

Village of Hampshire
Village Board Meeting
Thursday December 17, 2020 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from December 3, 2020
6. Village Manager's Report
 - a. Professional Services Agreement from EEI for 72/State – EEI Tim Paulson
 - b. Ethics Ordinance – Village President Magnussen
 - c. Covid-19 Update – Village Manager Jay Hedges
7. Village Board Committee Reports
 - a. Village Services
 - b. Public Works – Public Works Garage Update
 - c. Business Development Commission
 - d. Finance
 - i. A motion to Approve the December 17, 2020 Accounts Payable
 - e. Public Relations
 - f. Planning/Zoning
 - g. Public Safety
 - h. Fields & Trails
8. New Business
9. Announcements
10. Executive Session under OMA Section 2(c)(1) – Performance review of a specific employee not including compensation
11. Any items to be reported and acted upon by the Village Board after returning to open session
12. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
December 3, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 3, 2020.

Trustee Klein made a motion to allow Trustee's Kelly, Koth, Krajecki, and Robinson to join the meeting electronically:

Seconded by Trustee Reid
Motion carried by roll call vote.
Ayes: Reid and Klein
Nays: None
Absent: None

Present in Person: Christine Klein, Mike Reid, and Jeffrey Magnussen.

Present Electronically: Trustees Aaron Kelly, Toby Koth, Ryan Krajecki, and Erik Robinson.

A quorum was established.

Also Present in Person: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Assistant to the Village Manager Josh Wray, and Police Chief Brian Thompson.

Also Present Electronically: Tim Paulson - EEI, Village Attorney Mark Schuster, and Finance Director Lori Lyons.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Reid moved to approve the minutes of November 19, 2020.

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid
Nays: None
Absent: None

Village President announced today is Mr. Hedges' one-year anniversary as Village Manager - Congratulations.

VILLAGE MANAGER REPORT:

Trustee Reid moved to renew and bind the Village Insurance Package for Calendar Year 2021 at the cost of \$176,937.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid
Nays: None
Absent: None

Trustee Koth moved to approve Engineering's payment estimate No 1. In the amount of \$48,172.37 for Highland Ave. Storm Sewer Improvements to Stark and Sons Trenching.

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Koth, Klein, Krajecki, Robinson, Reid
Nays: None
Absent: None

Assistant to the Village Manager Josh Wray presented a demonstration of the new building department software.

COVID-19 Update:

- Mr. Hedges announced there will be a free COVID testing site at Hampshire High School Tuesday December 8 from 9 am to 4 p.m. There is no preregistration required. Vehicles will enter and exit the school property via Ketchum Rd.
- There was a conference call with state health officials to announce the first rounds of vaccines. Healthcare-related facilities will receive the first round, and first responders, including utility workers, will receive the second round. The state estimates that over 300,000 vaccines will be distributed in Illinois by the end of the year. All of these will come from Pfizer, and the Moderna vaccine may be distributed shortly after adding to the total.
- There will be a Vaccine Ambassador Program, which will be an education campaign at a local level through volunteers. Mr. Hedges explained it as somewhat similar to a neighborhood watch program.

VILLAGE BOARD COMMITTEE REPORTS

- a) **Fields & Trails** – No report
- b) **Village Services** – No report
- c) **Public Works** – No one had any comments on the report from the packet.
- d) **Business Development** – Trustee Krajecki reported the next BDC meeting will be December 9 at 6:30 p.m. The focus will be helping local businesses.

e) **Finance** –

a. **Accounts Payable** –

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$181.04 for employees James Neblock and Nicholas Orsolini paid on or before December 9, 2020.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

Trustee Koth moved to approve the Accounts Payable in the sum of \$205,216.80 paid on or before December 9, 2020.

Seconded by Trustee Reid
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

f) **Public Relations** – No report

g) **Planning/Zoning** – Trustee Robinson announced there will be a Plan Commission meeting will be held on December 14, 2020 at 7 p.m. for Brier Hill Venture's petition for special use (Midwest Companies' construction material recycling center). The ZBA will have their meeting on December 22,2020 to discuss the same topic as well as the Hampshire Park District's petition for a variance to have a gravel parking lot in Tuscany Woods.

h) **Public Safety** – Police Chief Thompson reported it has been quiet since COVID is back and the weather has cooled off, but mental health issues are up in the community.

NEW BUSINESS

Village Manager One-Year Evaluation: Trustee Koth mentioned he believes Mr. Hedges is doing a great job, but he would like the individual evaluations on Mr. Hedges to be confidential and not returned to him. It was decided that Trustee Klein will receive all the information back from all board members and tally everything so the Village Board can hold a general discussion. The Village Board will have executive session at the next meeting to discuss the evaluation.

ANNOUNCEMENTS

Trustee Reid was contacted by a resident about a cat running around at her house, and he asked if animal control will handle it. Police Chief Thompson said if the Village can pick it up and capture it then Kane County animal control will pick it up. However, if no one claims it, the Village will receive a \$300 bill for animal control having it put down.

Trustee Robinson thanked Mr. Hedges for doing a great job.

Trustee Reid announced tomorrow is Mr. Hedges birthday – Happy Birthday.

ADJOURNMENT

Trustee Klein moved to adjourn the Village Board meeting at 8:05 p.m.

Seconded by Trustee Robinson

Motion carried by roll call vote

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid

Nays: None

Absent: None

Linda Vasquez Village Clerk



To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: December 15, 2020

**Re: *Route 72 and State Street Water Main and Sanitary Sewer Improvements
Agenda Supplement***

EEI Job #: HA2023

Background

IDOT has been working on proposed improvements for the Route 72 and State Street Intersection for several years. This Spring they submitted pre-final Engineering Plans to the Village for review. EEI reviewed the plans with Village staff and determined utility conflicts and improvements that would be beneficial to combine with the IDOT improvements. In July of this year, the Village requested that these utility improvements be included in the IDOT project. There are a number of benefits to the Village to including this work in IDOT's project as outlined in the Village's request (see attached Letter). In late November, IDOT accepted the Village's request and provided their breakdown of cost responsibility between the Village and IDOT. The breakdown of Village and IDOT cost responsibility is shown in the attached Utility Cost Summary.

The Village will be responsible for providing IDOT with engineering plan sheets and specifications for inclusion in the IDOT bid documents. The Village will also be responsible for permitting for the water and sanitary improvements along with modifications to IDOT's Preliminary Environmental Site Assessment. IDOT currently anticipates an April or June letting date for the project and is requesting engineering plans from the Village as soon as possible for their review.

Cost Summary

The Village has the following costs associated with this project:

Costs for sidewalk/path, traffic signals, and roadway lighting of \$176,935. See attached page with Summary of Estimated Costs table from the 2016 Letter of Intent between the Village and IDOT.

Construction Costs for Water Main and Sanitary Sewer Improvements of \$295,000. See attached Utility Cost Summary (1st column) prepared by EEI from IDOT correspondence.



Design Engineering costs of \$53,777. See our attached Professional Services Agreement (PSA). For the utility construction work that IDOT is paying for they will provide the Village a credit of 15% of the construction costs for the design engineering work the Village is providing for those improvements. This credit is anticipated to be \$20,500 and will be shown as a credit against the Village's costs in the forthcoming Intergovernmental Agreement (IGA).

The total estimated Village costs are summarized in the table below:

Village Engineering Costs	\$53,777.00
Villages IGA Costs	
Roadway	\$176,935.00
Utility	\$295,000.00
Engineering Credit	<u>(\$20,500.00)</u>
Total IGA Costs:	\$451,435.00
Total Village Costs:	\$505,212.00

The majority of the construction work is anticipated to occur in 2022. The final Village costs will be based on the actual costs for construction of the project and be due upon completion of construction. IDOT will be providing an Intergovernmental Agreement for Village review and approval documenting the proposed improvements, costs, and schedule for the project.

Village
of
HAMPSHIRE

www.hampshireil.org

July 28, 2020

Village President

Jeffrey R. Magnussen

Village Trustees

Aaron Kelly
Christine Klein
Toby Koth
Ryan Krajecki
Mike Reid
Erik Robinson

Illinois Department of Transportation
Region 1 Engineer
Anthony Quigley, P.E.
201 West Center Court
Schaumburg, IL 60196-1096

**Re: Proposed Route 72 and State Street Improvements – Contract No. 62G11
Village of Hampshire, Kane County, Illinois**

Mr. Quigley:

We are writing to request that the Village's proposed watermain and sanitary sewer improvements in the vicinity of IL Route 72 and State Street be constructed with IDOT's IL Route 72 and State Street / Getzelman Road (contract no. 62G11) contract. There are several reasons why the Village would like to combine these improvements. First, the combining of improvements would avoid additional and separate road closures and traffic delays to both IL Route 72 and local streets. The businesses in the project area would only be affected for one major construction project instead of two, which would also benefit existing service reconnection coordination. It will ensure that the Village's underground utility work will be coordinated with any unforeseen issue's and field changes arising from IDOT's construction of their proposed improvements. It will also reduce IDOT's cost of repairs and adjustments to existing infrastructure that is to remain in place as well as additional construction cost to the Village. Lastly, the final road pavement installation will be continuous through the intersection instead of patches throughout the new pavement caused from staggered construction projects.

We urge you to include the Village's proposed watermain and sanitary sewer improvements into IDOT's IL Route 72 and State Street / Getzelman Road (contract no. 62G11) contract to provide a coordinated and cost effective road and utility construction project that is a benefit to both IDOT and the Village of Hampshire.

If you have any questions or require additional information, please contact our office.

Respectfully submitted,

Village of Hampshire



Jeffrey R. Magnussen
Village President

pc: Linda Vasquez, Village Clerk (Via e-mail)
Jay Hedges, Village Manager (Via e-mail)
Josh Wray, Assistant to the Village Manager (Via e-mail)
Curtis Dettmann, EEI (Via e-mail)
Brad Sanderson, EEI (Via e-mail)
Serin Keller, Consulting Services Engineer, IDOT, (Via e-mail)
Ana Abreu, Project Engineer, IDOT (Via e-mail)
Suleyman Tulgar, IDOT (Via e-mail)
Anthony Quigley, Region 1 Engineer, IDOT (Via e-mail)



JOB NO:	HA2023
PREPARED BY:	CPD/TNP
DATE:	December 4, 2020
PROJECT TITLE:	IL Route 72 & State Street Utility Improvements

Utility Cost Summary (See Note 1)

Improvement	Village Construction Cost	IDOT Construction Cost	Estimated Engineering Fee (15%) (See Note 3)	Total Village Cost	Total IDOT Cost
IL72 Sanitary Sewer Crossing	\$73,000		\$10,950	\$83,950	
IL72 Watermain Crossing	\$110,000		\$16,500	\$126,500	
State Street Watermain Replacement		\$136,000	\$20,500	See Note 2	\$156,500
South Side IL72 Watermain Relocation	\$112,000		\$16,800	\$128,800	
Total Estimated Costs	\$295,000	\$136,000	\$64,750	\$339,250	\$156,500

NOTES:

1. Costs in the spreadsheet are based on estimates prepared by IDOT and are for budgeting purposes only.
2. The engineering fee for the State Street Watermain will be paid by the Village and reimbursed through the Intergovernmental Agreement.
3. The design engineering fee is based on the IDOT rate of 15%.

If the Village chooses to upgrade the existing lighting system, all existing roadway lighting will need to be removed and replaced to meet IES standards. The total estimated cost for lighting is \$130,525, including a 15% engineering fee. In addition, the Village must agree to accept long-term responsibility for the administration, control, and maintenance of the roadway lighting. Given the relatively high cost of lighting, the limited scope of the improvements, and the general funding constraints, the Department requests that this work be done by the Village via permit. Further coordination regarding lighting installation will be required in Phase II with the Bureau of Design. Please contact Ken Eng, Bureau Chief of the Bureau of Design at (847) 705-4211. For more information about permits along state highways, contact Yeleina Haydel, Kane County Permit Coordinator, at (847) 705-4149.

Utility Relocation

Public utilities, installed in the highway right-of-way via permit and requiring relocation, will be relocated at no expense to the Department. The Village will be responsible for relocation of its facilities in conflict with the Illinois Route 72 at State Street/Getzelman Road improvements. Facilities subject to the previously stated condition may include, but may not be limited to watermain and fire hydrants as well as storm, sanitary and/or combined sewers. A potential for conflicts exists along the south side of Illinois Route 72 west of State Street / Getzelman Road. However, a more detailed study of conflicts will be initiated during Phase II, contract plan preparation.

Summary of Estimated Costs

The estimated total cost responsibility for the Village, based on the available information collected during the Phase I process is approximately \$176,935 as outlined in the following table. However, this estimate does not include the cost of utilities, which should be pursued independently by the Village.

Improvement	Village Cost	Engineering Fee (15%)	Total Village Cost
Traffic Signals	\$31,500	\$4,725	\$36,225
Sidewalk	\$2,555	\$385	\$2,940
Shared-use path	\$6,300	\$945	\$7,245
Roadway Lighting	\$110,000	\$16,500	\$126,500
Lighting Removal	\$3,500	\$525	\$4,025
Total Village Costs			\$176,935

**Agreement for Professional Services
Consulting Engineering for
Route 72 and State Street Water Main and Sanitary Sewer Improvements**

THIS AGREEMENT, by and between the Village of Hampshire, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

The Engineer shall furnish the necessary personnel, materials, equipment and expertise to make the necessary investigations, analysis and calculations along with exhibits, cost estimates and narrative, to complete all necessary engineering services to the Village as indicated on the included Attachment A. Services to be provided include design engineering services for the water main and sanitary sewer improvements as indicated on Attachment C for the Route 72 and State Street intersection improvements. All Engineering will be in accordance with all Village, Illinois Department of Transportation requirements, and Illinois Environmental Protection Agency standards.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to Contractor:

Contractor shall receive as compensation for all work and services to be performed herein an amount based on the Estimate of Level of Effort and Associated Cost included in Attachment B. Design Engineering will be paid for as a Lump Sum in the amount of \$53,777.00. The hourly rates for this project are shown in the attached 2018 Standard Schedule of Charges. All payments will be made accordingly to the Illinois State Prompt Payment Act and not less than once every thirty days.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, Contractor, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

E. Ownership of Records and Documents:

Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village.

Contractor agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractors' consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.

Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: United States Citizen
 Resident Alien Non-Resident Alien The Internal Revenue Service requires that

taxes be withheld on payments made to non resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): ___ Individual ___ Real Estate Agent ___ Sole Proprietorship ___ Government Entity ___ Partnership ___ Tax Exempt Organization (IRC 501(a) only) x Corporation ___ Not for Profit Corporation ___ Trust or Estate ___ Medical and Health Care Services Provider Corp.

I. Indemnification:

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance:

The contractor agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

Attachment A: Standard Conditions

Attachment B: Scope of Services

Attachment C: Estimated Level of Effort and Associated Cost

Attachment D: Anticipated Project Schedule

Attachment E: 2018 Standard Schedule of Charges

L. Notices:

All notices required to be given under the terms of this agreement shall be given mail, addressed to the parties as follows:

For the Village:

Village Manager and Village Clerk
Village of Hampshire
234 S. State Street
P.O. Box 457
Hampshire, IL 60140-0457

For the Contractor:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove Illinois 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

Agreed to this ___ day of _____, 2020.

Village of Hampshire

Engineering Enterprises, Inc.:

Jeffrey Magnussen
Village President

Bradley P. Sanderson, P.E.
Chief Operating Officer / President

Linda Vasquez
Village Clerk

Angie R. Smith
Executive Assistant

Attachment A:

STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter “Agreement”), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER’S service.

Construction Engineering and Inspection: The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor’s furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor’s failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER’S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER’S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER’S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective

officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Payment of Invoices: Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other

party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.

Route 72 and State Street Water Main and Sanitary Sewer Improvements Village of Hampshire

Attachment B – Scope of Services

The Village of Hampshire intends to design water main and sanitary sewer improvements for the intersection Route 72 and State Street to be constructed with the planned IDOT intersection improvements. The design includes coordination with IDOT and providing design engineering plans and specification for inclusion in IDOT's bid documents for the project.

The following list of work items establishes the scope of engineering services for this project:

Design Engineering:

2.1 Project Management and Administration

- Management of Personnel and the Engineering Contract
- Utility Planning Coordination with IDOT
- Coordination with the Village and Other Regulatory Agencies

2.2 Topographic Survey

- Field Survey for Additional Topography Outside of Limits Provided by IDOT
- Drafting to Create Base File and Incorporate IDOT Topography into Base File

2.3 Final Plans, Specifications and Quantities

- Preparation of Engineering Plans and Specifications
 - Notes, Specifications, and Legend
 - Overall Utility Plan
 - Existing Conditions and Demolition Plan
 - Sanitary Sewer Plan and Profile
 - State Street Water Main Plan and Profile
 - Route 72 Water Main Plan and Profile
 - IDOT Paycode Summary of Quantities
 - Detail Sheet

2.4 Easement Documents

- Prepare Water Main Easement Document

2.5 Permits

- Prepare IEPA Water Main Construction Permit
- Prepare IEPA Sanitary Sewer Construction Permit
- Preliminary Environmental Site Assessment (PESA) Submittal and Coordination with IDOT
- IDOT Review and Revisions for Permit Approval

The above scope of services includes the following assumptions and exclusions:

- No Construction Services
- No Geotechnical Engineering

The above scope for "Route 72 and State Street Water Main and Sanitary Sewer Improvements" summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond the meetings defined in the above scope shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.



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ATTACHMENT C
ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST FOR
PROFESSIONAL ENGINEERING SERVICES FOR
 ROUTE 72 AND STATE STREET WATER MAIN AND SANITARY SEWER IMPROVEMENTS
 Village of Hampshire
 December 15, 2020



WORK ITEM NO.	WORK ITEM	ENTITY:	ENGINEERING				SURVEYING			DRAFTING		ADMIN.	WORK ITEM HOUR SUMM.	COST PER ITEM
		PROJECT ROLE:	SENIOR PROJECT MANAGER	PROJECT MANAGER	SENIOR PROJECT ENGINEER I	PROJECT ENGINEER	SENIOR PROJECT MANAGER	PROJECT MANAGER	SENIOR PROJECT TECHNICIAN II	CAD MANAGER	SENIOR PROJECT TECHNICIAN I	ADMIN.		
		HOURLY RATE:	\$191	\$173	\$149	\$137	\$191	\$173	\$149	\$149	\$137	\$70		
DESIGN ENGINEERING														
2.1	Project Management and Administration		3	5	6	4							18	\$ 2,880
2.2	Topographic Survey						3	8	8				19	\$ 3,149
2.3	Final Plans, Specifications and Quantities		10	28	50	50				8	76		222	\$ 32,658
2.4	Easement Documents						2	3	4				9	\$ 1,497
2.5	Permits		4	22	18	18				3	24	2	91	\$ 13,593
														\$ -
	Design Engineering Subtotal:		17	55	74	72	5	11	12	11	100	2	359	\$ 53,777
	PROJECT TOTAL:		17	55	74	72	5	11	12	11	100	2	359	\$ 53,777

DIRECT EXPENSES	
DIRECT EXPENSES =	\$ -

LABOR SUMMARY	
Engineering Expenses =	\$ 33,652
Surveying Expenses =	\$ 4,646
Drafting Expenses =	\$ 15,339
Administrative Expenses =	\$ 140
TOTAL LABOR EXPENSES =	\$ 53,777

TOTAL EXPENSES =	\$ 53,777
-------------------------	------------------



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**ATTACHMENT D:
ANTICIPATED PROJECT SCHEDULE
ROUTE 72 AND STATE STREET WATER MAIN AND SANITARY SEWER IMPROVEMENTS
VILLAGE OF HAMPSHIRE**

ITEM NO.	WORK ITEM	2020																2021																																							
		November				December				January				February				March				April				May				June				July				August				September				October				November							
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
2.1	Project Management and Administration																																																								
2.2	Topographic Survey																																																								
2.3	Final Plans, Specifications and Quantities																																																								
2.4	Easement Documents																																																								
2.5	Permits																																																								
--	Construction - IDOT (estimated completion fall 2022)																																																								

G:\Public\Hampshire\2020\HA2023 Route 72 & State Street Water Main & Sanitary Sewer Improvements\Docs\PSA\05 Anticipated Schedule_RT72 Water and Sanitary.xls\Schedule

Legend			
	Project Management & QC/QA		Easement Docs
	Topographic Survey		Design Work Item
	Permitting		Construction

Standard Schedule of Charges

January 1, 2018



EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$202.00
Principal	E-3	\$197.00
Senior Project Manager	E-2	\$191.00
Project Manager	E-1	\$173.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$160.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$149.00
Project Engineer/Planner/Surveyor	P-4	\$137.00
Senior Engineer/Planner/Surveyor	P-3	\$125.00
Engineer/Planner/Surveyor	P-2	\$114.00
Associate Engineer/Planner/Surveyor	P-1	\$103.00
Senior Project Technician II	T-6	\$149.00
Senior Project Technician I	T-5	\$137.00
Project Technician	T-4	\$125.00
Senior Technician	T-3	\$114.00
Technician	T-2	\$103.00
Associate Technician	T-1	\$ 90.00
Engineering/Land Surveying Intern	I-1	\$ 84.00
GIS Technician	G-1	\$ 72.00
Administrative Assistant	A-3	\$ 70.00
CREW RATES, VEHICLES AND REPROGRAPHICS		
1 Man Field Crew with Standard Survey Equipment		\$163.00
2 Man Field Crew with Standard Survey Equipment		\$254.00
1 Man Field Crew with RTS or GPS *		\$202.00
2 Man Field Crew with RTS or GPS *		\$293.00
Vehicle for Construction Observation		\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White)	
	\$1.00/Sq. Ft. (Color)	
Reimbursable Direct Costs & Services by Others	Cost + 10%	

*RTS = Robotic Total Station / GPS = Global Positioning System

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: December 17, 2020
RE: Ethics Regulations – Update

Background

The Village has previously adopted certain regulations governing the conduct of its public officials and employees of the Village, in accord with state law and good practice. Village of Hampshire Municipal Code, Chapter 1: Officers and Employees, Article XI: Ethics Regulations.

It is proposed to add provisions specifically concerning conflicts of interest for such officials and employees at this time.

Note that the regulations also reference the Illinois Public Official Prohibited Activities Act, 50 ILCS 105/3 as a reminder of the existing statewide regulations.

Action(s) Needed

Consider and approve an ordinance adding to the Village's ethics regulations specific provisions relating to conflicts of interest.

AGENDA SUPPLEMENT

50 ILCS 105/3

§ 3. Prohibited interest in contracts.

(a) No person holding any office, either by election or appointment under the laws or Constitution of this State, may be in any manner financially interested directly in his own name or indirectly in the name of any other person, association, trust, or corporation, in any contract or the performance of any work in the making or letting of which such officer may be called upon to act or vote.

No such officer may represent, either as agent or otherwise, any person, association, trust, or corporation, with respect to any application or bid for any contract or work in regard to which such officer may be called upon to vote. Nor may any such officer take or receive, or offer to take or receive, either directly or indirectly, any money or other thing of value as a gift or bribe or means of influencing his vote or action in his official character. Any contract made and procured in violation hereof is void.

This Section shall not apply to any person serving on an advisory panel or commission, to any director serving on a hospital district board as provided under subsection (a-5) of Section 13 of the Hospital District Law, ¹ or to any person serving as both a contractual employee and as a member of a public hospital board as provided under Article 11 of the Illinois Municipal Code in a municipality with a population between 13,000 and 16,000 that is located in a county with a population between 50,000 and 70,000.

(b) However, any elected or appointed member of the governing body may provide materials, merchandise, property, services, or labor, subject to the following provisions under either paragraph (1) or (2):

- (1) If:
- A. the contract is with a person, firm, partnership, association, corporation, or cooperative association in which such interested member of the governing body of the municipality has less than a 7 1/2% share in the ownership; and
 - B. such interested member publicly discloses the nature and extent of his interest prior to or during deliberations concerning the proposed award of the contract; and
 - C. such interested member abstains from voting on the award of the contract, though he shall be considered present for the purposes of establishing a quorum; and
 - D. such contract is approved by a majority vote of those members presently holding office; and
 - E. the contract is awarded after sealed bids to the lowest responsible bidder if the amount of the contract exceeds \$1500, or awarded without bidding if the amount of the contract is less than \$1500; and
 - F. the award of the contract would not cause the aggregate amount of all such contracts so awarded to the same person, firm, association, partnership, corporation, or cooperative association in the same fiscal year to exceed \$25,000.
- (2) If:
- A. the award of the contract is approved by a majority vote of the governing body of the municipality provided that any such interested member shall abstain from voting; and
 - B. the amount of the contract does not exceed \$2,000; and

AGENDA SUPPLEMENT

- C. the award of the contract would not cause the aggregate amount of all such contracts so awarded to the same person, firm, association, partnership, corporation, or cooperative association in the same fiscal year to exceed \$4,000; and
- D. such interested member publicly discloses the nature and extent of his interest prior to or during deliberations concerning the proposed award of the contract; and
- E. such interested member abstains from voting on the award of the contract, though he shall be considered present for the purposes of establishing a quorum.

(b-5) In addition to the above exemptions, any elected or appointed member of the governing body may provide materials, merchandise, property, services, or labor if:

- A. the contract is with a person, firm, partnership, association, corporation, or cooperative association in which the interested member of the governing body of the municipality, advisory panel, or commission has less than a 1% share in the ownership; and
- B. the award of the contract is approved by a majority vote of the governing body of the municipality provided that any such interested member shall abstain from voting; and
- C. such interested member publicly discloses the nature and extent of his interest before or during deliberations concerning the proposed award of the contract; and
- D. such interested member abstains from voting on the award of the contract, though he shall be considered present for the purposes of establishing a quorum.

(c) A contract for the procurement of public utility services by a public entity with a public utility company is not barred by this Section by one or more members of the governing body of the public entity being an officer or employee of the public utility company or holding an ownership interest of no more than 7 1/2% in the public utility company, or holding an ownership interest of any size if the public entity is a municipality with a population of less than 7,500 and the public utility's rates are approved by the Illinois Commerce Commission. An elected or appointed member of the governing body of the public entity having such an interest shall be deemed not to have a prohibited interest under this Section.

(d) Notwithstanding any other provision of this Section or any other law to the contrary, until January 1, 1994, a member of the city council of a municipality with a population under 20,000 may purchase real estate from the municipality, at a price of not less than 100% of the value of the real estate as determined by a written MAI certified appraisal or by a written certified appraisal of a State certified or licensed real estate appraiser, if the purchase is approved by a unanimous vote of the city council members then holding office (except for the member desiring to purchase the real estate, who shall not vote on the question).

(e) For the purposes of this Section only, a municipal officer shall not be deemed interested if the officer is an employee of a company or owns or holds an interest of 1% or less in the municipal officer's individual name in a company, or both, that company is involved in the transaction of business with the municipality, and that company's stock is traded on a nationally recognized securities market, provided the interested member: (i) publicly discloses the fact that he or she is an employee or holds an interest of 1% or less in a company before deliberation of the proposed award of the contract; (ii) refrains from evaluating, recommending, approving, deliberating, or otherwise participating in negotiation, approval, or both, of the contract, work, or business; (iii) abstains from voting on the award of the contract though he or she shall be considered present

AGENDA SUPPLEMENT

for purposes of establishing a quorum; and (iv) the contract is approved by a majority vote of those members currently holding office.

A municipal officer shall not be deemed interested if the officer owns or holds an interest of 1% or less, not in the officer's individual name but through a mutual fund or exchange-traded fund, in a company, that company is involved in the transaction of business with the municipality, and that company's stock is traded on a nationally recognized securities market.

(f) Under either of the following circumstances, a municipal or county officer may hold a position on the board of a not-for-profit corporation that is interested in a contract, work, or business of the municipality or county:

(1) If the municipal or county officer is appointed by the governing body of the municipality or county to represent the interests of the municipality or county on a not-for-profit corporation's board, then the municipal or county officer may actively vote on matters involving either that board or the municipality or county, at any time, so long as the membership on the not-for-profit board is not a paid position, except that the municipal or county officer may be reimbursed by the not-for-profit board for expenses incurred as the result of membership on the not-for-profit board.

(2) If the municipal or county officer is not appointed to the governing body of a not-for-profit corporation by the governing body of the municipality or county, then the municipal or county officer may continue to serve; however, the municipal or county officer shall abstain from voting on any proposition before the municipal or county governing body directly involving the not-for-profit corporation and, for those matters, shall not be counted as present for the purposes of a quorum of the municipal or county governing body.

§ 70-5. Adoption by governmental entities.

(a) Within 6 months after the effective date of this Act, each governmental entity other than a community college district, and each community college district within 6 months after the effective date of this amendatory Act of the 95th General Assembly, shall adopt an ordinance or resolution that regulates, in a manner no less restrictive than Section 5-15 and Article 10 of this Act,

(i) the political activities of officers and employees of the governmental entity and

(ii) the soliciting and accepting of gifts by and the offering and making of gifts to officers and employees of the governmental entity.

AND > iii) No later than 60 days after the effective date of this amendatory Act of the 100th General Assembly, each governmental unit shall adopt an ordinance or resolution establishing a policy to prohibit sexual harassment. The policy shall include, at a minimum:

(i) a prohibition on sexual harassment;

AGENDA SUPPLEMENT

- (ii) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Department of Human Rights;
- (iii) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under this Act, the Whistleblower Act, and the Illinois Human Rights Act; and
- (iv) the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report.

Within 6 months after the effective date of this amendatory Act of the 101st General Assembly, each governmental unit that is not subject to the jurisdiction of a State or local Inspector General shall adopt an ordinance or resolution amending its sexual harassment policy to provide for a mechanism for reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of a governmental unit.

(b) Within 3 months after the effective date of this amendatory Act of the 93rd General Assembly, the Attorney General shall develop model ordinances and resolutions for the purpose of this Article. The Attorney General shall advise governmental entities on their contents and adoption.

(c) As used in this Article,

- (i) an “officer” means an elected or appointed official; regardless of whether the official is compensated, and
- (ii) an “employee” means a full-time, part-time, or contractual employee.

5 Ill. Comp. Stat. Ann. 430/70-5

No. 20 -

**AN ORDINANCE
AMENDING THE VILLAGE'S ETHICS REGULATIONS
TO ADD CERTAIN CONFLICT OF INTEREST RULES**

WHEREAS, the Village has previously adopted certain regulations governing the political activities of, and the solicitation and acceptance of gifts by, the officers and employees of the Village, pursuant to the State Officials and Employees Ethics Act; and

WHEREAS, the Act requires all units of local government to implement regulations concerning the ethics of its officers and employees that are no less restrictive than those contained in the Act; and

WHEREAS, the Corporate Authorities find it advisable at this time to amend the Village's Ethics Regulations to add specific conflict or interest rules to said regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The Village of Hampshire Municipal Code of 1985, as amended, shall be and hereby is further amended by adding certain regulations concerning conflicts of interest for officers and/or employees of the Village, in words and figures as follows:

CHAPTER 1 OFFICERS AND EMPLOYEES
ARTICLE XI ETHICS REGULATIONS
SECTION 1-11-6 CONFLICTS OF INTEREST

Section 1: No officer and no employee of the Village shall engage in any act that is in conflict with the performance of his or her official duties. For purposes of this Section, a conflict of interest exists whenever official action could result in a personal advantage or disadvantage to the interested officer or employee, including, but not limited to the following:

- (a) Receiving or having a financial interest, profit or benefit in any contract, work or business of the Village, or in the sale or lease of any property to or by the Village, where that purchase, sale, or lease was obtained with prior knowledge that the Village intended to take such action.
- (b) Representing, (or, being a member of a firm which represents), any person who would receive direct financial benefit as a result of any official action under consideration by the Village.

(c) Accepting or seeking any employment, travel, compensation or gift from any person doing business or seeking to do business with the Village.

(d) Receiving or accepting a gift, compensation or travel that was given for the purpose of obtaining special consideration for, or to influence Village action, where a reasonable and prudent person would believe that the purpose was to obtain special consideration or to influence Village action.

(e) Violating any provision of the Public Officer Prohibited Activities Act (50 ILCS 105/0.1, et seq.)

Section 2. The sections previously adopted as the following numbered sections shall upon enactment and approval of this ordinance be re-numbered as follows:

<u>Section</u>	<u>Number</u>	<u>New Number</u>
Penalties	1-11-6	1-11-7
Amendments	1-11-7	1-11-8
Constitutionality	1-11-8	1-11-9

Section 3. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Ordinance, to the extent of any such conflict, are hereby superseded and waived.

Section 4. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

ADOPTED THIS _____ DAY OF _____, 2020, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS _____ DAY OF _____, 2020.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

DRAFT



COVID-19 UPDATES

Tuesday, December 15, 2020

PLEASE DISTRIBUTE IMMEDIATELY

GEAEMS UPDATES

- We are continuing to wait for IDPH to approve our amended Mass Vaccination Plan.
- The plan is to submit the plan for rapid antigen testing by the end of the week.
- We are continuing to collaborate with our health departments regarding the mass vaccination plan. Currently things are changing on an hourly and daily basis and vary depending on the county you are in. We will continue to update you.

ADVOCATE SHERMAN HOSPITAL UPDATES

- Hospital Incident Command is meeting daily with surge huddles being implemented twice a day.
- COVID Non-ICU patients has remained steady over the last week with slight fluctuating.
- Normal patient census has remained steady over the last week
- Current Occupancy as follows:
 - 77% Med/Surge Occupancy-Level Green
 - 60% ICU Occupancy – Level Green
 - 21% Vent Use-Level Green
- PPE availability remains green.

REGIONAL UPDATES

- As a region, COVID patients have plateaued over the last 7 days, but some individual hospitals are still seeing an increase.
- Normal patient census volumes at some hospitals appears to be increasing, while others have pl
- Regional ICUs showing good ICU availability overall
- All hospitals in the state are requested to complete increased bed availability reporting to 2 times a day vs x1 to keep closely monitored situational awareness

ILLINOIS UPDATES

- Illinois statewide positivity rate is 10.3%
- Western Suburbs (Kane & DuPage) positivity rate is 11.8%
- Kane county positivity rate is 13.1%
- Cook county positivity rate is 12.3%
- McHenry county positivity is rate 12.3%
- Concern remains that there could still be a surge related to the holidays.

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69 West Washington Street, Suite 3500 • Chicago, Illinois 60602-3027 • www.dph.illinois.gov

Illinois COVID-19 Prevention Ambassadors

Illinois COVID-19 Prevention Ambassadors are Illinoisans across the state who play a vital role in supporting current state efforts to stop the spread of COVID-19 by promoting and sharing information among their friends, family, peers and neighbors on prevention measures, testing resources and other relevant information. Any Illinoisan can volunteer to be an Ambassador.

Goal

- Engage with and empower everyday Illinoisans across the state, in an ongoing and intentional way, to assist in COVID-19 outreach and prevention efforts.
- Enable Illinoisans across the state to become contributors, problem solvers and partners in helping stop the spread of COVID-19.

Benefits of Being an Ambassador

- By providing opportunities to not only voice your concerns and fears but also participate in the solutions can be empowering.
- Enhance your communication and leadership skills.
- Contributing to effective and innovative solutions to stop the spread of COVID-19.
- Contributing to a culture of health and prevention among your friends, family, peers and community.

Responsibilities

- Participate in virtual Program launch meeting.
- Participate in virtual orientation and training covering COVID-19 basics.
- Participate in regularly scheduled virtual meetings for the purposes of ongoing training and technical assistance, peer to peer problem solving as well as the sharing of new guidance and resources.
- Proactively and on an ongoing basis promote COVID-19 prevention measures.
- Commend individuals who are practicing public health measures.
- Provide input into the development of messaging and outreach materials.
- Organize and implement virtual outreach activities (e.g Facebook Live event).
- Share your success with us!

Time Commitment

- The estimated monthly time commitment is about 1-2 hours.

Complete this online survey to become an Ambassador today!

<https://www.surveymonkey.com/r/VNFZQRC>

Have questions or need more information, please contact Juana.Ballesteros@illinois.gov.

PROTECTING HEALTH, IMPROVING LIVES

Nationally Accredited by PHAB

Email From: Isaacson, Michael <isaacsonmichael@co.kane.il.us>
To: Municipal Leaders & City/Village Managers.
Subject: COVID Vaccine Update

This is a very exciting week with the first doses of vaccine being distributed in Kane County and around the Country. There is still a tremendous amount of work to do over the coming months, but there is light at the end of the tunnel.

In the next few days, Kane County expects to receive vaccine that will be provided to our frontline healthcare workers at our hospitals. This will be the Pfizer vaccine that was just granted emergency use authorization (EUA). We anticipate the Moderna vaccine will get EUA by this weekend and begin shipping next week.

There are still a lot of variables around priority groups and vaccine supply, so details will continue to come on a rolling basis. I think the IDPH FAQ does a nice job of presenting where things currently are:

<https://www.dph.illinois.gov/covid19/vaccine-faq>

This document should be updated as more information becomes available.

I sent a copy of the current State plan last week, here is a link to it:

<https://www.dph.illinois.gov/sites/default/files/COVID19/IL%20COVID-19%20Vaccination%20Plan%20V%203.0%2012.5.20%20.pdf>

It does have good information about what we currently know about the prioritization groups.

Our initial focus is on Healthcare Personnel in what is being called Phase 1a.

Also in this category are long term care facilities. These locations will be served through a partnership with CVS and Walgreens starting at the end of the month.

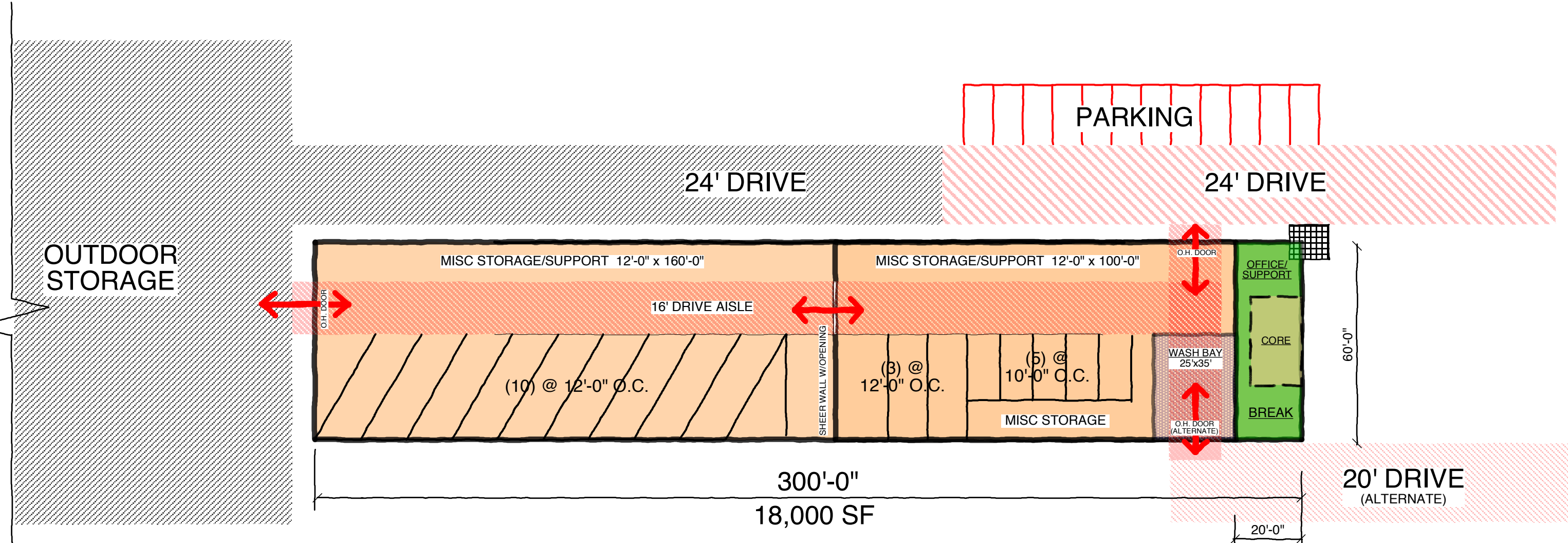
Our staff is working with EMS and Fire Departments to plan for getting vaccine to them, other first responders and eventually the critical personnel that you employ to provide services to your residents. I encourage you to check in with your fire department to see how planning is progressing for your jurisdiction.

As more vaccine becomes available, we will be able to expand to serve other priority groups and eventually the general public. Vaccine will eventually become available through multiple providers in our communities, which will help with distribution.

We are currently working with IDPH and other health departments in the region to roll out a coordinated education campaign. Kane County will soon be providing additional opportunities to register for updated information. We will let you know when that launches.

Please contact us if there are questions or concerns that you, your staff or your residents may have.





Schematic Plan

Scale: 1" = 30 ft



ALTERNATE A

Proposed Hampshire Public Works Building

SchmidtDesign Incorporated 

707 Clinton Avenue Oak Park, Illinois 60304-1404
 (T) 708.524.5404 (F) 708.524.5420
 Email: info@schmidtdesigninc.com

ROWELL ROAD

VILLAGE OF HAMPSHIRE

Accounts Payable

December 17, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$242,056.95

To be paid on or before
December 23, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

December 17, 2020

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee:** Hobert Jones
Warrant in the amount of

Total: \$89.12

To be paid on or before
December 23, 2020

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 12/15/20
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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/31/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

AAPC	ALLIED ASPHALT PAVING COMPANY							
233430	11/21/20	01	ASPHALT	010030024130			12/21/20	290.70
							INVOICE TOTAL:	290.70
							VENDOR TOTAL:	290.70
AT&T	AT&T							
121520	12/15/20	01	291249633	010030024230			01/07/21	89.00
							INVOICE TOTAL:	89.00
							VENDOR TOTAL:	89.00
B&F	B&F CONSTRUCTION CODE SERVICES							
13763	12/04/20	01	NOV INSPECTIONS	010010024390			01/04/21	980.00
							INVOICE TOTAL:	980.00
							VENDOR TOTAL:	980.00
BLCR	HEALTH CARE SERVICES CORP							
111620	11/16/20	01	ADM	010010014031			12/01/20	3,690.20
		02	PD	010020014031				14,641.81
		03	STREETS	010030014031				5,210.21
		04	SEWER	310010014031				3,084.81
		05	WATER	300010014031				4,113.50
							INVOICE TOTAL:	30,740.53
							VENDOR TOTAL:	30,740.53
CAON	CALL ONE							
351927	12/15/20	01	1126416	010010024230			01/01/21	318.03
		02	1126417	300010024230				106.75
		03	1126418	010030024230				106.75
		04	1126419	310010024230				312.82
		05	1126420	300010024230				156.92
		06	1126422	010020024230				254.87
							INVOICE TOTAL:	1,256.14
							VENDOR TOTAL:	1,256.14

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VILLAGE OF HAMPSHIRE
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CASE	CARDMEMBER SERVICE							
120420	12/04/20	01	JH ADOBE ACROPRO	010010034650			01/01/21	15.93
		02	JH STORE SIGNAGE	010010034650				138.72
		03	JH COMMUNICATION CONUNDRUMS	010010024310				15.00
		04	BT REPL FAUCET HANDLE	010020024100				10.92
							INVOICE TOTAL:	180.57
							VENDOR TOTAL:	180.57
CHEx	CHRISTENSEN EXCAVATING							
7353	12/08/20	01	STORM SEWER MAINTENANCE	010030034700			01/10/21	475.00
							INVOICE TOTAL:	475.00
							VENDOR TOTAL:	475.00
COMA	CORE & MAIN LP							
N171346	10/23/20	01	CURB BOX KEY	300010034670			11/23/20	65.52
							INVOICE TOTAL:	65.52
N407148	12/08/20	01	PLUG	310010034670			01/07/21	120.00
							INVOICE TOTAL:	120.00
N445496	12/08/20	01	METERS	300010054960			01/08/21	1,330.93
							INVOICE TOTAL:	1,330.93
							VENDOR TOTAL:	1,516.45
COMED	COMED							
2522108141-120420	12/04/20	01	2522108141	310010024260			02/05/21	87.16
							INVOICE TOTAL:	87.16
							VENDOR TOTAL:	87.16
COPS	C.O.P.S. TESTING SERVICE, INC.							
106230	11/23/20	01	SD PRE-EMPL POLY	010020024380			12/23/20	160.00
							INVOICE TOTAL:	160.00

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VILLAGE OF HAMPSHIRE
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COPS	C.O.P.S. TESTING SERVICE, INC.							
106241	11/30/20	01	SD PRE-EMPL PSYCH	010020024380			12/30/20	450.00
							INVOICE TOTAL:	450.00
							VENDOR TOTAL:	610.00
DYEN	DYNEGY ENERGY SERVICES							
110620	11/06/20	01	386293320111	010030024260			01/06/21	66.26
		02	386293520111	010030024260				29.90
		03	386294020111	010030024260				619.81
		04	386293220111	010030024260				1,197.96
		05	386293820111	010030024260				53.50
		06	386293620111	010030024260				49.22
		07	386293020111	010030024260				9.62
		08	386293120111	010030024260				11.21
		09	386292920111	010030024260				67.82
		10	386293920111	010030024260				149.60
		11	386299720111	310010024260				120.86
		12	386300520111	300010024260				495.99
		13	386300120111	300010024260				102.51
		14	386299920111	300010024260				43.69
		15	386293720111	300010024260				63.80
		16	386300220111	300010024260				214.37
		17	386299620111	310010024260				329.04
		18	386300020111	300010024260				79.77
		19	386299820111	310010024260				69.29
		20	386300420111	310010024260				390.53
		21	386300320111	310010024260				209.92
		22	386299520111	300010024260				1,640.04
		23	386293420121	300010024260				83.32
							INVOICE TOTAL:	6,098.03
							VENDOR TOTAL:	6,098.03
E EI	ENGINEERING ENTERPRISES, INC.							
120820	12/08/20	01	HA1604 LOVE'S 70348	010000002072			01/08/21	604.00

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EEI ENGINEERING ENTERPRISES, INC.								
120820	12/08/20	02	HA1610 VOH CORP CNTR 70349	010000002084			01/08/21	689.50
		03	HA1814 METRIX 70350	010000002109				420.00
		04	HA1823 VOH WOODS BUS PK 70352	010000002137				1,742.25
		05	HA1829 CONNECTION WTR 70353	300010024360				12,785.50
		06	HA1832 HOME GALLERY 70354	010000002139				1,002.50
		07	HA1903 TRUCK COUNTRY 70355	010000002116				1,231.00
		08	HA1910 HAMP WOODS UNIT 2 70356	010000002006				721.50
		09	HA1914 HGHLND STRM SWR 703	010010024380				12,119.88
		10	HA2001 GEN ENG WTR 70358	300010024360				95.50
		11	HA2009 CAP IMP PLAN 70359	300010024360				238.75
		12	HA2014 PRI UTLTY PERMT 70360	010010024360				563.00
		13	HA2018 STUDY WTR SYSTEM 70361	300010024360				1,845.50
		14	HA2019 SCH DIST 300 70362	010000002086				6,361.00
		15	HA2020 OAKSTEAD 70363	010000002212				2,595.00
		16	HA1816 DAYTON FREIGHT 70351	010000002115				98.50
		17	HA2023 72 /STATE WTR/SWR 70364	300010024360				2,119.25
		18	HA2024 72 WTR MAIN RPLMT 70365	300010024360				525.25
							INVOICE TOTAL:	45,757.88
							VENDOR TOTAL:	45,757.88
ENCS ENTRE COMPUTER SOLUTIONS								
134307	09/14/20	01	WATCHGUARD	310010024380			10/14/20	82.00
		02	WATCHGUARD	300010024380				82.00
		03	WATCHGUARD	010010024380				164.00
		04	WATCHGUARD	010020024380				164.00
							INVOICE TOTAL:	492.00
							VENDOR TOTAL:	492.00
FIST FIVE STAR ROOFING SYSTEMS INC								
024639A	11/20/20	01	ROOFING SYSTEM	010010024100			12/03/20	3,950.00
							INVOICE TOTAL:	3,950.00
							VENDOR TOTAL:	3,950.00

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GALL	GALLS LLC							
017024130	11/24/20	01	UNIFORM	010020034690			12/24/20	402.98
							INVOICE TOTAL:	402.98
16921976	11/11/20	01	UNIFORM	010020034690			12/11/20	195.94
							INVOICE TOTAL:	195.94
							VENDOR TOTAL:	598.92
HAAUPA	HAMPSHIRE AUTO PARTS							
572818	12/02/20	01	FACE MASKS	010030034650			01/02/21	44.98
							INVOICE TOTAL:	44.98
572878	12/02/20	01	ANTIFREEZE	010020024110			01/07/21	17.99
							INVOICE TOTAL:	17.99
573248	12/07/20	01	FILTERS	010030024120			01/07/21	142.63
							INVOICE TOTAL:	142.63
573379	12/08/20	01	PLOW MARKERS	010030034680			01/10/21	37.95
							INVOICE TOTAL:	37.95
573670	12/11/20	01	STEEL WOOL	010030034670			01/10/21	4.03
							INVOICE TOTAL:	4.03
							VENDOR TOTAL:	247.58
HAIN	HAWKINS, INC.							
4843054	11/25/20	01	WWTP ALUM	310010034680			12/25/20	6,033.67
							INVOICE TOTAL:	6,033.67
							VENDOR TOTAL:	6,033.67
HOJO	HOBERT JONES							
120920	12/09/20	01	REIMBURSE SEARCH FOOD	010020034650			01/07/21	89.12
							INVOICE TOTAL:	89.12
							VENDOR TOTAL:	89.12

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

IACP	INTL ASSOC OF CHIEFS OF POLICE							
7434	12/08/20	01	FEDERAL CERTIFICATION	010020024380			01/07/21	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
IFPCA	ILLINOIS FIRE & POLICE							
120120	12/01/20	01	MEMBERSHIP DUES	010060024370			12/31/20	375.00
							INVOICE TOTAL:	375.00
							VENDOR TOTAL:	375.00
IIMC	INTERNATIONAL INSTITUTE OF							
112120	11/20/20	01	ANNUAL MEMBERSHIP FEE	010010024310			12/31/20	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	15.00
INBI	INTERSTATE BILLING SERVICE,							
3021299820	11/02/20	01	2017 TRUCK	010030024110			12/02/20	243.00
							INVOICE TOTAL:	243.00
							VENDOR TOTAL:	243.00
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY							
627821-1	11/19/20	01	TISSUE	010010034650			12/19/20	100.69
							INVOICE TOTAL:	100.69
628197-0	12/09/20	01	PAPER	010010034650			01/07/21	11.40
							INVOICE TOTAL:	11.40
							VENDOR TOTAL:	112.09
ISTP	ILLINOIS STATE POLICE							
090120	09/01/20	01	COST CENTER 06356	010010034650			11/15/20	15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	15.00

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JEGW	JEFF GWIN							
120720A	12/07/20	01	VH REHAB LABOR OFFICE	010010024100			12/07/20	1,820.00
		02	VH REHAB LABOR CLOSET	010010024100				455.00
							INVOICE TOTAL:	2,275.00
							VENDOR TOTAL:	2,275.00
KAAI	KATHARINA AICHER							
120920	12/09/20	01	REIMBURSE UTILITY OVER PYMT	300000002200			12/31/20	1,088.91
							INVOICE TOTAL:	1,088.91
							VENDOR TOTAL:	1,088.91
KCCC	JEFFREY R KEEGAN							
121420	12/14/20	01	PD JANITORIAL SERVICE	010020024380			01/14/21	480.00
		02	VH JANITORIAL SERVICE	010010024380				350.00
							INVOICE TOTAL:	830.00
							VENDOR TOTAL:	830.00
KONICA	KONICA MINOLTA PREMIER FINANCE							
5012878803	11/26/20	01	COPIER	010010024340			12/23/20	109.62
							INVOICE TOTAL:	109.62
							VENDOR TOTAL:	109.62
KONMIN	KONICA MINOLTA BUS SOLUTION							
269940722	11/30/20	01	MONTHLY MAINTENANCE	010010024340			12/30/20	30.05
							INVOICE TOTAL:	30.05
							VENDOR TOTAL:	30.05
LAAM	LAUTERBACH & AMEN, LLP							
51665	12/06/20	01	ACTUARIAL REPORT PREP	010010024375			01/07/21	500.00
							INVOICE TOTAL:	500.00
							VENDOR TOTAL:	500.00

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MARSCH	MARK SCHUSTER, P.C.							
120720	12/07/20	01	100.001 MISC MATTERS	010010024370			01/07/21	1,200.00
		02	100.002 MEETINGS	010010024370				640.00
		03	100.007 PROSECUTION	010010024370				1,425.00
		04	100.010 PARK DIST	010000002110				82.50
		05	100.101 CROWN	010000002111				2,205.00
		06	100.137 RICHARDS/HAMP CORP	010000002084				75.00
		07	100.164 DUI PROSECUTION	010020024370				255.00
		08	100.210 BEK TRANSFER GROUP	010000002137				75.00
		09	100.224 TRUCK COUNTRY	010000002116				50.00
		10	100.231 WATER MAIN CONNECTION	300010024370				40.00
		11	100.237 TOWNSHIP	010010024370				20.00
		12	100.238 MIDWEST COMPANIES	010000002096				1,291.50
							INVOICE TOTAL:	7,359.00
							VENDOR TOTAL:	7,359.00
MATE	MIDAMERICAN TECHNOLOGY INC							
14673	11/30/20	01	ST LIGHT WIRES CLAMP	010030024270			12/30/20	383.00
							INVOICE TOTAL:	383.00
							VENDOR TOTAL:	383.00
MENA	MENARDS - SYCAMORE							
28636	12/01/20	01	VH REHAB CLOSET	010010024100			01/01/21	38.61
							INVOICE TOTAL:	38.61
38492	11/23/20	01	BATHROOM HEATER/SUPPLIES	010030034670			12/23/20	452.66
							INVOICE TOTAL:	452.66
38675	11/25/20	01	VH REHAB OFFICE	010010024100			12/25/20	13.98
							INVOICE TOTAL:	13.98
39025	12/01/20	01	VH REHAB OFFICE	010010024100			01/01/21	83.23
							INVOICE TOTAL:	83.23

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MENA	MENARDS - SYCAMORE							
39158	12/03/20	01	VH REHAB OFFICE	010010024100			01/03/21	25.94
							INVOICE TOTAL:	25.94
39211	12/04/20	01	VH REHAB EXTERIOR	010010024100			01/04/21	0.99
		02	VH REHAB OFFICE	010010024100				3.56
							INVOICE TOTAL:	4.55
39273	12/05/20	01	VH REHAB OFFICE	010010024100			01/05/21	14.64
							INVOICE TOTAL:	14.64
39549	12/10/20	01	VH REHAB OFFICE	010010024100			01/10/21	24.79
							INVOICE TOTAL:	24.79
							VENDOR TOTAL:	658.40
METL	METLIFE							
111620	11/16/20	01	ADM	010010014033			12/01/20	99.37
		02	PD	010020014033				813.24
		03	STREETS	010030014033				323.12
		04	SEWER	310010014033				103.23
		05	WATER	300010014033				242.26
							INVOICE TOTAL:	1,581.22
							VENDOR TOTAL:	1,581.22
MISA	MIDWEST SALT							
P454003	11/25/20	01	WATER TREATMENT SALT	300010034680			12/25/20	2,675.67
							INVOICE TOTAL:	2,675.67
							VENDOR TOTAL:	2,675.67
MUEL	MUNICIPAL ELECTRONICS							
067821	11/20/20	01	RADAR CERT	010020024120			12/20/20	350.00
							INVOICE TOTAL:	350.00
							VENDOR TOTAL:	350.00

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MUWESE	MUNIWEB							
54039	12/04/20	01	WEBSITE HOSTING	010010024230			12/19/20	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
NICOR	NICOR							
111920	11/19/20	01	96-71-05-6761 9	310010024260			01/05/21	72.98
		02	19-61-05-1000 0	310010024260				38.69
		03	87-56-68-1000 5	300010024260				2,508.96
		04	66-55-16-4647 5	310010024260				0.90
							INVOICE TOTAL:	2,621.53
							VENDOR TOTAL:	2,621.53
PDC	PDC LABORATORIES, INC.							
I9443522	11/30/20	01	WWTP CHEMICALS	300010024380			12/30/20	156.00
							INVOICE TOTAL:	156.00
							VENDOR TOTAL:	156.00
PETPRO	PETERSEN FUELS, INC.							
113020	11/30/20	01	STREETS	010030034660			12/30/20	267.62
		02	SSA	520010024999				20.99
							INVOICE TOTAL:	288.61
							VENDOR TOTAL:	288.61
PFPE	PF PETTIBONE & CO							
178860	06/19/20	01	GEN BUSINESS LICENSE FORMS	010010034650			07/19/20	68.55
							INVOICE TOTAL:	68.55
							VENDOR TOTAL:	68.55
PIBO	RESERVE ACCOUNT							
121420	12/14/20	01	POSTAGE REFILL	290010024320			01/14/21	62.50

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PIBO	RESERVE ACCOUNT							
121420	12/14/20	02	POSTAGE REFILL	300010024320			01/14/21	62.50
		03	POSTAGE REFILL	310010024320				62.50
		04	POSTAGE REFILL	010010024320				62.50
							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	250.00
QUCO	QUILL CORPORATION							
12654101	12/02/20	01	MAGNETS	010030034650			01/01/21	9.99
							INVOICE TOTAL:	9.99
12676126	12/02/20	01	TOWELS/SANITIZER/CALENDAR	010030034650			01/01/21	177.08
							INVOICE TOTAL:	177.08
							VENDOR TOTAL:	187.07
RKQUSE	RK QUALITY SERVICES							
16758	11/30/20	01	OIL CHANGE/FILTER/ROTATION	010020024110			12/30/20	63.69
							INVOICE TOTAL:	63.69
16781	12/03/20	01	CALIPER REMOVE AND REPLACE	300010024110			01/03/21	1,016.10
							INVOICE TOTAL:	1,016.10
16786	12/02/20	01	THERMOSTAT REMOVE & REPLACE	010020024110			01/07/21	141.90
							INVOICE TOTAL:	141.90
16815	12/07/20	01	OIL CHANGE	010020024110			01/07/21	38.69
							INVOICE TOTAL:	38.69
							VENDOR TOTAL:	1,260.38
RODB	ROGER BURNIDGE							
121520	12/15/20	01	PD LEASE FOR OCT/NOV/DEC	010020024280			12/30/20	14,281.68
							INVOICE TOTAL:	14,281.68
							VENDOR TOTAL:	14,281.68

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RYHOM RYAN HOMES								
121420	12/14/20	01	TCO ESCROW RELEASE	010000002040			01/14/21	40,000.00
							INVOICE TOTAL:	40,000.00
							VENDOR TOTAL:	40,000.00
SABU SAFE BUILT, LLC								
0073544-IN	11/30/20	01	PERMITS	010010024390			12/30/20	7,330.61
							INVOICE TOTAL:	7,330.61
0073606-IN	11/30/20	01	INSPECTIONS	010010024390			12/30/20	4,325.00
							INVOICE TOTAL:	4,325.00
							VENDOR TOTAL:	11,655.61
SCHM FREDI BETH SCHMUTTE								
120720	12/07/20	01	NOV PROFESSIONAL SERVICE	010010024380			01/07/21	708.75
							INVOICE TOTAL:	708.75
							VENDOR TOTAL:	708.75
SEMESY SENSUS USA, INC.								
ZA20219255	10/06/20	01	1 YR FLXNT SOFTWARE SUPPORT	300010024160			11/06/20	974.97
		02	1 YR FLNXT SOFTWARE SUPPORT	310010024160				974.97
							INVOICE TOTAL:	1,949.94
							VENDOR TOTAL:	1,949.94
STAINS STANDARD INSURANCE COMPANY								
111620	11/16/20	01	ADM	010010014035			12/01/20	70.07
		02	PD	010020014035				179.13
		03	STREETS	010030014035				56.58
		04	SEWER	310010014035				14.15
		05	WATER	300010014035				23.57
		06	EAP	010010024376				9.45
							INVOICE TOTAL:	352.95
							VENDOR TOTAL:	352.95

INVOICES DUE ON/BEFORE 03/31/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

STRE	STREICHER'S							
I1468532	12/03/20	01	FACE SHIELDS	010020054906			01/03/21	42.00
							INVOICE TOTAL:	42.00
							VENDOR TOTAL:	42.00
TEK	TEKLAB, INC							
251742	11/30/20	01	TESTING	310010024380			12/30/20	42.50
							INVOICE TOTAL:	42.50
252026	12/08/20	01	MONTHLY NPDES TESTING	310010024380			01/07/21	448.00
							INVOICE TOTAL:	448.00
							VENDOR TOTAL:	490.50
THFI	THE FISHER BURTON COMPANY							
121420	12/14/20	01	HYDRANT METER RETURN AND WATER	300000002020			01/14/21	1,500.00
		02	HYDRANT METER RETURN AND WATER	300001003500				-104.55
							INVOICE TOTAL:	1,395.45
							VENDOR TOTAL:	1,395.45
THMI	THIRD MILLENNIUM ASSOC, INC.							
25624	12/09/20	01	PAST DUE W/S/R	290010024340			01/09/21	101.05
		02	PAST DUE W/S/R	300010024340				101.06
		03	PAST DUE W/S/R	310010024340				101.06
							INVOICE TOTAL:	303.17
							VENDOR TOTAL:	303.17
USBL	USA BLUEBOOK							
443707	12/11/20	01	LAB REAGENTS	310010034680			01/07/21	133.27
							INVOICE TOTAL:	133.27
							VENDOR TOTAL:	133.27
VAIN	VAFCON INC							

INVOICES DUE ON/BEFORE 03/31/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

VAIN	VAFCON INC							
I202071	12/15/20	01	INSTALL SURGE PROTECTION	300010024120			01/07/21	22,745.00
							INVOICE TOTAL:	22,745.00
I202072	12/14/20	01	GROUND TESTING	300010024120			01/07/21	3,421.00
							INVOICE TOTAL:	3,421.00
I202073	12/14/20	01	INSTALL SURGE PROTECTION	310010024160			01/07/21	14,945.00
							INVOICE TOTAL:	14,945.00
							VENDOR TOTAL:	41,111.00
VSP	VISION SERVICE PLAN (IL)							
111720	11/17/20	01	ADM	010010014037			12/01/20	22.69
		02	PD	010020014037				151.85
		03	STREETS	010030014037				62.23
		04	SEWER	310010014037				18.40
		05	WATER	300010014037				41.55
							INVOICE TOTAL:	296.72
							VENDOR TOTAL:	296.72
VUMA	VULCAN MATERIALS							
32498742	11/30/20	01	STORM SEWER MAINTENANCE	010030034700			12/15/20	766.93
							INVOICE TOTAL:	766.93
							VENDOR TOTAL:	766.93
WMRH	WILLIAM RYAN HOMES							
121520	12/15/20	01	REFUND OF ESCROW 812 BRUCE	010000002040			01/15/21	2,500.00
		02	REFUND OF ESCROW 439 ZACHARY	010000002040				2,500.00
		03	REFUND OF ESCROW 443 ZACHARY	010000002040				2,500.00
		04	REFUND OF ESCROW 427 ZACHARY	010000002040				2,500.00
		05	REFUND OF ESCROW 419 ZACHARY	010000002040				2,500.00
		06	PERMIT OVER PYMT	010000002059				200.00

DATE: 12/15/20
TIME: 15:05:46
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/31/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT	
WMRH	WILLIAM RYAN HOMES								
121520	12/15/20	07	FAILED BUILDING INSP	010000002059			01/15/21	-3,170.00	
		08	ENG FEES	010000002059				-4,097.75	
							INVOICE TOTAL:	5,432.25	
							VENDOR TOTAL:	5,432.25	
							TOTAL ALL INVOICES:	242,146.07	