

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
September 17, 2020**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, September 17, 2020.

Trustee Krajecki made a motion to allow Village Attorney Mark Schuster and Village Engineer Brad Sanderson to join the meeting electronic:

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Klein, Krajecki, Robinson, Reid, and Koth
Nays: None
Absent: None

Present: Aaron Kelly, Christine Klein, Michael Reid, Toby Koth, Erik Robinson, Ryan Krajecki.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Intern Josh Wray, Village Engineer Brad Sanderson (electronic), and Village Attorney Mark Schuster (electronic).

A quorum was established.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Robinson moved to approve the minutes of September 3rd, with the change on page 4 Trustee Kelly was absent in executive session.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Kelly, Klein, Krajecki, Robinson, Reid, and Koth
Nays: None
Absent: None

VILLAGE MANAGER REPORT:

Trustee Krajecki moved to approve Resolution 20-11: Approving the release of certain closed session minutes and authorizing the Village Clerk to destroy the tape recordings of certain closed sessions.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Klein moved to approve the updated holiday schedule including Veteran's Day as a Village Holiday.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Resolution license agreement with Coon Creek Country Days is tabled with the changes as stated from the Village Board.

Finance Director Lyons reported that we are getting quotes from our current insurance carriers and will renew with them.

Josh Wray, Assistant to the Village Manager, reported water loss in the Village. The Village's current goal is to be at 25% or lower water loss, but Village Engineer Sanderson has said 10% is a better industry standard. Village Manager Hedges said staff will be looking into having a leak detection service come out and survey the Village at least every other year in order to keep up with the water infrastructure problems causing the Village's high loss percentage.

Josh Wray, Assistant to the Village Manager, presented a report showing building permit activity for August.

Trustee Koth moved to authorize the Village Manager to negotiate an agreement with SAFEbuilt, Inc. for building department services.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

VILLAGE BOARD COMMITTEE REPORTS

a) **Business Development** – Trustee Krajecki reported the BDC held a meeting on September 9th with a5 who led a discussion with the BDC members about what makes Hampshire special or different. The business feature next month will be Moffitt Physical Therapy. The CDBG grant was received by the State, but it will take a while to hear anything back.

b) **Finance** –

a. **Accounts Payable** –

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$32,482.35 for employees Cody Grindley, Jay Hedges, John Huff, Josh Wray, Ryan Granias and William Panzloff paid on or before September 23, 2020.

Seconded by Trustee Robinson

Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Krajecki moved to approve the Accounts Payable in the sum of \$115,309.90 paid on or before September 23, 2020.


Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

- c) **Public Relations** – Trustee Reid asked everyone to please fill out the census form. It will be put on Facebook.
Trustee Robinson brought up about Halloween – the consensus of the Board is that Halloween should go on, and individual families can decide if they want to participate. The Board will put out a short statement encouraging social distancing and other precautions for those residents who would like to participate.
Trustee Kelly asked if the Village ever promotes information about available seats residents could run for in the Village election. A short blurb is on the Village website and the front window of Village Hall.
- d) **Planning/Zoning** – No report
- e) **Public Safety** – No Report
- f) **Fields & Trails** – No report
- g) **Village Services** – Trustee Kelly will be having a meeting with Vaughn Kuerschner from Waste Management to discuss the NPR report concerning recycling.
- h) **Public Works** – Trustee Koth reported Public Works just got the last new snowplow. It is currently just white, and they are all waiting for the new logo to put on the trucks.

ADJOURNMENT

Trustee Krajecki moved to adjourn the Village Board meeting at 8:25 p.m.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Robinson, Krajecki, Koth, and Reid.
Nays: Klein
Absent: None


Linda Vasquez Village Clerk