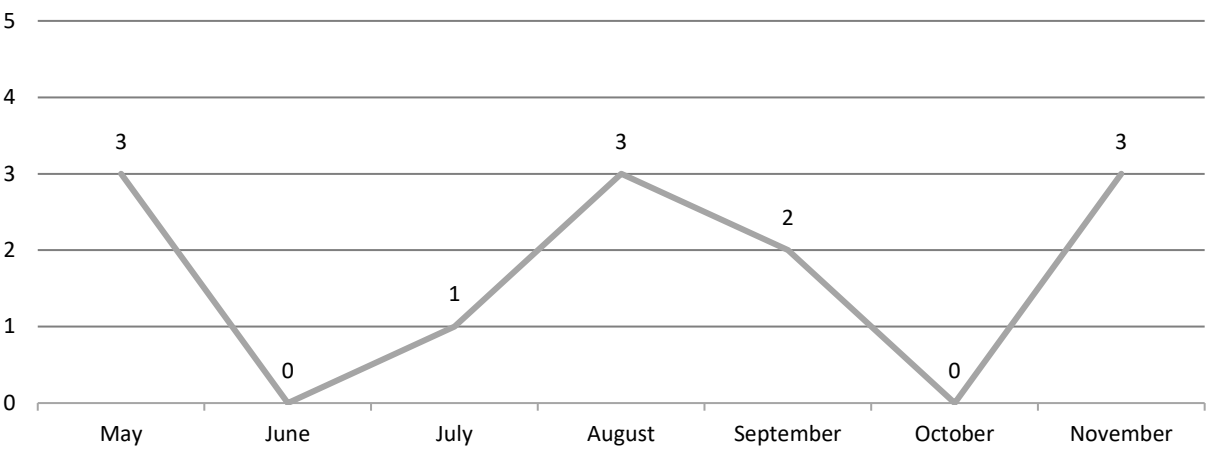
### Streets Department Utility Locates



### Tons of Asphalt Used

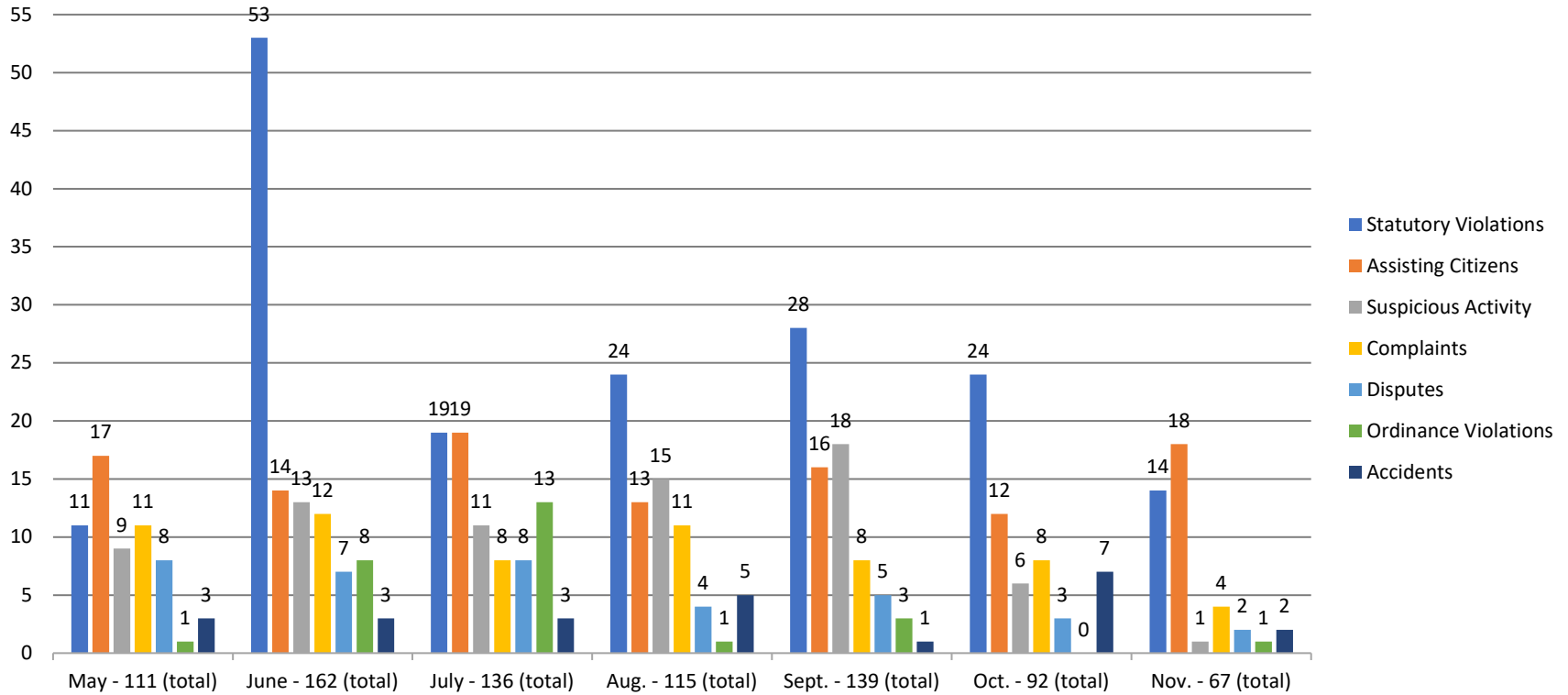


### Streets Department Emergency Calls



Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	4:00		Tuesday	11/24/2020	32.2°F	
Storm Ended	9:00		Tuesday	11/24/2020	33.4°F	3"
Road Cleared	10:00		Tuesday	11/24/2020	35°F	
Procedures		Results			Comments	
Salt	Yes	Salt	Wet Pavement			
Plowing	Yes	Plowing	Wet Pavement			
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave	2	3	5	2017 one ton	N/A	0
Bill	2	3	5	W2020	0	5.5
Garrett	2	3	5	P2020	0	4.5
Andy	2	3	5	2021	0	6
Jake	2	3	5	2006	0	4.5
Larry	3.75		3.75	2017	0	6
Brett	2	3	5	2008	0	4.5
Adam	2	3	5	2011	0	8
Sean	2	3	5	2003	0	4.5
				Total	0	43.5
Comments: This storm started at 4:00 am as heavy wet snow turning to all rain by late morning. The pavement temps were still warm but with the heavy wet snow it created an icy layer in between making for slippery travels. Less salt than usual was required for melting.						
Completed By: <b>David Starrett</b>				Title: <b>Street Supervisor</b>		

## Police Department Monthly Incidents Report





# VILLAGE OF HAMPSHIRE

Accounts Payable

**December 3, 2020**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$205,216.80**

To be paid on or before  
December 9, 2020

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

# VILLAGE OF HAMPSHIRE

Accounts Payable

**December 3, 2020**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following **Employee/Trustee: James Neblock and Nicholas Orsolini**  
Warrant in the amount of

**Total: \$181.04**

To be paid on or before  
December 9, 2020

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

DATE: 12/01/20  
 TIME: 13:18:14  
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
AASI	AQUA-AEROBIC SYSTEMS, INC							
1026277	10/27/20	01	FILTER FOR BACKWASH VALVES	310010034670			11/27/20	1,074.38
							INVOICE TOTAL:	1,074.38
							VENDOR TOTAL:	1,074.38
AMBU	AMAZON CAPITAL SERVICES							
1LKH-L9FJ-PLYP	11/19/20	01	SOAP DISPENSER	010030034650			12/19/20	32.44
							INVOICE TOTAL:	32.44
							VENDOR TOTAL:	32.44
AT&T	AT&T							
112120	11/21/20	01	291249633	010030024230			12/19/20	89.00
							INVOICE TOTAL:	89.00
							VENDOR TOTAL:	89.00
B&F	B&F CONSTRUCTION CODE SERVICES							
13377	09/14/20	01	AUG PLAN REVIEWS/INSPECTIONS	010010024390			10/14/20	8,788.74
							INVOICE TOTAL:	8,788.74
							VENDOR TOTAL:	8,788.74
B&T	B&T LEASING, INC.							
102020	10/20/20	01	STORAGE	010030024280			11/20/20	1,650.00
							INVOICE TOTAL:	1,650.00
							VENDOR TOTAL:	1,650.00
BLCR	HEALTH CARE SERVICES CORP							
111620	11/16/20	01	ADM	010010014031			12/12/20	3,690.20
		02	PD	010020014031				14,641.81
		03	STREETS	010030014031				5,210.21
		04	SEWER	310010014031				3,084.81

INVOICES DUE ON/BEFORE 02/28/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
BLCR	HEALTH CARE SERVICES CORP							
111620	11/16/20	05	WATER	300010014031			12/12/20	4,113.50
		06	REPLACE CHECK 15636	010000001001				1,830.92
								INVOICE TOTAL: 32,571.45
								VENDOR TOTAL: 32,571.45
BOWE	BOTTS WELDING & TRK SERV, INC							
668337	11/18/20	01	2011 INTERNATIONAL REAR SPRING	010030024110			12/18/20	1,647.84
								INVOICE TOTAL: 1,647.84
								VENDOR TOTAL: 1,647.84
BPCI	BENEFIT PLANNING CONSULTANTS,							
BPCI00242315	11/12/20	01	MONTHLY FLEX AND COBRA	010010024380			12/21/20	115.00
								INVOICE TOTAL: 115.00
								VENDOR TOTAL: 115.00
CHPA	CHAMPION PAVING CORP.							
612015	11/17/20	01	WATER MAIN BREAK	300010024160			12/17/20	2,000.00
								INVOICE TOTAL: 2,000.00
								VENDOR TOTAL: 2,000.00
COBU	COMMUNICATION BUILDERS INC							
112320	11/23/20	01	RETURN KEY DEPOSIT	010000002050			12/23/20	1,000.00
								INVOICE TOTAL: 1,000.00
								VENDOR TOTAL: 1,000.00
COMA	CORE & MAIN LP							
N363201	11/20/20	01	METERS/BACKFLOW CHK VALVES	300010054960			12/20/20	1,290.00
								INVOICE TOTAL: 1,290.00
N385384	11/23/20	01	BACKFLOW CHK VALVE	300010054960			12/23/20	1,792.75
								INVOICE TOTAL: 1,792.75
								VENDOR TOTAL: 3,082.75

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-----								
CUBE	CULLIGAN OF BELVIDERE							
113020	11/30/20	01	104711	010020024280			12/26/20	52.00
		02	85662	010010024280				27.50
		03	93732	300010024280				18.25
		04	93732	310010024280				18.25
		05	93740	010030024280				45.50
							INVOICE TOTAL:	161.50
							VENDOR TOTAL:	161.50
DOWI	DOREEN WILLIS							
112320	11/23/20	01	PERMIT REQUEST CANCELLED	010007003300			12/23/20	84.00
							INVOICE TOTAL:	84.00
							VENDOR TOTAL:	84.00
GEBR	GEHRINGER BROS							
0908	11/13/20	01	CARTS TO STORE UV BULB RACKS	310010034670			12/13/20	1,150.00
							INVOICE TOTAL:	1,150.00
0909	11/16/20	01	MATERIAL FOR PRE-WET FRAME	010030034680			12/16/20	93.80
							INVOICE TOTAL:	93.80
0912	11/18/20	01	MATERIAL FOR PRE-WET FRAME	010030034680			12/18/20	35.00
							INVOICE TOTAL:	35.00
							VENDOR TOTAL:	1,278.80
GETZ	GETZ AUTO BODY REPAIR INC							
2000317	11/19/20	01	RAM 2500 PICKUP	300010024110			12/19/20	3,493.74
							INVOICE TOTAL:	3,493.74
							VENDOR TOTAL:	3,493.74
HAAUPA	HAMPSHIRE AUTO PARTS							
570513	11/20/20	01	SUPPLIES	010030034670			12/20/20	33.82
							INVOICE TOTAL:	33.82

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-----								
HAAUPA	HAMPSHIRE AUTO PARTS							
571271	11/13/20	01	PENETRANT OIL	010030034670			12/13/20	159.00
							INVOICE TOTAL:	159.00
571683	11/18/20	01	HYDRAULIC HOSES	010030034670			12/18/20	276.54
							INVOICE TOTAL:	276.54
571704	11/18/20	01	TUNE UP	010030034670			12/18/20	27.96
							INVOICE TOTAL:	27.96
571772	11/19/20	01	HITCH	010030034680			12/19/20	76.48
							INVOICE TOTAL:	76.48
							VENDOR TOTAL:	573.80
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY							
627821-0	11/18/20	01	TRASH BAGS/PAPER TOWELS	010010034650			12/18/20	140.51
							INVOICE TOTAL:	140.51
627958-0	11/30/20	01	LSR CRTDG	010010034650			12/30/20	229.99
							INVOICE TOTAL:	229.99
							VENDOR TOTAL:	370.50
IPRF	ILLINOIS PUBLIC RISK FUND							
70382	11/16/20	01	JAN'S WORKERS' COMP	010010024210			01/01/21	2,128.00
		02	JAN'S WORKERS' COMP	300010024210				2,128.00
		03	JAN'S WORKERS' COMP	310010024210				2,128.00
							INVOICE TOTAL:	6,384.00
							VENDOR TOTAL:	6,384.00
ISTP	ILLINOIS STATE POLICE							
080120	08/01/20	01	LIQUOR CNTRL COST CNTR 06356	010010024380			10/16/20	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	15.00

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-----								
JANE	JAMES NEBLOCK							
1453417	11/13/20	01	REIMBURSE FOOD FOR SEARCH	010020034650			12/13/20	54.00
							INVOICE TOTAL:	54.00
							VENDOR TOTAL:	54.00
KCCC	JEFFREY R KEEGAN							
11/30/20	11/30/20	01	PD JANITORIAL SERVICE	010020024380			12/30/20	480.00
		02	VH JANITORIAL SERVICE	010010024380				280.00
							INVOICE TOTAL:	760.00
111620	11/16/20	01	PD JANITORIAL SERVICE	010020024280			12/16/20	480.00
		02	VH JANITORIAL SERVICE	010010024380				315.00
							INVOICE TOTAL:	795.00
							VENDOR TOTAL:	1,555.00
KONMIN	KONICA MINOLTA BUS SOLUTION							
269690291	11/22/20	01	MONTHLY MAINTENANCE	010020024340			12/22/20	200.47
							INVOICE TOTAL:	200.47
							VENDOR TOTAL:	200.47
LHE	LIONHEART CRTAL PWR SPECIALIST							
26240	11/24/20	01	MCDONALD'S LS	310010024160			12/24/20	416.15
							INVOICE TOTAL:	416.15
							VENDOR TOTAL:	416.15
LIOF	LIFTOFF LLC							
112420	11/24/20	01	CLOUD SERVICE	010010024380			12/24/20	11,382.00
							INVOICE TOTAL:	11,382.00
							VENDOR TOTAL:	11,382.00
MAKR	MARC KRESMERY CONSTRUCTION LLC							

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-----								
MAKR	MARC KRESMERY CONSTRUCTION LLC							
4999	11/19/20	01	REPAIR BROKEN VALVE	310010024120			12/19/20	1,142.23
							INVOICE TOTAL:	1,142.23
							VENDOR TOTAL:	1,142.23
MENA	MENARDS - SYCAMORE							
102917	11/23/20	01	FASTENERS	010030034670			12/23/20	7.80
							INVOICE TOTAL:	7.80
37912	11/13/20	01	VH REHAB BATH	010010024100			12/13/20	9.96
							INVOICE TOTAL:	9.96
38260	11/19/20	01	VH REHAB OFFICE	010010024100			12/19/20	115.51
							INVOICE TOTAL:	115.51
38326	11/20/20	01	VH REHAB OFFICE	010010024100			12/20/20	7.45
							INVOICE TOTAL:	7.45
38567	11/24/20	01	VH REHAB OFFICE	010010024100			12/24/20	5.59
							INVOICE TOTAL:	5.59
39001	11/30/20	01	VH REHAB OFFICE	010010024100			12/30/20	431.12
							INVOICE TOTAL:	431.12
							VENDOR TOTAL:	577.43
METL	METLIFE							
111620	11/16/20	01	ADM	010010014033			12/01/20	160.80
		02	PD	010020014033				1,316.04
		03	STREETS	010030014033				522.89
		04	SEWER	310010014033				167.05
		05	WATER	300010014033				392.06
							INVOICE TOTAL:	2,558.84
							VENDOR TOTAL:	2,558.84



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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
MISA	MIDWEST SALT							
P453857	11/17/20	01	WATER TREATMENT SALT	300010034680			12/17/20	3,080.03
							INVOICE TOTAL:	3,080.03
							VENDOR TOTAL:	3,080.03
NIOR	NICHOLAS ORSOLINI							
102720	10/27/20	01	REIMBURSE UNIFORM	010020034690			11/27/20	87.04
							INVOICE TOTAL:	87.04
120120	12/01/20	01	CELL PHONE STIPEND	010020024230			12/30/20	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	127.04
OFDE	OFFICE DEPOT, INC.							
115198583002	11/09/20	01	DSNFCT WIPES	010020034650			12/12/20	9.69
							INVOICE TOTAL:	9.69
136666636001	11/16/20	01	TRASH BAGS/LABELS/DESKPAD	010020034650			12/19/20	55.82
							INVOICE TOTAL:	55.82
							VENDOR TOTAL:	65.51
OLAD	OLUWAKEMI ADENIYI							
112320	11/23/20	01	PERMIT REQUEST CANCELLED	010007003300			12/23/20	126.00
							INVOICE TOTAL:	126.00
							VENDOR TOTAL:	126.00
PASS	PASSARELLI LAW LLC							
408	11/27/20	01	PD	010020024370			12/27/20	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
PHCE	PHENOVA CERTIFIED REFERENCE							

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
PHCE	PHENOVA CERTIFIED REFERENCE							
160510	05/12/20	01	LAB REAGENTS	310010034680			06/12/20	519.76
							INVOICE TOTAL:	519.76
							VENDOR TOTAL:	519.76
QUCO	QUILL CORPORATION							
11544899	10/21/20	01	TOWELS/SURGE PROTECTOR	310010034650			11/20/20	435.95
							INVOICE TOTAL:	435.95
12258368	11/16/20	01	ALCOHOL WIPES	010030034650			12/16/20	4.99
							INVOICE TOTAL:	4.99
							VENDOR TOTAL:	440.94
RAOH	RAY O'HERRON CO., INC.							
2065101-IN	11/13/20	01	UNIFORM	010020034690			12/13/20	468.87
							INVOICE TOTAL:	468.87
2067152-IN	11/23/20	01	UNIFORM	010020034690			12/23/20	280.25
							INVOICE TOTAL:	280.25
							VENDOR TOTAL:	749.12
RKQUSE	RK QUALITY SERVICES							
16692	11/17/20	01	OIL CHANGE/FILTER	010020024110			12/17/20	47.91
							INVOICE TOTAL:	47.91
16734	11/24/20	01	OIL CHANGE/FILTER/TIRE ROTATE	010020024110			12/24/20	63.34
							INVOICE TOTAL:	63.34
							VENDOR TOTAL:	111.25
STARK	STARK & SON TRENCHING, INC							
54997	11/19/20	01	HA1914 HIGHLAND AVE STRM SEWER	010010024380			12/19/20	48,172.37
							INVOICE TOTAL:	48,172.37
							VENDOR TOTAL:	48,172.37

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
-----								
TEK	TEKLAB, INC							
251302	11/17/20	01	TESTING	310010024380			12/17/20	491.50
							INVOICE TOTAL:	491.50
251352	11/18/20	01	SLUDGE/WWTP CHEMICAL	310010024380			12/18/20	691.00
							INVOICE TOTAL:	691.00
							VENDOR TOTAL:	1,182.50
USBL	USA BLUEBOOK							
240604	05/19/20	01	REFUSE HOOK	310010034670			06/19/20	300.34
							INVOICE TOTAL:	300.34
240610	05/19/20	01	LAB REAGENTS	300010034680			06/19/20	872.17
							INVOICE TOTAL:	872.17
240804	05/19/20	01	DSNFCT WIPES	300010034650			06/19/20	103.46
							INVOICE TOTAL:	103.46
383006	10/08/20	01	LAB REAGENTS	300010034680			11/08/20	739.07
							INVOICE TOTAL:	739.07
							VENDOR TOTAL:	2,015.04
VSP	VISION SERVICE PLAN (IL)							
111720	11/17/20	01	ADM	010010014037			12/01/20	22.69
		02	PD	010020014037				162.71
		03	STREETS	010030014037				62.23
		04	SEWER	310010014037				18.40
		05	WATER	300010014037				41.55
							INVOICE TOTAL:	307.58
							VENDOR TOTAL:	307.58
VWVH	VERIZON WIRELESS							
111520	11/15/20	01	ADM	010010024230			12/07/20	109.06

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-----								
VWVH	VERIZON WIRELESS							
111520	11/15/20	02	PD	010020024230			12/07/20	199.39
		03	STREETS	010030024230				304.26
		04	WATER	300010024230				170.50
		06	SEWER	310010024230				84.95
							INVOICE TOTAL:	868.16
							VENDOR TOTAL:	868.16
WAMA	WASTE MANAGEMENT							
3630205-2011-2	11/30/20	01	NOV 2020	290010024330			12/30/20	57,908.20
							INVOICE TOTAL:	57,908.20
							VENDOR TOTAL:	57,908.20
WEX	WEX BANK							
113020	11/30/20	01	POLICE FUEL	010020034660			12/24/20	1,915.95
		02	STREET FUEL	010030034660				966.89
		03	WATER FUEL	300010034660				79.34
		04	WATER OPERATING SUPPLIES	300010034680				8.12
		05	SEWER FUEL	310010034660				88.50
							INVOICE TOTAL:	3,058.80
							VENDOR TOTAL:	3,058.80
WSU	WATER SOLUTIONS UNLIMITED, INC							
39584	11/19/20	01	DWTP CHEMICALS	300010034680			12/18/20	4,216.48
							INVOICE TOTAL:	4,216.48
							VENDOR TOTAL:	4,216.48
							TOTAL ALL INVOICES:	205,397.84