



Village of Hampshire
Village Board Meeting
Thursday, September 3, 2026 – 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Motion to Approve Meeting Minutes from August 20, 2026
6. Motion to Approve the Accounts Payable for September 3, 2026
7. New Business
 - a. Ordinance #26-38 Approving a Contract with Civic Plus (Municode) for Code Codification Services
 - b. Ordinance #26-39 Approving the Purchase and Installation of a Channel Grinder from Dahme Mechanical Industries in the Amount of \$128,888
 - c. Resolution #26-41 Approving a Professional Services Agreement with Engineering Enterprises, Inc. for the Brookedge Sanitary Sewer Upgrade Project in the Amount of \$30,880
 - d. Ordinance #26-40 Approving the Sale & Disposal of Surplus Property and Equipment
8. Old Business
9. Staff Reports
 - a. Building Report
 - b. Engineering Report
10. Village Board Committee Reports
 - a. Business Development Commission
11. Announcements
12. Executive Session
13. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



Village of Hampshire
Village Board Meeting Minutes
Thursday, August 20, 2026 – 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

Village President Michael J. Reid Jr. called the Village Board Meeting to order at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, August 20, 2026.

2. **Roll Call by Village Clerk, Karen Stuehler**

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth, Trustee Pollastrini, Trustee Robinson.

A Quorum was Established.

Others Present: Village Manager Mary Jo Seehausen, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli, Finance Director Lori Lyons, Tim Paulsen from EEI joined remotely.

Absent: None.

3. **Pledge of Allegiance**

Trustee Robinson led the Pledge of Allegiance.

4. **Public Comments**

None.

5. **A Motion to Approve Meeting Minutes from August 6, 2026.**

Trustee Pollastrini moved to approve the meeting minutes from August 6, 2026.

Seconded by: Trustee Jarnebro.

All Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini.

Nayes: None.

Absent: None.

Abstain: Robinson.

Motion Approved.

6. **A Motion to Approve Accounts Payable for August 20, 2026, in the amount of \$764,374.74.**

Trustee Fodor moved to Accounts Payable for August 20, 2026, in the amount of \$764,374.74.

Seconded by: Trustee Robinson.

Roll Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

7. **New Business**

a. **Resolution 26-39 Approving Letter of Credit Reduction for Oakstead Neighborhood A.**

Trustee Koth moved to Approve Resolution 26-39 Approving Letter of Credit Reduction for Oakstead Neighborhood A.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **Resolution 26-40 Approving a Contract with Midwest Salt, LLC for the Purchase of Rock Salt in the Amount of \$187,856.**

Trustee Koth moved to Approve Resolution 26-40 Approving a Contract with Midwest Salt, LLC for the Purchase of Rock Salt in the Amount of \$187,856.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

c. **Motion to Approve Disbursement of Impact Fees to Hampshire Township Cemetery in the Amount of \$18,524.39.**

Trustee Kelly moved to Approve Disbursement of Impact Fees to Hampshire Township Cemetery in the Amount of \$18,524.39

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

8. **Old Business**

a. **Ordinance 26-37 Approving a Special Use for Outdoor Material Processing & Storage for Property Identified by PIN# 01-24-300-017 & 01-24-300-009.**

Trustee Robinson moved to a Special Use for Outdoor Material Processing & Storage for Property Identified by PIN# 01-24-300-017 & 01-24-300-009.

Seconded by: Trustee Koth

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

9. **Staff Reports**

a. Financial Report

Trustee Kelly asked about the General funds and impact fees. Finance Director Lori Lyons explained that the impact fees are sub-funds of the general fund.

b. Police Report

Trustee Pollastrini asked about the most recent auto theft. Chief Pann stated it was on the street and unlocked.

Trustee Kelly asked if there was anything we could do, and Chief Pann recommended that people should lock their cars.

Trustee Koth complimented the Police Department on finding the person in the hit and run.

Trustee Pollastrini also congratulated the Police Department on their great work.

c. Streets Report

No discussion.

10. **Village Board Committee Reports**

a. Business Development Commission

Trustee Kelly reported that the BDC met last Wednesday. The group talked about the resident business survey results. The response rate was over 300 people, which they were very happy with. Trustee Kelly explained that they used the same question as eight years ago to compare results. The survey showed that people would like to see a bakery and hardware store. The results were the same now as they were eight years ago.

Trustee Kelly also thanked Mo Khan for helping upload information.

It was also reported that Mr. Bill Swalwell did a great job notifying the businesses that the Façade program was not budgeted for this year, and no applications have been submitted.

11. **Announcements**

Trustee Koth thanked the 150 Committee for the parade float and the Village Board for walking and handing out the donated kazoos. The float was a success, and the Veterans enjoyed riding on the float.

President Reid thanked all staff for their support and the flexibility they gave to Coon Creek.

Trustee Koth thanked everyone who participated in the run sponsored by the Hampshire Park District and everyone who helped at the event.

Trustee Reid also reported that the Suds and Fun Car Show was a great event and had many attendees despite the rain.

12. **Executive Session**

No discussion.

13. **Adjournment**

Trustee Fodor moved to adjourn at 8:03 p.m.

Seconded by: Trustee Koth.

All Call Vote.

Ayes: Fodor, Jarnebro, Koth, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hamsphireil.org



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO:	President Reid; Board of Trustees
FROM:	Mary Jo Seehausen, Village Manager
FOR:	Village Board Meeting on September 3, 2026
RE:	Resolution Approving a Contract with Civic Plus for Municode Code Codification Services

Background: The Village currently contracts with American Legal Publishing for code codification services. American Legal Publishing hosts the Village's municipal code online and provides printed copies of the municipal code.

Village staff has recently had issues with American Legal Publishing's services, primarily its failure to update the Village's code online in a timely manner as text amendments were passed. Additionally, American Legal Publishing offers minimal features to make the online code user-friendly for residents, businesses, and the general public.

Village staff has experience with Civic Plus's Municode, its code codification service, and its features.

Analysis: The following services will be provided by Civic Plus/Municode:

1. Republication of existing municipal code and provide 3 physical copies of the municipal code and a PDF copy.
2. Annual full-service supplementation subscription
3. Online code hosting premium bundles, with the following features:
 - a. Customized municipal code website: Provides a municipal code website that mimics the Village's website design and includes the Village's logo
 - b. CodeBank: Provides an online archive system for previous supplements/updates of the municipal code.
 - c. CodeBank Compare + eNotify: Allows users to select past versions of online codes and compare it to any version of the code to show the differences

between the codes. The eNotify service allows users to receive email notifications each time the online code is updated.

- d. OrdBank: Publishes newly adopted ordinances and amendments to the municipal code between the tri-annual supplement.
 - e. MuniPro: Allows users to search other municipal codes with various selective criteria.
 - f. OrdLink: This feature hyperlinks newly adopted ordinances and amendments to the amended code sections.
- 4. Tri-annual electronic supplementation service
 - 5. Annual print supplementation

Recommendation: Staff recommends for the Village Board to consider the resolution approving the contract with Civic Plus for Municode code codification services.

Attachments:

- 1. Civic Plus Municode Proposal

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-149494-1
8/14/2026 1:04 PM
9/30/2026

Client:
Village of Hampshire, IL

Bill To:
HAMPSHIRE VILLAGE, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Krystal Hays		khays@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Republication	Republication (per page) with zoning based on materials from website on 7/28/26; 3 copies with tabs; 1 pdf	USD 1,736.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	Full-Service Supplementation Subscription	Full-Service Supplementation Subscription	USD 2,200.00
1.00	Online Code Hosting Premium Bundle	Online Code Hosting Premium Bundle: Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank and MuniPro	USD 1,375.00
1.00	OrdLink Subscription	OrdLink Subscription	USD 250.00
1.00	Tri-Annual Electronic Supplementation Service Included	Online Supplementation will begin with the ordinances received on a tri-annual basis.	USD 0.00
1.00	Annual Print Supplementation Service Included	Print Supplementation will begin with the ordinances received from the municipality on an annual basis.	USD 0.00

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
3.00	Printed Copies and Freight Included – up to [#] copies	Printed Copies and Freight Included – up to [3] copies	USD 0.00

Total Investment - Initial Term	USD 5,561.00
Annual Recurring Services (Subject to Uplift)	USD 3,825.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-149494-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

municode codification

POWERED BY CIVICPLUS

Republication, Supplementation, and Online Code Hosting Services

Village of Hampshire, IL

PRESENTED BY:

Krystal Hays, Legal Account Executive

Contact

940.465.4240

KHays@civicplus.com



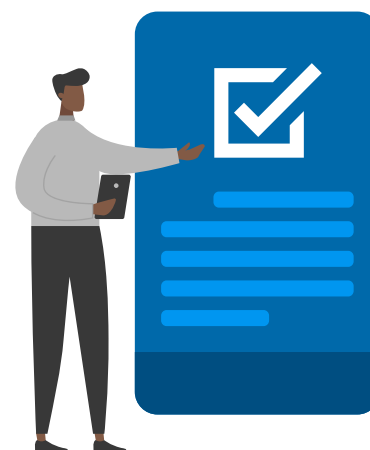
Republication

A republication is a simple and economical way to transition your Code of Ordinances to Municode. We will update the preliminary pages, create an index (if elected) and table of contents; update history notes; provide a comparative table of ordinances, and integrate all applicable photographs, maps, diagrams, charts, and tables into the code. Proofs can then be provided for your review. Following the approval of the proofs, the code will be shipped and posted online in fully robust HTML format.

We will handle 100% of the publishing. The republication process includes editing, page composition, proofreading, indexing (if elected), and delivering the information as printed and/or electronic copy. When we republish your code, pages are recomposed to eliminate short pages, pages with blank backs and oddly numbered (point) pages. Following the recomposition, the code is reprinted, and supplement number designations start over with Supplement No. 1.

The anticipated time frame for the conversion and republication project is up to 6 months, excepting any delays in your return of proofs, and will begin after our receipt of the completed Style Checklist and all necessary material in an editable, electronic format. Within two weeks of shipping the new code, it will be published online in fully robust HTML format.

To ensure a successful project completion, style changes requested after approval of the sample will be assessed an additional editorial



Republication Timeline

STEP 1	Immediately	CUSTOMER sends signed contract and all applicable material. CIVICPLUS acknowledges contract, provides a Disposition List of all ordinances/material received.
STEP 2	Within 3 Weeks	CIVICPLUS provides a project introduction letter outlining all phases of the project and all material received to date. CUSTOMER confirms CivicPlus has all applicable materials. Conversion begins upon receipt of all applicable materials.
STEP 3	Up to 6 Months	CIVICPLUS submits code draft proofs for customer review. CUSTOMER to return proofs within 45 days. After the proofs are returned, we will ship the newly printed code volumes within 2-3 weeks and post the code online. Supplementation will begin anew with Supplement No. 1.

fee. Legislation added to the project must be approved and received prior to the established cutoff date. Following the delivery of the final code draft for proofing, any extensive changes requested in the code content, and/or any material added to the code that was not previously contemplated, will be subject to an additional proof update fee. Proofs not returned within 45 days may be subject to a proof update fee, if applicable.



THE REPUBLICATION PROCESS INCLUDES:

- Conversion to our codification database
- Removal and replacement of supplement numbers
- Updating of preliminary pages (title page, officials' page, and preface)
- New page numbers
- Editing and proofreading
- 10-point font, single column format, unless otherwise instructed
- Incorporation of maps, diagrams, charts, and tables
- Preparation of table of contents and updating or creation of an index (if elected)
- Proofs provided for your review
- Posting your newly republished code online

THE REPUBLICATION PROCESS DOES NOT INCLUDE:

- Renumbering and/or reorganizing the structure of your code
- Legal Review by an attorney (quote available upon request)
- Substantive editing or changes to the text



Supplementation Services

Our supplementation process has been designed for timeliness, efficiency, simplicity, and most of all, for our customers' convenience. Supplements will be provided on your chosen schedule, and you will be billed on an annual basis. Color printing and an increase in the desired number of supplement hard copies may result in an increase in the annual fee.

We pride ourselves on a turnaround time of 45 days for electronic supplements and an additional 30 days for printed. The online code is updated within three days after shipping the supplement; there is no additional fee for this service. Rush supplements will be assessed an additional one-time fee. A recent analysis of our printed supplement services indicated an editorial error rate of less than 0.1 percent, which is made possible by our attention to detail, ongoing communication with our customers, and strict quality control checks to ensure we continue to produce the best printed and electronic supplements available in our industry. Any errors attributable to CivicPlus during the preparation, printing, and maintenance of the code will be corrected at no cost. The printed supplement process is outlined as follows:



Supplementation Process

1. **Initial Receipt** – The receipt of the new legislation will be acknowledged within 24 hours. Our production support team will record the adoption date, effective date, and ordinance number(s). You will be advised promptly if any pertinent information is missing from your submission. Your material will then be immediately forwarded to our supplement team for codification. If our OrdBank service is elected (advance legislation service), the legislation will be posted online as a PDF under "adopted legislation not yet codified" at this time.
2. **Editorial Review** – Our editorial team will review all ordinances received to determine whether the ordinance should be included in your code; where the ordinance should be placed; whether the ordinance conflicts with your existing code format; what material should be removed from your existing code; whether history notes will be added; what tables will be updated; and whether the table of contents in the front of the code and at the chapter/title level should be amended. If any significant errors or numbering issues are noted, your editor will contact you for clarification. Our editorial team will make no substantive changes to your legislation; however, minor typographical errors will be corrected as part of the supplement process. Should the editorial, legal, or proofreading team find discrepancies in your ordinances, we will communicate with you promptly.
3. **Indexing** – If an Index is elected, your supplement will be sent to our indexing team, where new legislation is indexed and cross-referenced in all appropriate locations.
4. **Proofreading** – The proofreader assigned to your editorial team will then examine your supplement line by line to ensure editorial accuracy, code hierarchy, and layout and confirm that your supplement is grammatically correct and free of errors in spelling and capitalization. Finally, your supplement is examined line by line again to ensure that the improvements made by the editorial team are thorough and accurate. The original ordinance is compared with the newly added text to ensure editorial accuracy.
5. **Posting the Supplement Online** – After your supplement has been completed, your online code will be updated within one to three days, and we will provide any electronic products requested. You will receive a notification that the website has been updated via email. If our CodeBank Compare + eNotify service is elected, subscribers will be notified when the online code is updated. When your code is updated, all internal cross-reference links are updated on our Online Code Hosting system.
6. **Printing and Shipping** – We will print, cut, hole-punch, insert divider tabs (if elected), and ship your supplement to you per your elected schedule.

Printed Supplementation Process	
	Submission of Materials
	Editorial Review
	Mark Up
	Indexing
	Proofreading
	Corrections
	Printing & Shipping
	Upload to the Internet

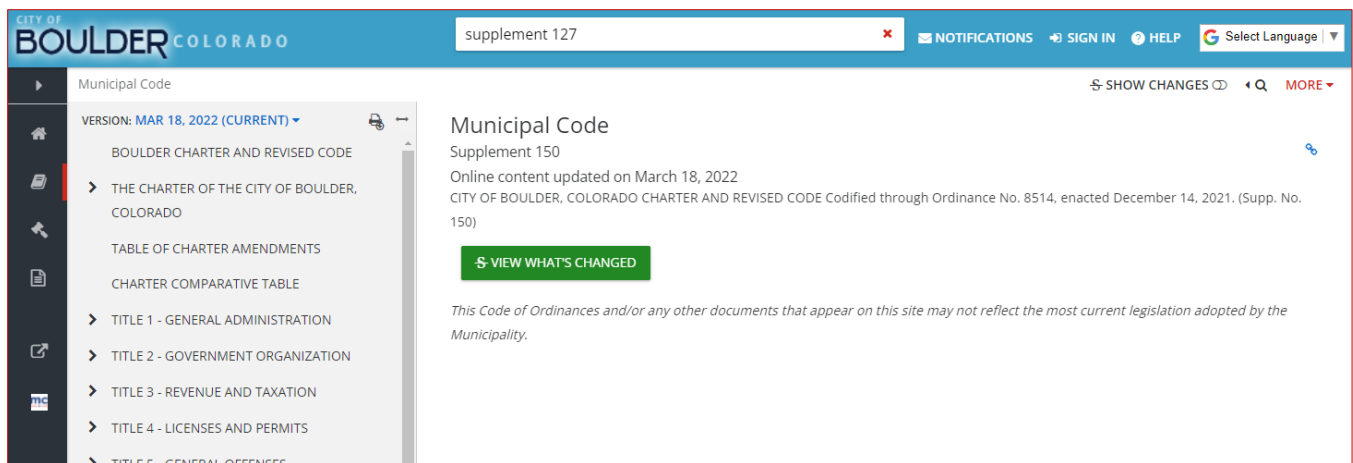
If you utilize OrdBank and a CivicPlus Agenda and Meetings Management solution, your newly adopted legislation will be posted on the landing page of your online code of ordinances within one minute of sending said legislation to CivicPlus. The history notes throughout your code of ordinances will also be automatically linked and associated to the meeting in which your newly adopted legislation was considered. If you are interested in learning more about our CivicPlus Agenda and Meetings Management solutions, please let me know.



Online Code Hosting

Our Online Code Hosting system is continuously enhanced and improved by our in-house team of Internet Technology professionals. It includes Standard and upgradeable Premium features, designed to provide a wide variety of additional capabilities for researching and navigating your code and preserving its history.

Our system is extremely user-friendly and requires no special training or login information. In addition, we offer a variety of on-demand video tutorials. We can also host a personalized training webinar for you and your staff to demonstrate our online features and capabilities before your new code goes live online.



Online Code Hosting Standard Features

Responsive Design – We designed our intuitive User Interface (UI) to provide easy access to our full suite of features from any device, including a tablet or mobile device running iOS or Android.



Print/Save/Email – With delivery available in Microsoft Word or PDF format, users can share a link, print, download (as a Microsoft Word document), or email files at the section, article, or chapter levels or even non-sequential sections from multiple portions of your code(s).

Not all codification companies enable you to download Microsoft Word documents directly from the website. Being able to do so enhances your ability to draft new legislation.

Social Media Sharing – You and your users can share code sections via Facebook and Twitter. This functionality makes it easier for you and your team to utilize social media to engage your community and enhance your level of transparency.



Browsing – Online Code Hosting provides a persistent breadcrumb trail when browsing or searching and a Previous/Next button at the top and bottom of any document you’re viewing. The table of contents and content pane also sync as you scroll to deliver the most intuitive reading experience possible.

Ease of Navigation – Our collapsible table of contents, continuous next-hit feature, and internal and external hyperlinking and cross-referencing features simplify and enhance the navigation of your online code, allowing your staff and residents the capability of simultaneously searching your code, ordinances, minutes, resolutions, budgets, and more.

Searching – Our powerful search engine allows users to easily search the code using keywords or phrases and print, download, or email any portion of your code. Search starts on a dedicated page, then moves to a persistent right-hand sidebar as you cycle through the results, which enables a user to quickly move through search results and view results simultaneously. The section also indexes your code, returning more accurate, granular results. Search results can be sorted by relevance or book order.

- **Advanced Searching** – Conduct searches using Natural Language (think Google) or Boolean Logic, including simple or advanced

The screenshot displays the Hometown, FL Online Code Hosting interface. At the top, there's a header with the city name, a search bar containing 'animals', and navigation links like 'NOTIFICATIONS', 'SIGN IN', 'HELP', and 'Select Language'. Below the header, a breadcrumb trail shows the path: 'Hometown, Florida - Code of Ordinances, ... / PART I - GENERAL ORDINANCES / Chapter 6 - ANIMALS'. The left sidebar shows a table of contents with 'Chapter 6 - ANIMALS' selected. The main content area displays the text of Chapter 6, including 'ARTICLE I. - IN GENERAL' and 'Sec. 6-1. - Penalty.' The right sidebar shows search results for 'animals', listing several relevant sections like 'Animals in vehicles', 'Duties of animal control officer', and 'Collection of animal'.

searches supporting stemming, wildcards, proximity searches, and a global synonym list.

- **Multiple Publications** – Multiple publications (e.g., code, zoning) incorporated into the Online Code Hosting system will be searchable from one interface.
- **Narrow Searching** – Search terms can be applied to the entire code or narrowed within specific chapters or sections with the ability to sort results by relevance or book order.
- **Stored Searching** – Online Code Hosting allows all search result listings to be bookmarked under your browser’s bookmark tabs; users need only conduct a search and press Ctrl+D to add the search result listing to your browser’s tabs.
- **Searchable Ordinances** – With our OrdBank service, ordinances posted pre- and post-codification are full-text searchable.
- **Search All Content Types** – If you use our OrdBank or MuniDocs service, you can search any combination of your code, ordinances, and MuniDocs simultaneously; Search results are labeled for easy identification.



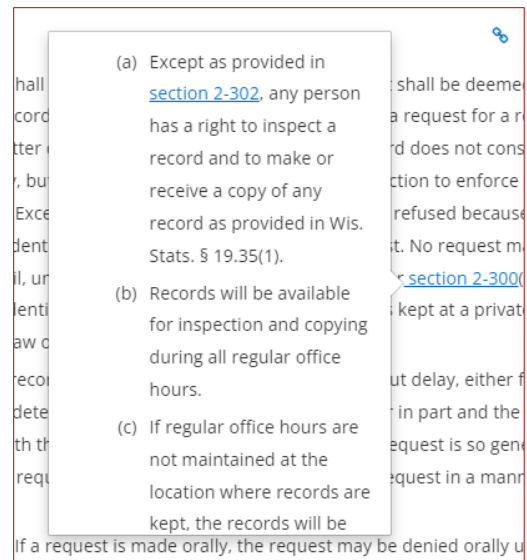
Internal Cross-Reference Linking – Cross-references within your code are linked to their respective destination article, chapter, or section.

Mouseover (clue tips) – Navigate to your code, and any linked cross-reference will quickly display in the pop-up preview window.

Collapsible TOC – The table of contents collapses, providing additional real estate with which you may view your code. Easily view your maps, graphs, and charts by enlarging the item.

Translation – Google Translate allows users to view our hosted codes in over 100+ languages.

Static Linking – Copy links of any section, chapter, or title to share via email or social media.



Scrolling Tables and Charts – Headers stay fixed while you scroll through the table/chart.

GIS – We can provide a permalink to any code section and assist staff in creating a link from your GIS system to relevant code sections.

In-line Images and PDFs – We take great care to ensure that your images match online and in print and are captured at the highest quality possible. Our online graphics can be enlarged by hiding the table of contents to maximize the image. CivicPlus can also incorporate PDFs of certain portions of the code that have particular viewing and layout requirements.

Public Notes – Post public notes or documents within the online code to inform residents about current issues pertinent to any specific section of your code.

Website Accessibility – The User Interface and all HTML content viewed via our Online Code Hosting System's web application are WCAG 2.1 Level AA compliant. While we take several steps to improve the accessibility of PDF documents uploaded to the Online Code Hosting System, we cannot guarantee full ADA compliance of PDF documents. If a fully ADA compliant PDF document is uploaded to our Online Code Hosting System, it will remain compliant while stored in our system. Each PDF document uploaded to our system is OCR scanned and document title, primary language, and other PDF metadata fields, and base level of tags for screen readers are set.

Hosting and Security – Our tech stack includes HTML5 and CSS3, Javascript (AngularJS), and a RESTful API written in C# running on .Net Core. All content is rendered in standard HTML and is viewable in all modern browsers, including PC: Microsoft Internet Explorer 10 or later, Firefox 3.6 or later, macOS®: Safari™ 5.0 or later, and Chrome 18 or later. We host our Online Code Hosting System in Microsoft's Azure Government secure cloud environment and guarantee an SLA of 99.95 percent uptime. SSL encryption is used by default to secure access to the site, and the entire system is backed up to multiple geographic locations within the Azure Government cloud ecosystem.

Support – Phone, email, and web support for residents and staff: 24-hour email response; phone support from 7 a.m. to 8 p.m. CT. We offer a variety of video tutorials, and we are always available to host a personalized webinar for you and your staff to demonstrate our online features.



Premium Features

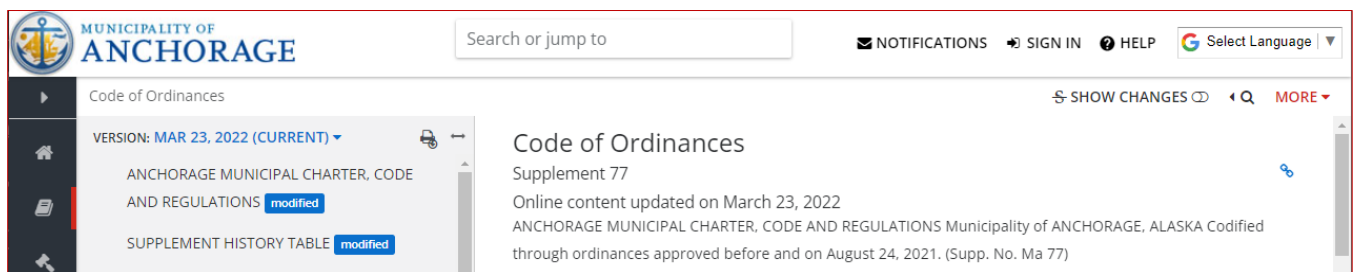
We recommend our **Premium Bundle** for the most transparent and feature-rich code possible at the best cost savings. The bundle includes our annual online code hosting and maintenance service along with each of the following features:

- Custom Banner
- CodeBank
- CodeBank Compare + eNotify
- OrdBank
- MuniPRO Service

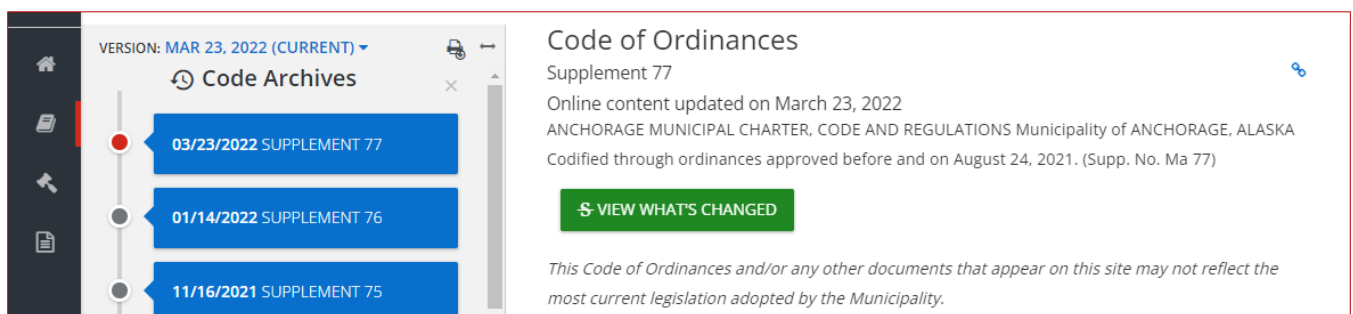
OrdLink and MuniDocs can be added to a **Premium Bundle**, if desired.

Summary of All Premium Features

Custom Banner – We can customize the look and feel of your code to match your website more closely.



CodeBank – Our CodeBank feature provides an online archival system for previous supplements of your code. Empower your staff and residents to access every previous code version with one click.



CodeBank Compare + eNotify – Our CodeBank Compare service is a powerful feature that allows users to select a past version of your online code and compare it to any other version. The differences will be shown via highlights (added material) or strikethrough (deleted material). Users will be notified of the changes in the table of contents and within the text of the code via “modified,” “new,” or “removed” badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes made. In addition, the CodeBank Compare service will show all amendments to your code that were implemented during the most recent update. Please note that the CodeBank feature is required to access CodeBank Compare.

Our eNotify service allows users to enroll online and receive email notifications each time the online code is updated. Please note that the CodeBank Compare feature is required to utilize the eNotify service.

Get Notified

Fill out the form below to receive an email notification every time we receive new ordinances or the selected publication is updated online.

Email

Enter email

Profession

Select One

Publications

☐ Code of Ordinances
☐ CODE OF THE CITY OF ARVADA, COLORADO
☐ SUPPLEMENT HISTORY TABLE
☒ Part I - CHARTER
☒ Chapter 1 - GENERAL PROVISIONS
☒ Chapter 2 - ADMINISTRATION
☐ Chapter 6 - ALCOHOLIC BEVERAGES

CLOSE

SUBMIT

Arvada, Colorado - ... / Chapter 102 - UT... / ARTICLE II. - WAT... / DIVISION 6. - WA... / Sec. 102-161. - R... VERSION: DEC 30, 2021 (CURRENT) ➤ DIVISION 5. - SEWAGE ▼ DIVISION 6. - WATER FEES AND RATES Sec. 102-161. - Residential water fees within city. Sec. 102-161.5. - Residential water fees within the Jefferson Center Metropolitan District, the Leyden Rock Metropolitan District, the Leyden Ranch Metropolitan District, and Candelas Filings 2, 3, 4 and designated properties in	latest edition of the AWWA Manual M22, "Sizing Water Service Lines and Meters," which is hereby adopted by reference, justifies the change. Calculations so made will be submitted to the Utilities Director for review and approval. (Code 1981, § 33-77; Ord. No. 2574, § 1, 11-21-1988; Ord. No. 2671, § 14, 10-16-1989; Ord. No. 2763, § 3, 11-5-1990; Ord. No. 2823, § 11, 7-1-1991; Ord. No. 2931, § 10, 10-19-1992; Ord. No. 2938, § 1, 12-14-1992; Ord. No. 3127, § 10, 10-24-1994; Ord. No. 3202, § 5, 8-7-1995; Ord. No. 3223, § 7, 10-23-1995; Ord. No. 3262, § 9, 4-15-1996; Ord. No. 3297, § 1, 10-21-1996; Ord. No. 3403, § 15, 10-20-1997; Ord. No. 3489, § 1, 10-26-1998; Ord. No. 3560, § 3, 10-11-1999; Ord. No. 3650, § 1, 10-23-2000; Ord. No. 3722, § 1, 10-8-2001; Ord. No. 3773, § 1, 10-21-2002; Ord. No. 3839, § 1, 10-13-2003; Ord. No. 3920, § 1, 11-8-2004; Ord. No. 3969, § 1, 10-10-2005; Ord. No. 4027, § 1, 10-16-2006; Ord. No. 4099, § 1, 11-19-2007, eff. 1-1-2008; Ord. No. 4139, § 1, 11-17-2008, eff. 1-1-2009; Ord. No. 4184, § 2, 10-19-2009, eff. 1-1-2010; Ord. No. 4193, § 1, 1-11-2010, eff. 7-1-2010, 1-1-2011; Ord. No. 4361, § 1, 10-22-2012, eff. 1-1-2013; Ord. No. 4411, § 1, 10-21-2013, eff. 1-1-2014; Ord. No. 4465, § 1, 10-20-2014, eff. 1-1-2015; Ord. No. 4524, § 1, 10-19-2015, eff. 1-1-2016; Ord. No. 4571, § 1, eff. 1-1-2017) Sec. 102-161.5. - Residential water fees within the Jefferson Center Metropolitan District, the Leyden
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VERSION: JUL 29, 2021 (CURRENT) ▾

IRVINE MUNICIPAL CODE

SUPPLEMENT HISTORY TABLE modified

> CHARTER - CITY OF IRVINE

▼ TITLE 1 - GENERAL SERVICES Amended

▼ Division 1 - GENERAL PROVISIONS Amended

- Sec. 1-1-101. - How designated, cited.
- Sec. 1-1-102. - Rules of construction, definitions.
- Sec. 1-1-103. - Headings; catchlines of sections; history notes; etc.
- Sec. 1-1-104. - Incorporation by reference.
- Sec. 1-1-105. - Reference to Code, conflicts

[< TITLE 1 - GENERAL SERVICES](#)
[Division 2 - CITY COUNCIL >](#)

Division 1 - GENERAL PROVISIONS

Amended by Ordinance No. 21-15 >

Sec. 1-1-101. - How designated, cited.

This Code, which consists of administrative, criminal and regulatory ordinances of this City, shall be known as the "Irvine Municipal Code," and it shall be sufficient to refer to said Code as the "Irvine Municipal Code" in any prosecution for the violation thereof; it shall also be sufficient to designate any ordinance adding to, amending or repealing said Code as an addition to or amendment to or repeal of the "Irvine Municipal Code."

(Code 1976, § I.A-101)

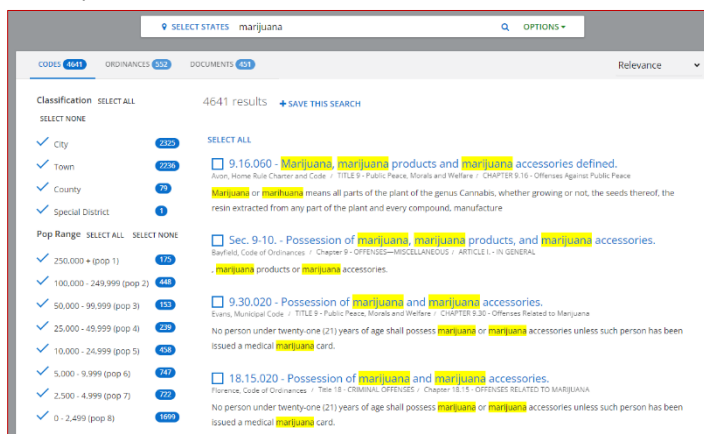
Charter reference— Codification of ordinances, [§ 409](#).

Sec. 1-1-102. - Rules of construction, definitions.

In the construction of this Code and of all ordinances of this City, the following definitions and

MuniPRO Services – MuniPRO searching allows you to search the over 4,000 codes we host (the entire country, a single state, or individually selected codes of your choosing). MuniPRO searches are ideal for researching local regulations of interest or discovering how other communities are dealing with similar issues. In addition, MuniPRO provides subscribers with the following tools:

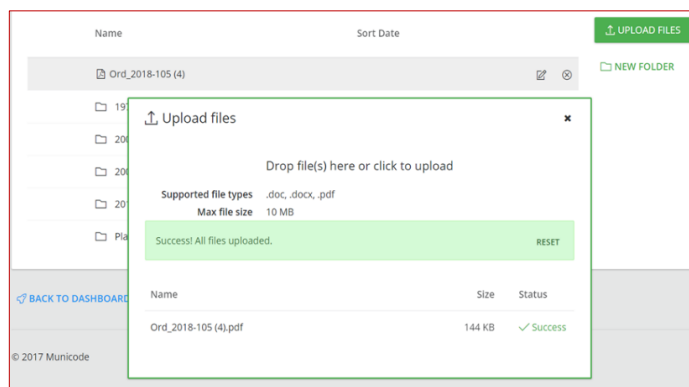
- **Multiple Code Search** – Search all codes within one state, multiple codes within one state, or search all codes in the U.S. hosted by CivicPlus; search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- **MuniPRO Saved Searches** – Save frequently used or complex searches for easy retrieval from the MuniPRO Dashboard.
- **MuniPRO Notes** – Create a note and attach it to any section in any publication; note icons are present when viewing the section, alerting the user to a previously written note; a global listing of notes can be accessed and managed from the MuniPRO Dashboard.
- **MuniPRO Drafts** – Begin a new ordinance draft to keep track of pending legislation.
 - Draft icons are present when viewing the section, alerting the user to a previously created draft.
 - A global listing of drafts can also be accessed and managed from the MuniPRO Dashboard.



MuniDocs – MuniDocs allows you to upload many types of documents to browse and search alongside your online code and is fully searchable and filterable. After users log in, they are presented with a dashboard that allows them to upload new documents and manage previously uploaded documents. When uploaded, users can pick from a list of predefined document types.

Uploading a document is as simple as dragging and dropping the document from your computer into the upload dialog box on the admin dashboard. Uploaded documents are immediately converted to PDF and indexed for search. Users may upload .rtf, .doc, .docx, and .pdf documents and organize these documents by nested folders. The public can then browse and search these documents immediately.

Your MuniDocs files can also serve as storage for archived ordinances within MuniDocs. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online code.



THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING AND APPROVING SERVICES FROM CIVICPLUS
FOR THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND MCHENRY,
STATE OF ILLINOIS
*(Republication, Supplementation and Online Code Hosting Services)***

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2026

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
_____ day of _____, 2026

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AUTHORIZING AND APPROVING SERVICES FROM CIVICPLUS
FOR THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND MCHENRY,
STATE OF ILLINOIS
*(Republication, Supplementation and Online Code Hosting Services)***

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to ensuring that the Village operates in a proper, economical and efficient manner; and

WHEREAS, the Corporate Authorities are committed to ensuring that residents have access to Village information, including the laws set forth in the Municipal Code of Hampshire of 1985 (the “Code”); and

WHEREAS, to ensure that the Village Code is updated in a timely manner and is easily accessible to the public, the Corporate Authorities have determined it is necessary to obtain republication, supplementation and online Village Code hosting services (the “Services”); and

WHEREAS, CivicPlus, LLC or a related entity (“CivicPlus”), has provided the Village with a quote (the “Quote”), attached hereto and incorporated herein as Exhibit A, which sets forth the terms under which CivicPlus would provide the Services to the Village; and

WHEREAS, the Services are unique and are needed to help ensure that residents have access to current information, therefore, to the extent that any bidding requirements would apply to the purchase of the Services, the Corporate Authorities hereby waive the same and find that approving the Quote is in the best interest of the public;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. The purchase of the Services is in the best interests of the public and, therefore, the Corporate Authorities hereby waive any bidding requirements in connection with the same. The Corporate Authorities hereby approve of and authorize the Quote, with such revisions and changes as are authorized by the Corporate Authorities. The President or his designee is authorized to execute the Quote and all related documents to the purchase of the Services and Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The officers, agents and employees of the Village shall take all action necessary or reasonably required by the Village to carry out and give effect to the purpose of this Ordinance and shall take all action necessary in conformity therewith. The Village is authorized to allocate, spend and receive all necessary funds to fulfill the requirements of this Ordinance.

SECTION 3. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 4. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed

inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 7. This Ordinance shall be effective and in full force immediately upon passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

ADOPTED THIS __ DAY OF _____, 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

EXHIBIT A
(Quote)

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AUTHORIZING AND APPROVING SERVICES FROM CIVICPLUS
FOR THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND MCHENRY,
STATE OF ILLINOIS
*(Republication, Supplementation and Online Code Hosting Services)***

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2026 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO:	President Reid; Board of Trustees
FROM:	Mark Montgomery, Utilities Supervisor
FOR:	Village Board Meeting on September 3, 2026
RE:	Purchase and Installation of Channel Grinder

Background: Incoming sewage flow to the wastewater treatment plant can contain solids and debris that interfere with pumps and other downstream treatment equipment. A channel grinder installed at the head of the treatment plant reduces these solids to a manageable size before they reach downstream equipment. Reliable grinding equipment at the head of the plant helps protect downstream equipment and reduce maintenance and repair costs.

Analysis: The Village currently utilizes a JWC Channel Monster that was installed on May 5, 2023. The unit has not held up as well as anticipated and currently requires replacement grinding teeth. Replacement parts have been quoted at \$19,541, with estimated labor of an additional \$3,200, for a total repair cost of approximately \$22,741. In addition to the required repairs, staff believes the existing unit is undersized for the wastewater treatment plant's current and future needs.

Rather than investing approximately \$22,700 into the existing unit, staff recommends applying those funds toward replacement with a Franklin Miller DIMMINUTOR Open Channel Comminutor, Model DM-T20.

The proposed DM-T20 is rated for 7.4 MGD capacity and up to 8.0 MGD maximum flow. The proposed equipment also offers a robust design intended for reliable operation and easier maintenance, including individually replaceable cutting components.

The proposal from Dahme Mechanical Industries includes the new grinder with submersible motor, automatic reversing control panel, electrical connections, installation and startup, stainless-steel replacement fasteners, and spare parts for a future unit rebuild, including

bearings, seals, and cutters. The proposal also includes a one-year parts and labor warranty for items furnished by Dahme Mechanical.

Recommendation: Staff recommends entering into an agreement with Dahme Mechanical Industries, Inc. for the purchase and installation of a Franklin Miller DIMMINUTOR Open Channel Comminutor, Model DM-T20, with control panel, at a total cost of \$128,888.

Attachments:

1. Proposal from Dahme Mechanical Industries, Inc.
2. Franklin Miller DIMMINUTOR Product Information



July 10, 2026

Village of Hampshire
350 Mill Ave.
Hampshire, IL. 60140

Attn: Mark Montgomery

Re: Hampshire WWTP
Franklin Miller Open Channel Comminutor with Control Panel, Installation and Start Up Services

Mark:

Dahme Mechanical Industries is pleased to submit the following Franklin Miller Grinder with control panel, and installation quotation for the project referenced above:

- DMI to coordinate with VoH personnel for low flow event to perform existing equipment demo, new equipment installation and start up activities.
- DMI to furnish and install new Franklin Miller Task Dimminutor (DM20) with submersible motor and S25060 Auto reversing control panel with all electrical connections, and escutcheon plates
- Spare parts for unit rebuild are included; bearings, seals, cutters, etc.
- Stainless steel fasteners will be provided for all replacement work
- One-year parts and labor warranty are included for DMI-furnished items only

EXCLUSIONS:

1. Dahme Mechanical Industries, Inc. shall not be held liable for any job site safety or job site maintenance of any type upon completion of our work.
2. This **DOES NOT** include any SCADA integration for alarm outputs and signaling.
3. All agreements contingent upon strikes, accidents, or delays beyond our control.
4. All work not included or described above.
5. All work not included in our trade agreements or reasonably assumed to be our responsibility

All material is guaranteed as listed above and specified above. Any additional items not included in our trade agreements or clearly stated above are expressly excluded. Payment terms are net 100%, due upon completion.

Total price, as described above: \$128,888.00

All labor or materials beyond the scope described above will be provided at our current service rate of \$375/hour, (4) hour minimum, for a two-man crew with service truck. Materials and rentals will be billed at cost + mark-up, and a charge for all equipment utilized will be assessed as well. Dahme Mechanical Industries, Inc. standard insurance is included. This proposal may be withdrawn by us if not accepted within 30 days.

Thank you-

Austin Cecelia
Dahme Mechanical Industries, Inc.
Accecelia@dmi-inc.net

Turbo

DIMMINUTOR®

Open Channel Comminutor

**Automatic Screening and Grinding
of Water-borne Solids.**



**Franklin
Miller®**

Dimminutor and Configurations

The DIMMINUTOR provides automatic screening and grinding of liquid borne solids with a straight through open channel design. This unit reduces plastics, wood, vegetable matter, disposables, and other oversized items to a fine particulate. The Dimminutor's unique features, heavy precision construction, dependable operation and simplified maintenance have earned it a solid reputation amongst operators and specifying engineers worldwide.

Continuous Torque Rotation

The Dimminutor employs a smooth, continuously rotating design with high torque always available on demand. As its three bi-directional rotary cutters intermesh at close clearance with stationary cutters, solids are finely reduced to a size small enough to pass through a sizing screen. The Dimminutor is designed for unobstructed flow even during reversing cycles. The Dimminutor design has no gaps or openings between the screen and cutters so output is controlled and complete reduction assured.

Highly Reliable Operation

The Dimminutor is designed for reliable operation and easy maintenance. For example, with its cantilevered design, the Dimminutor needs no seals or bearings near the gritty channel floor. The unit's screen is stationary so it never wears against bottom grit. Each cutter is interchangeable and cutters can be removed or adjusted independently. The unit's seals and bearings are immersed in an oil bath for long life and low maintenance.



Automatic Reversing Controller

The S25060 control automatically senses jam conditions and reverses the unit operation. This control is supplied standard with a Nema 4X FRP enclosure, PLC, IEC starters and long life LED indicators. A wide variety of special control designs, features and components can also be supplied.

Dimminutor Construction and Configurations

Construction

Every Dimminutor component is constructed for long life and precision. The cutters are constructed of hardened stainless steel for superior corrosion resistance. With the Dimminutor's unique CLEAR-SLOT screen system, the cutters actually penetrate the individual slots of the screen and clear them with each revolution. The screens are precision cut from rugged stainless steel plate using laser technology. The result is a highly precise and durable screen. Full stainless steel construction is an available option.



Removable Cutters

Each cutter of the Dimminutor is individually replaceable or adjustable for maintenance. As there's no need to remove any cutter other than the one, maintenance is quicker and easier than on any other unit on the market today. The Dimminutor features a patent-pending screen design that is more heavily constructed and cleaner operating than ever before, making it the choice for higher solids and disposables.



Configurations

The Dimminutor is designed for ease of use and versatility. These units can be installed in straight thru channels, wet wells or water inlets and for full or occasional submergence. Units can be supplied with standard bolt down sole plate, support frames, or channel frames. Guide rails can also be supplied to facilitate removal from wet wells. A variety of drive configurations is available to meet most installation requirements including: standard electric motors, dry-running, submersible explosion proof motors, extended shafts, or hydraulic systems.

English Dimminutor Capacity

Size	Capacity (MGD)	Avg. Flow Range (MGD)		Flow Max (MGD)	Slot Width (in)	HP	Wt. (lbs)
DM-T15	4.2	0.4	3.7	5.0	0.312	3	750
DM-T20	7.4	0.8	6.4	8.0	0.375	3	1000
DM-T25	11.5	1.3	9.7	13.0	0.375	3	1600
DM-T25XF	14.9	1.7	12.8	16.6	0.375	3	1740
DM-T36	20	2.4	17.2	22.9	0.375	3	2800
DM-T36XF	29	3.5	24.9	32.00	0.375	5	3400
DM-T42	38	4.6	32.6	42.5	0.375	5	4400

Metric

Size	Capacity (m ³ /hr)	Avg. Flow Range (m ³ /hr)		Flow Max (m ³ /hr)	Slot Width (mm)	KW	Wt. (kg)
DM-T15	660	70	580	790	8	2.2	340
DM-T20	1170	130	1010	1260	10	2.2	450
DM-T25	1810	210	1560	2050	10	2.2	730
DM-T25XF	2350	280	2020	2620	10	2.2	790
DM-T36	3150	370	2710	3610	10	2.2	1270
DM-T36XF	4570	550	3920	5050	10	4.0	1540
DM-T42	5990	720	5140	6700	10	4.0	2000

English Dimminutor Duplex Capacity

Size	Capacity (MGD)	Avg. Flow Range (MGD)		Flow Max (MGD)	Slot Width (in)	HP (2 motors per machine)	Wt. (lbs)
DM-T25D	23.0	2.6	19.4	26.0	0.38	3	2,880
DM-T25XFD	29.8	3.4	25.6	33.2	0.38	3	3,132
DM-T36D	40.0	4.8	34.4	45.8	0.38	3	5,040
DM-T36XFD	58.0	7.0	49.8	64.0	0.38	5	6,120
DM-T42D	76.0	9.2	65.2	85.0	0.38	5	7,920

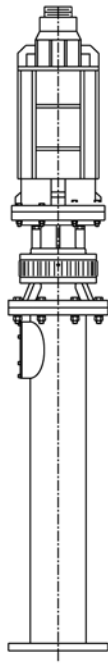
Metric

Size	Capacity (m ³ /hr)	Avg. Flow Range (m ³ /hr)		Flow Max (m ³ /hr)	Slot Width (mm)	KW (2 motors per machine)	Wt. (kg)
DM-T25D	3,628	410	3,060	4,101	10	2.2	1,306
DM-T25XFD	4,700	536	4,038	5,236	10	2.2	1,421
DM-T36D	6,309	757	5,426	7,224	10	2.2	2,286
DM-T36XFD	9,148	1,104	7,855	10,094	10	4.0	2,776
DM-T42D	11,987	1,451	10,284	13,407	10	4.0	3,592

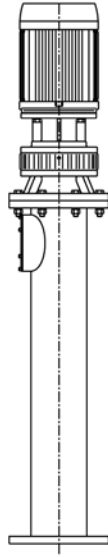
Drive Options



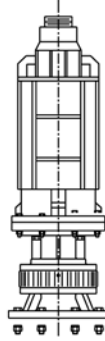
T-EXT
TEFC MOTOR



X-EXT
SUBM MOTOR



X-EXT
TEFC MOTOR



3HP SUBM MOTOR
REDUCER 29:1



HYDRAULIC DRIVE

The DIMMINUTOR is provided standard with a close coupled gear drive and c-face vertically mounted TEFC or explosion proof motor. A choice of drive options is available including:

“T” Extension: Raises the motor to desired height using an extended shaft coupling in a sealed pipe housing. The extended shaft runs between the motor and the gear reducer.

“X” Extension: Raises both the motor and gear reducer using a rugged, extended shaft and universal joint in a sealed pipe

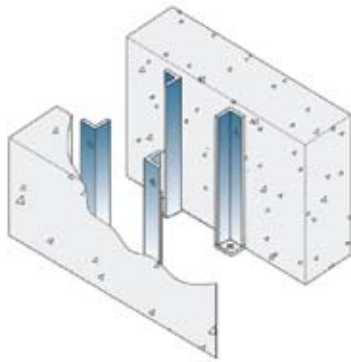
housing. Available with TEFC, XP or submersible motor.

Submersible Motor: Employs a submersible explosion proof (IP68) motor and special gear drive. This motor is rated for continuous operation while submerged or in air.

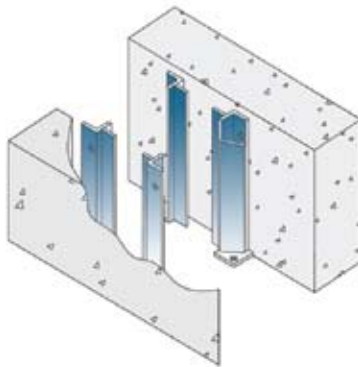
Hydraulic Drive: A hydraulic power pack is remotely installed with power transmitted to the hydraulic motor via flexible hose and hard pipe. The motor is direct coupled to the Dimminutor. Requires a larger motor than electric drives.



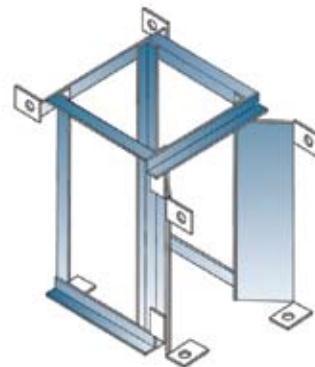
Channel Frames



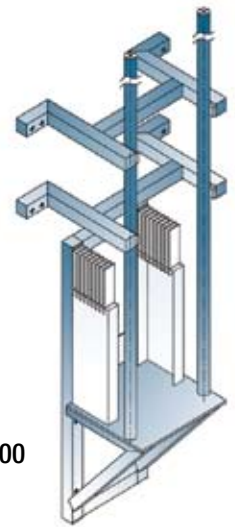
CF1000



CF1200



CF3000



CF4000

DIMMINUTOR can be provided with a standard sole plate design with mounting to channel floor or a choice of channel frames for easy slide in of the unit without fasteners. Several types of Channel Frames are available including:

CF1000: For channels with dimensions that closely match the width of the Dimminutor.

CF1200: For channels moderately wider than the Dimminutor. Four angles are fitted with spacers and flow diverters to adapt to the channel walls.

CF3000 For channels significantly wider than the Dimminutor. This is a one piece frame design that spaces the unit from each side wall.

CF4000 For mounting a DIMMINUTOR to the walls of a wet well. Typically provided with an overflow screen and a guide rail for easy unit removal.





DIMMINUTOR DIMENSIONS CHART

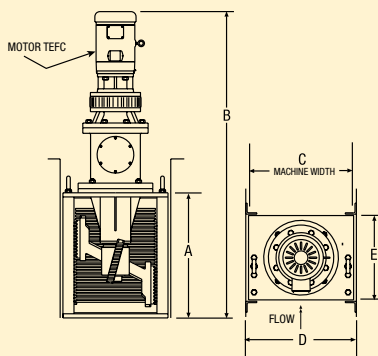
Dimensions with TEFC motor

DIMENSIONS (INCHES)

MODEL	A	B	C	D	E
DM-T15	22-5/8	58	19	19-1/2	15.3
DM-T20	27-1/2	64	29	30	24
DM-T25	35	72	35	36	29
DM-T36	44-5/8	84	47	48	42
DM-T36XF	58	112	47	48	42

DIMENSIONS (MILLIMETERS)

MODEL	A	B	C	D	E
DM-T15	575	1473	483	495	387
DM-T20	698	1626	737	762	610
DM-T25	889	1829	889	914	737
DM-T36	1133	2134	1193	1219	1067
DM-T36XF	1473	2845	1193	1219	1067



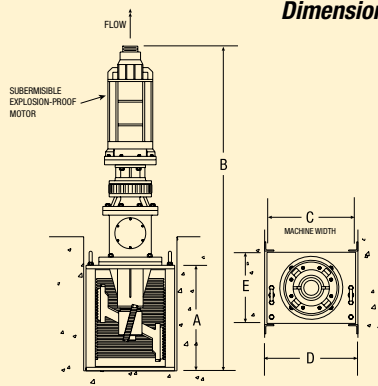
Dimensions with Submersible Explosion-Proof Motor

DIMENSIONS (INCHES)

MODEL	A	B	C	D	E
DM-T15	22-5/8	69-5/8	19	19-1/2	15.3
DM-T20	27-1/2	74-1/2	29	30	24
DM-T25	35	82-1/4	35	36	29
DM-T36	44-5/8	97-7/8	47	48	42
DM-T36XF	58	124-1/8	47	48	42

DIMENSIONS (MILLIMETERS)

MODEL	A	B	C	D	E
DM-T15	575	1768	483	495	387
DM-T20	698	1842	737	762	610
DM-T25	889	2089	889	914	737
DM-T36	1133	2486	1193	1219	1067
DM-T36XF	1473	3153	1193	1219	1067



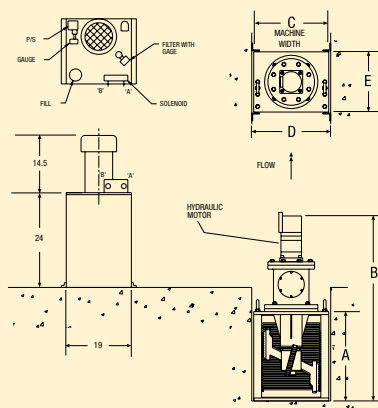
Dimensions with Hydraulic Motor

DIMENSIONS (INCHES)

MODEL	A	B	C	D	E
DM-T15	22-5/8	47-9/16	19	19-1/2	18
DM-T20	27-1/2	52-7/16	29	30	24
DM-T25	35	60-3/16	35	36	29
DM-T36	44-5/8	70-3/16	47	48	42
DM-T36XF	58	96-7/16	47	48	42

DIMENSIONS (MILLIMETERS)

MODEL	A	B	C	D	E
DM-T15	575	1208	483	495	387
DM-T20	698	1332	737	762	610
DM-T25	889	1529	889	914	737
DM-T36	1133	1783	1193	1219	1067
DM-T36XF	1473	2450	1193	1219	1067



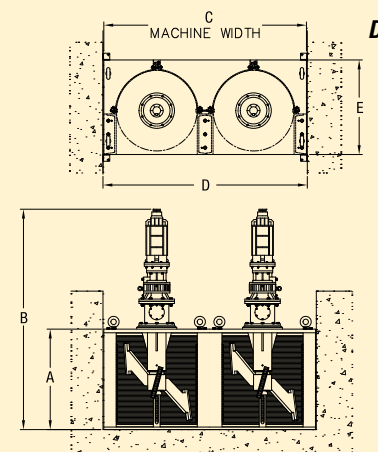
Duplex Dimensions with Submersible Motor

DIMENSIONS (INCHES)

MODEL	A	B	C	D	E
DM-T25D	35	85	65	39	29
DM-T25XDF	44-5/8	97	77	60	42
DM-T36D	44-5/8	97	88	72	42
DM-T36XDF	58	125	88	96	42
DM-T42D	58	125	53	96	47

DIMENSIONS (MILLIMETERS)

MODEL	A	B	C	D	E
DM-T25D	889	2159	1651	990	737
DM-T25XDF	1133	2464	1951	1524	1067
DM-T36D	1133	2464	2235	1828	1067
DM-T36XDF	1473	3175	2235	2438	1067
DM-T42D	1473	3175	1346	2438	1194

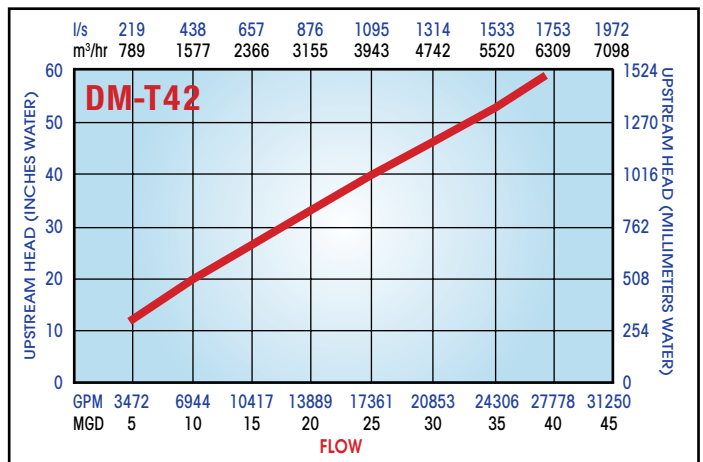
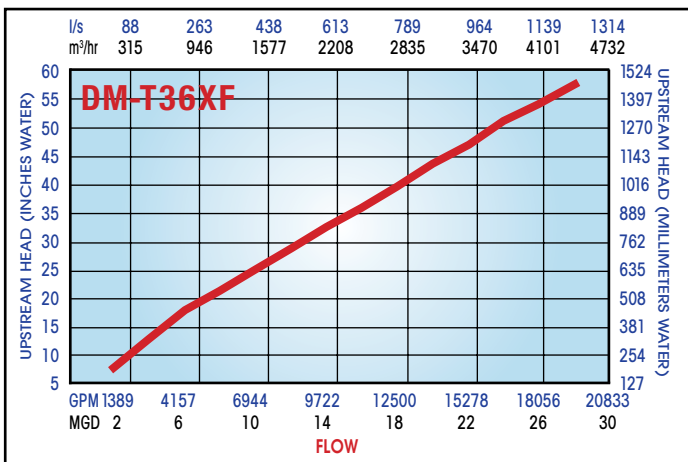
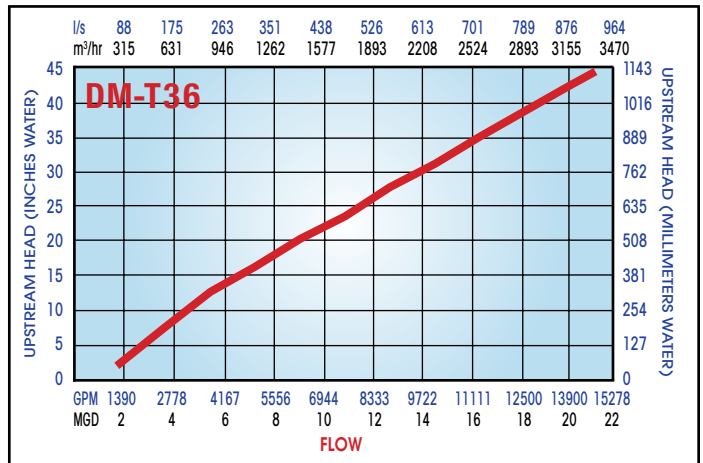
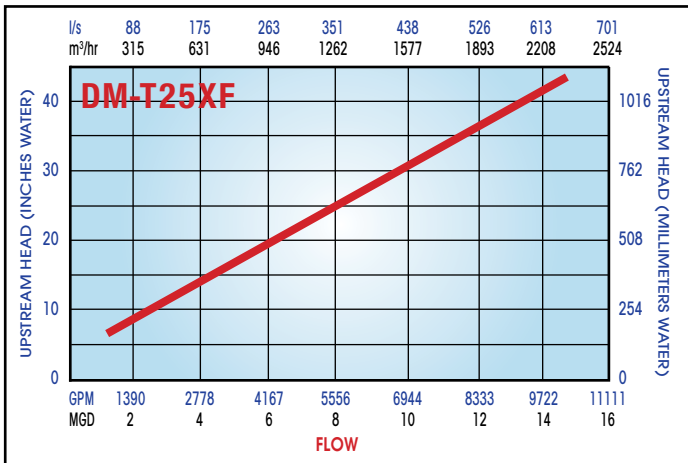
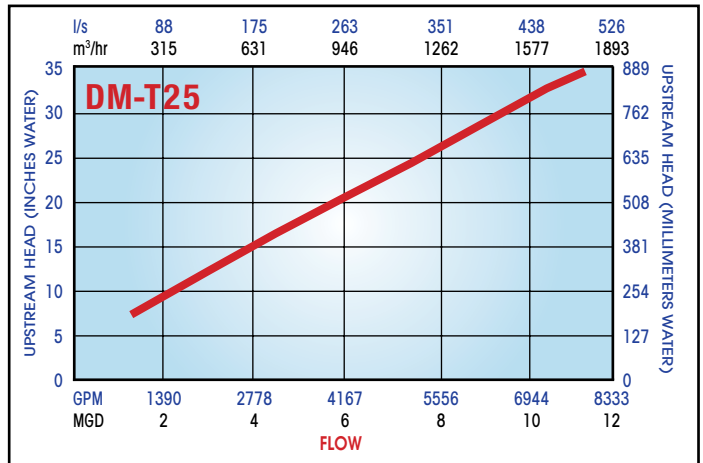
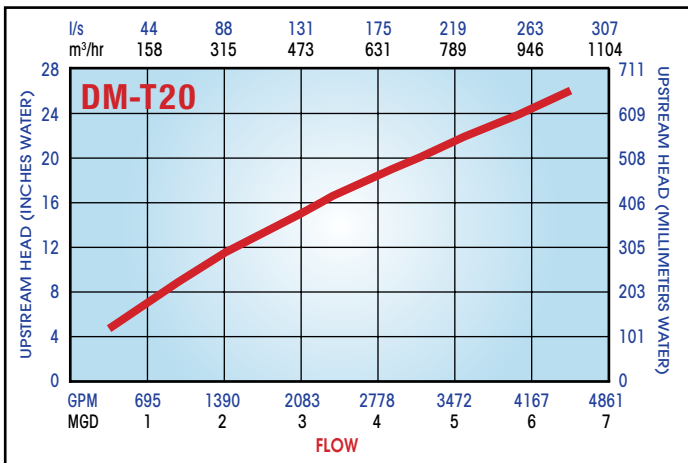
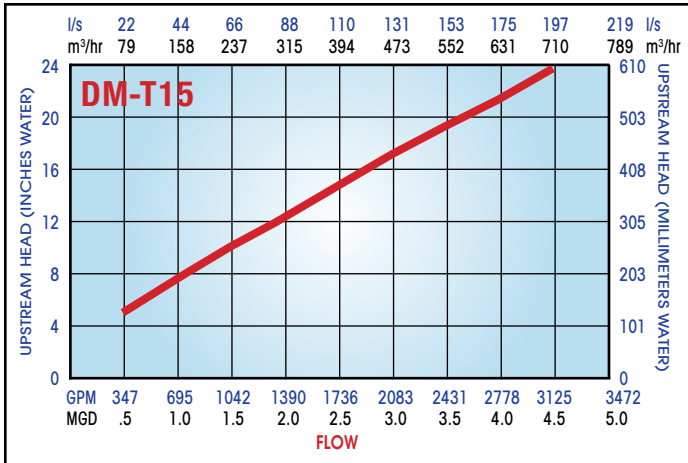


Using The Hydraulic Dimminutor Flow Charts

- Find the required flow along the bottom of the chart.
- Project up from this point to intersect with the flow line.
- Project from this intersection to the left to read upstream head value for flow.
- Calculate Headloss (Upstream Head - Expected Downstream Head).
- If headloss is greater than 6 inches (150mm) the charted upstream head value can be used.
- If calculated headloss is less than 6 inches, then calculate Upstream Head as Downstream Head + 6 inches (150 mm). (Corrected headloss value is now the minimum 6 inches).

Note: 1. Upstream Head is measured from the bottom of the Dimminutor.

2. Downstream head is a site based condition. If downstream head is unknown, use chart for estimate of upstream head.



See The Difference



Franklin Miller, Inc.
60 Okner Parkway
Livingston, NJ 07039
P: (973) 535-9200
F: (973) 535-6269
info@franklinmiller.com

www.franklinmiller.com

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF
ESSENTIAL EQUIPMENT FOR THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**
(Channel Grinder for the Wastewater Treatment Plant)

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2026

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2026

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF
ESSENTIAL EQUIPMENT FOR THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
(*Channel Grinder for the Wastewater Treatment Plant*)**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, the Village’s department of public works (the “Public Works Department”) is responsible for providing public services and maintaining all Village infrastructure and property, including water and wastewater treatment equipment and processes; and

WHEREAS, sewage flow can contain solids that interfere with pumps and other downstream treatment equipment, however, grinding equipment can help reduce these solids to a manageable size; and

WHEREAS, the Public Works Department is in need of a new channel grinder and related parts and labor (collectively, the “Equipment”) for the Village’s wastewater treatment plant; and

WHEREAS, Dahme Mechanical Industries, Inc. or a related entity (“Dahme”) has provided the Public Works Department with a proposal for the Equipment (the “Proposal”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Equipment is needed to ensure the proper continued operation of the Village’s wastewater treatment plant, therefore, to the extent that any bidding requirements would

apply to the purchase of the Equipment, including any set forth in the Municipal Code of Hampshire of 1985 (the “Village Code”), the Corporate Authorities hereby waive the same and find that the purchase of the Equipment is in the best interests of the public; and

WHEREAS, to ensure that the Village continues to operate in a safe, proper and efficient manner, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve the purchase of the Equipment in accordance with the terms of the Proposal;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. The purchase of the Equipment is in the best interests of the public and, therefore, the Corporate Authorities hereby waive any bidding requirements in connection with the same, including any set forth in the Village Code. The Corporate Authorities hereby approve of and authorize the purchase of the Equipment in accordance with the terms of the Proposal and authorize the President or his designee to execute and enter into the Proposal, with such insertions, omissions and changes as are authorized by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The officers, agents and employees of the Village shall take all action necessary or reasonably required by the Village to carry out and give effect to the purpose of this Ordinance and shall take all action

necessary in conformity therewith. The Village is authorized to allocate, spend and receive all necessary funds to fulfill the requirements of this Ordinance.

SECTION 3. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 4. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 7. This Ordinance shall be effective and in full force immediately upon passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED THIS __ DAY OF _____, 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

EXHIBIT A
(PROPOSAL)

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF
ESSENTIAL EQUIPMENT FOR THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
(*Channel Grinder for the Wastewater Treatment Plant*)**

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2026 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

MEMO

To: Village of Hampshire

From: Engineering Enterprises

Date: August 26, 2026

Re: Brookedge Drive Sanitary Sewer Replacement – Agenda Supplement

EEI Job #: MO2619-V

Background

The Village has requested engineering assistance for the replacement of the sanitary sewer on Brookedge Drive. This sewer line has been a consistent nuisance and maintenance problem for the Village and has been identified as a high priority by Utilities Supervisor Mark Montgomery.

The engineering for the Brookedge sanitary project is budgeted in FY2026-2, and construction would be planned for FY2027.

EEI has significant experience on similar public utility replacement projects with the Village and municipalities throughout northeastern Illinois. EEI has prepared the attached PSA in the amount of \$30,880 for design engineering. We anticipate bidding the project in December or January with construction in late winter/early Spring 2027.

Agreement for Professional Services – Design Engineering
Brookedge Drive Sanitary Sewer Replacement

THIS AGREEMENT, by and between the Village of Hampshire, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

The Engineer shall furnish the necessary personnel, materials, equipment and expertise to make the necessary investigations, analysis and calculations along with exhibits, cost estimates and narrative, to complete all necessary engineering services to the Village as indicated on the included Attachment B. Design Engineering for sanitary sewer replacement in the area on Attachment D will be provided. All Engineering will be in accordance with all Village, Standard Specifications for Water and Sewer Construction in Illinois, Illinois Environmental Protection Agency, and Illinois Department of Transportation requirements.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to Contractor:

Engineer shall receive as compensation for all work and services to be performed herein, an amount based on the Estimated level of Effort and Associated Cost included in Attachment C. Design Engineering will be paid for as a Fixed Fee (FF) in the amount of \$30,880, of which direct expense are estimated at \$5,150. The hourly rates for this project are shown in Attachment F. All payment will be made according to the Illinois State Prompt Payment Act and not less than once every thirty days.

D. Changes in Rates of Compensation:

Insert changes in rates of compensation i.e. In the event that this contract is designated in Section B hereof as an Ongoing Contract, Contractor, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

E. Ownership of Records and Documents:

Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village. Contractor agrees to keep such information confidential and not to disclose or disseminate



the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractors consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.



Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: x United States Citizen Resident Alien Non-Resident Alien The Internal Revenue Service requires that taxes be withheld on payments made to non resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): Individual Real Estate Agent Sole Proprietorship Government Entity Partnership Tax Exempt Organization



(IRC 501(a) only) x Corporation Not for Profit Corporation Trust or Estate
Medical and Health Care Services Provider Corp.

I. Indemnification:

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance:

The contractor agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

Attachment A: Standard Terms and Conditions

Attachment B: Scope of Services

Attachment C: Estimated Level of Effort and Associated Cost

Attachment D: Location Map

Attachment E: Anticipated Project Schedule

Attachment F: 2025 Standard Schedule of Charges



L. Notices:

All notices required to be given under the terms of this agreement shall be given mail, addressed to the parties as follows:

For the *Village*:

Village Manager and Village Clerk
Village of Hampshire
234 S. State Street
P.O. Box 457
Hampshire, IL 60140

For the Contractor:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

Agreed to this ____ day of _____, 2026.

Village of Hampshire:

Mike Reid, Jr.
Village President

Karen Stuehler
Village Clerk

Engineering Enterprises, Inc.:

Timothy N. Paulson, PE, CFM
Senior Project Manager

Stephen T. Dennison, P.E.
Vice President / Water



STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter "Agreement"), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing. However, to the extent that the Scope of Work differs from the Standard Terms and Conditions, the Scope of Work document controls.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER'S service.

Construction Engineering and Inspection: The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER'S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER'S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER'S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations. ENGINEER agrees to cooperate with the OWNER, as necessary, to remediate a Hazardous Condition, but same may result in additional costs to the OWNER.



Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Payment of Invoices: Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Fiduciary Duty: Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed to either party to the other party. EEI makes no warranty, express or implied, as to its professional services rendered.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.



**Brookedge Drive Sanitary Sewer Replacement
Village of Hampshire, IL
Professional Services Agreement – Design Engineering**

Attachment B – Scope of Services

The Village of Hampshire requires Design and Engineering services to Replace approximately 570 feet of sanitary sewer along Brookedge Drive. A location map of the proposed improvements can be found in Attachment D of this proposal.

The following list of work items establishes the scope of engineering services for this project:

DESIGN ENGINEERING:

2.1 Project Management and Administration

- Management of Personnel and the Engineering Contract
- Budget Tracking
- Coordination with the Village and Subconsultants (Rubino Engineering)

2.2 Project Meetings

- Project Kick-Off Meeting Between the Village and EEI
- One (1) Design Progress Meeting Between the Village and EEI prior to Bidding

2.3 Topographic Survey

- Field Survey
- Drafting to Create Base File

2.4 Utility Coordination

- Design JULIE
- Plan Submission and Coordinate with Private Utilities

2.5 Final Plans, Specifications and Estimates

- Preparation of 60%, 90%, and 100% Engineering Plans
- Preparation of 90% and 100% Project Manual and Engineer's Opinion of Probable Construction Cost. Project Manual Shall Include Bidding and Contract Documents, General Conditions, and Special Provisions.
- Internal QA/QC

2.6 Regulatory Agency Coordination and Permitting

- Prepare IEPA Construction Permit Application and Acquire Permit
- Prepare IHPA and IDNR (Ecocat) Permit Applications and Acquire Permits
- Prepare IDNR Floodway Construction Permit Application and Acquire Permit

2.7 Bidding and Contracting Services

- Prepare Bidders List and Ad for Bid
- Submit Ad for Bid to the Local Paper and Post Bidding Documents on QuestCDN
- Address Bid Questions and Prepare Addenda
- Attend Bid Opening
- Prepare Bid Tab, Bid Summary, and Recommendation of Award
- Execute Contract Documents



DIRECT EXPENSES

The following scope of services will be provided by EEI's subconsultant:

Geotechnical and CCDD (Rubino Engineering, Inc.)

- Two (2) Soil Borings 10' in depth
- Prepare Geotechnical Report and CCDD Analysis
- Prepare LPC 662/663 Permit

EXCLUSIONS

The above scope of services does not include the following:

- Environmental Surveys
- Wetlands Services
- Sewer Televising

The above scope summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond the meetings defined in the above scope shall be considered outside the scope of the base contract and will be billed in accordance with EEI's Standard Schedule of Charges (Attachment F) in affect at the time the extra work is performed.



ATTACHMENT C: ESTIMATED LEVEL OF EFFORT AND ASSOCIATED COST PROFESSIONAL ENGINEERING SERVICES

CLIENT				PROJECT NUMBER			
Village of Hampshire				HA2619-V			
PROJECT TITLE				DATE		PREPARED BY	
Brookedge Drive Sanitary Sewer Replacement				8/25/26		TNP	

TASK NO.	TASK DESCRIPTION	ROLE	SPM	SPE 2	PE	PM	SPT2	PT	ADMIN	HOURS	COST
						Survey	Survey	CAD			
		RATE	\$243	\$208	\$175	\$218	\$182	\$146	\$75		
DESIGN ENGINEERING											
2.1	Project Management and Administration		2	4						6	\$ 1,318
2.2	Project Meetings		2	2						4	\$ 902
2.3	Topographic Survey					2	32			34	\$ 6,260
2.4	Utility Coordination		2	2	12				2	18	\$ 1,052
2.5	Final Plans, Specifications, and Estimates		8	20	40			40		108	\$ 11,944
2.6	Regulatory Agency Coordination and Permitting		4	8	8					20	\$ 2,636
2.7	Bidding and Contracting		2	4	12				4	22	\$ 1,618
Design Engineering Subtotal:			20	40	72	2	32	40	6	212	\$ 25,730
PROJECT TOTAL:			20	40	72	2	32	40	6	212	25,730

EEI STAFF

SPM Senior Project Manager
 SPE 2 Senior Project Engineer II
 PE Project Engineer
 SPT2 Senior Project Technician II
 PT Project Technician
 ADMIN Administrative Assistant

DIRECT EXPENSES

Printing/Scanning = \$ 150
 Rubino (Cores & CCDD) = \$ 5,000

DIRECT EXPENSES = \$ 5,150

LABOR SUMMARY

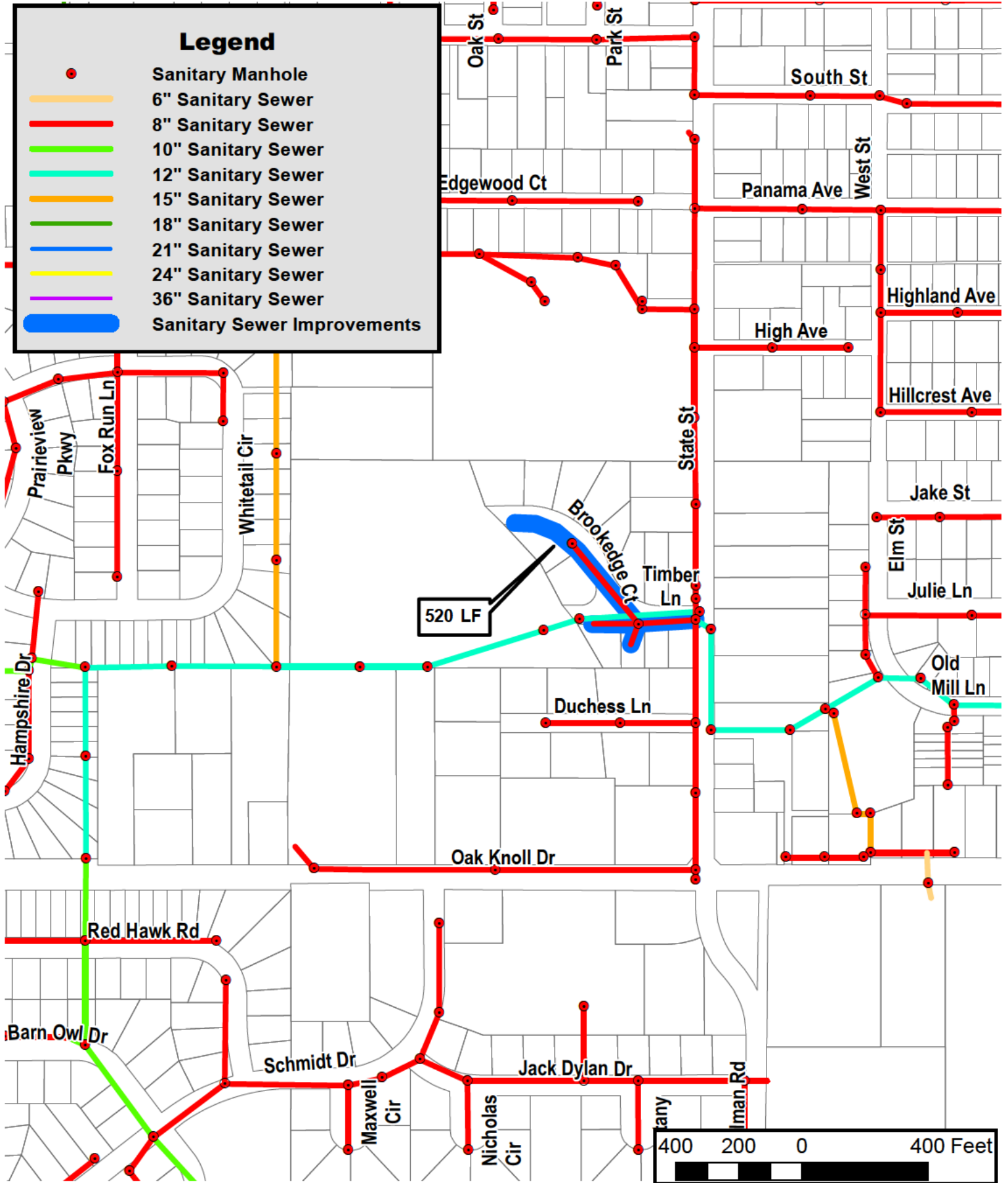
EEI Labor Expenses = \$ 25,730
TOTAL LABOR EXPENSES \$ 25,730

TOTAL COSTS \$ 30,880



Legend

- Sanitary Manhole
- 6" Sanitary Sewer
- 8" Sanitary Sewer
- 10" Sanitary Sewer
- 12" Sanitary Sewer
- 15" Sanitary Sewer
- 18" Sanitary Sewer
- 21" Sanitary Sewer
- 24" Sanitary Sewer
- 36" Sanitary Sewer
- Sanitary Sewer Improvements



Engineering Enterprises, Inc.

52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700
www.eeiweb.com

DATE: FEBRUARY 2021
PROJECT NO.: HA2009
BY: MJT
PATH: Page 59 of 78
FILE: HA2009_Water Main Replacement.MXD

BROOKEDGE CT AND TIMBER LANE SANITARY SEWER IMPROVEMENTS



ATTACHMENT E: ESTIMATED SCHEDULE

CLIENT											PROJECT NUMBER						
Village of Hampshire											HA2619-V						
PROJECT TITLE											DATE			PREPARED BY			
Brookedge Drive Sanitary Sewer Replacement											8/25/26			TNP			
TASK NO.	TASK DESCRIPTION																
		2026								2027							
		JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG		
DESIGN ENGINEERING																	
2.1	Project Management and Administration																
2.2	Project Meetings																
2.3	Topographic Survey																
2.4	Utility Coordination																
2.5	Final Plans, Specifications, and Estimates																
2.6	Regulatory Agency Coordination and Permitting																
2.7	Bidding and Contracting																





52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2025

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$256.00
Principal	E-3	\$251.00
Senior Project Manager	E-2	\$243.00
Project Manager	E-1	\$218.00
Senior Project Engineer/Surveyor II	P-6	\$208.00
Senior Project Engineer/Surveyor I	P-5	\$193.00
Project Engineer/Surveyor	P-4	\$175.00
Senior Engineer/Surveyor	P-3	\$161.00
Engineer/Surveyor	P-2	\$146.00
Associate Engineer/Surveyor	P-1	\$132.00
Senior Project Technician II	T-6	\$182.00
Senior Project Technician I	T-5	\$171.00
Project Technician	T-4	\$159.00
Senior Technician	T-3	\$146.00
Technician	T-2	\$132.00
Associate Technician	T-1	\$115.00
Engineering/Land Surveying Intern	I-1	\$ 85.00
Director of Marketing and Business Development	M-4	\$135.00
Marketing Coordinator	M-2	\$100.00
Executive Administrative Assistant	A-4	\$ 80.00
Administrative Assistant	A-3	\$ 75.00

VEHICLES. DRONE, EXPERT TESTIMONY, REPROGRAPHICS AND DIRECT COSTS*

Vehicle for Construction Observation		\$ 20.00
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$235.00
Expert Testimony		\$290.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White)	
	\$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)	Cost	
Services by Others (Direct Costs)	Cost + 10%	

* unless specified otherwise in agreement

VILLAGE OF HAMPSHIRE

RESOLUTION NO. 26-_____

**A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT FOR
PROFESSIONAL SERVICES BETWEEN ENGINEERING ENTERPRISES, INC. AND
THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND MCHENRY,
STATE OF ILLINOIS
(*Design Engineering - Brookedge Drive Sanitary Sewer Replacement*)**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, the Corporate Authorities desire to replace the sanitary sewer on Brookedge Drive (the “Project”); and

WHEREAS, the Village has requested design engineering services in connection with the Project (the “Services”); and

WHEREAS, Engineering Enterprises, Inc. (“EEI”), has proposed to provide the Services to the Village in accordance with the terms of an Agreement for Professional Services (the “Agreement”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Local Government Professional Services Selection Act (the “Act”) (50 ILCS 510/0.01, *et seq.*) allows the Village to negotiate and enter into contracts for engineering services on the basis of demonstrated competence and qualifications for the type of services required and at fair and reasonable compensation; and

WHEREAS, the Village and EEI have a satisfactory relationship for engineering services and the Village therefore waives the notice, evaluation and selection procedures in accordance with the Act; and

VILLAGE OF HAMPSHIRE

WHEREAS, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve an agreement with terms substantially the same as the Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

SECTION 2. The Corporate Authorities hereby approve of and authorize the Agreement with EEI and authorize the President or his designee to execute and enter into the Agreement, with such insertions, omissions and changes as shall be approved by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and employees of the Village shall take all action necessary or reasonably required to carry out and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate, spend and receive all necessary funds to fulfill the requirements of the Agreement and this Resolution.

SECTION 3. The officers, agents and employees of the Village shall take all action necessary or reasonably required to carry out and effectuate the purpose of this Resolution.

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

VILLAGE OF HAMPSHIRE

SECTION 5. That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict with this Resolution are, to the extent of such conflict, hereby superseded.

SECTION 7. If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

SECTION 8. This Resolution shall be effective and in full force immediately upon passage and approval or as otherwise provided by law.

ADOPTED THIS __ DAY OF _____ 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS __ DAY OF _____ 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

VILLAGE OF HAMPSHIRE

EXHIBIT A **(Agreement)**

VILLAGE OF HAMPSHIRE

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK'S CERTIFICATE
(RESOLUTION)

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution titled:

**A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT FOR
PROFESSIONAL SERVICES BETWEEN ENGINEERING ENTERPRISES, INC. AND
THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND MCHENRY,
STATE OF ILLINOIS
(Design Engineering - Brookedge Drive Sanitary Sewer Replacement)**

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law) passed and adopted Resolution No. _____, which was approved by the Village President on the _____ day of _____ 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

A copy of such Resolution was available for public inspection upon request in the office of the Village Clerk.

DATED at Hampshire, Illinois, this _____ day of _____ 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 | www.hampshireil.org

Agenda Supplement

TO:	President Reid; Board of Trustees
FROM:	Mo Khan, Assistant Village Manager for Development
FOR:	Village Board Meeting on September 3, 2026
RE:	Ordinance Approving the Sale & Disposal of Surplus Property and Equipment

Background: The Village owns property that is no longer used or necessary to keep and is requesting the sale, disposal, and/or trade of this property. A list of surplus property is included in Exhibit A of the attached Ordinance.

Recommendation: For the Village Board to consider the approval of the ordinance approving the sale and disposal of surplus property and equipment.

Exhibit A: Surplus Property & Equipment

Streets Department:

1. 1996 Johnston 605 Series Sweeper with a Ford Cab and Chassis.
2. 1999 International Cab and Chassis Bucket Truck
3. Wacker RSS 800 Roller
4. Littleford 84HD-4 Asphalt Hopper

Utilities Department:

1. Scrap Metal from old meters, old pipes, and non-functioning pumps

Police Department:

1. 2019 Ford Taurus

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
AND EQUIPMENT OWNED BY THE VILLAGE OF HAMPSHIRE, KANE
AND MCHENRY COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2026

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2026

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
AND EQUIPMENT OWNED BY THE VILLAGE OF HAMPSHIRE, KANE
AND MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to ensuring that the Village operates in an efficient, economical and proper manner; and

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) authorizes the Corporate Authorities to sell, convert or trade-in personal property; and

WHEREAS, the Village currently owns the property and equipment (collectively, the “Surplus Property”), further described in Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, the Surplus Property is too costly to repair or maintain, is at the end of its useful life or can no longer be used by the Village; and

WHEREAS, based on the foregoing, the Corporate Authorities hereby find that the Surplus Property is no longer necessary or useful to, or for the best interests of the Village; and

WHEREAS, based on the foregoing, the Corporate Authorities authorize the Village Manager or her designee to sell or auction the Surplus Property, with the minimum bids to be determined by the Village Manager, or to convert, trade-in or dispose of the Surplus Property in accordance with applicable laws;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. The Corporate Authorities hereby declare the Surplus Property to be surplus property and approve of and authorize the Village Manager or her designee to sell, auction, convert, trade-in or legally dispose of the Surplus Property in accordance with applicable laws, with any minimum bids to be determined by the Village Manager. The Corporate Authorities further authorize and direct the President or his designee to execute any required documentation in connection therewith. The Village Clerk is hereby authorized and directed to attest to, countersign, and affix the Seal of the Village to such documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The officers, agents and employees of the Village shall take all action necessary or reasonably required by the Village to carry out and give effect to the purpose of this Ordinance and shall take all action necessary in conformity therewith. The Village is authorized to allocate, spend and receive all necessary funds to fulfill the requirements of this Ordinance.

SECTION 3. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 4. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or

regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 7. This Ordinance shall be effective and in full force immediately upon passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

ADOPTED THIS __ DAY OF _____, 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

EXHIBIT A
(SURPLUS PROPERTY)

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, _____, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY
AND EQUIPMENT OWNED BY THE VILLAGE OF HAMPSHIRE, KANE
AND MCHENRY COUNTIES, ILLINOIS**

I, Karen L. Stuehler, certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2026 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

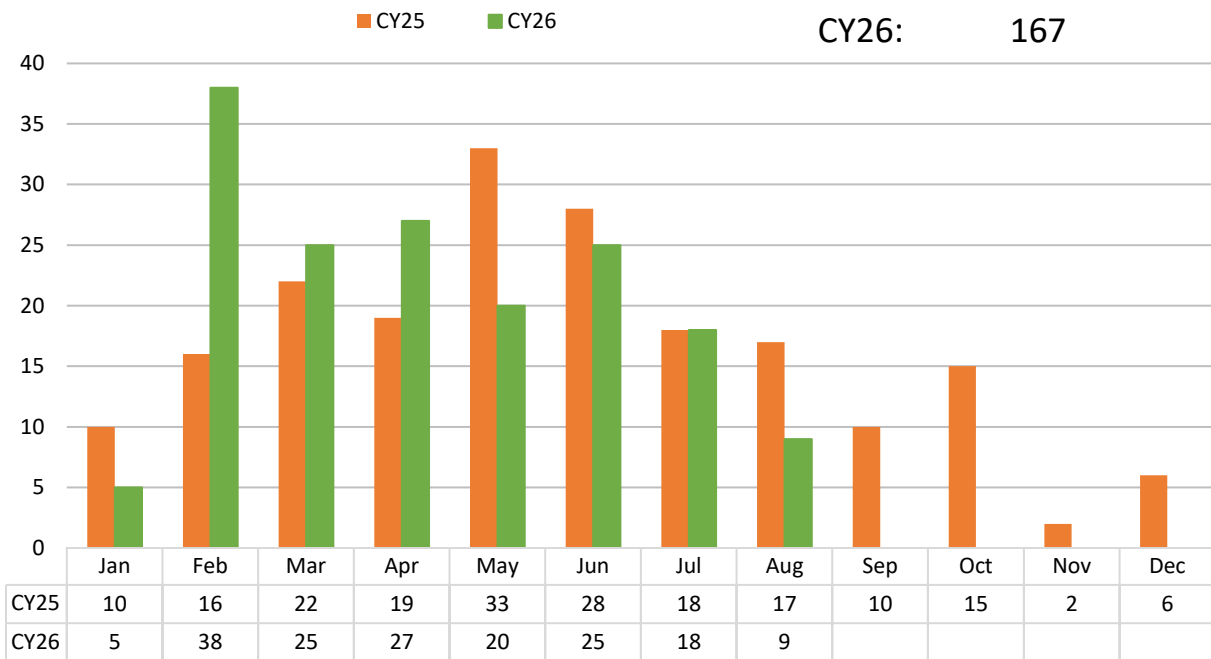
Monthly Report

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on September 3, 2026
RE: Building Report - August 2026

Building Performance Metrics	<u>August</u>	<u>Monthly Avg.</u>	<u>CY26 TTD</u>
• Total permits issued	87	77	615
○ New single-family homes	9	20.88	167
○ Townhome/duplex units	0	0	0
• Avg. plan review time	4.45	5.21	n/a
• Inspections	905	844	6,754
• Permit fees collected	\$42,013	\$61,692	\$493,539
• Other Village fees collected	\$30,155	\$71,443	\$571,544
Code Enforcement Performance Metrics	<u>August</u>	<u>Monthly Avg.</u>	<u>CY26 TTD</u>
• No. of complaints	1	1	8
• No. of new cases	1	1	8
• No. of active cases	1	n/a	n/a

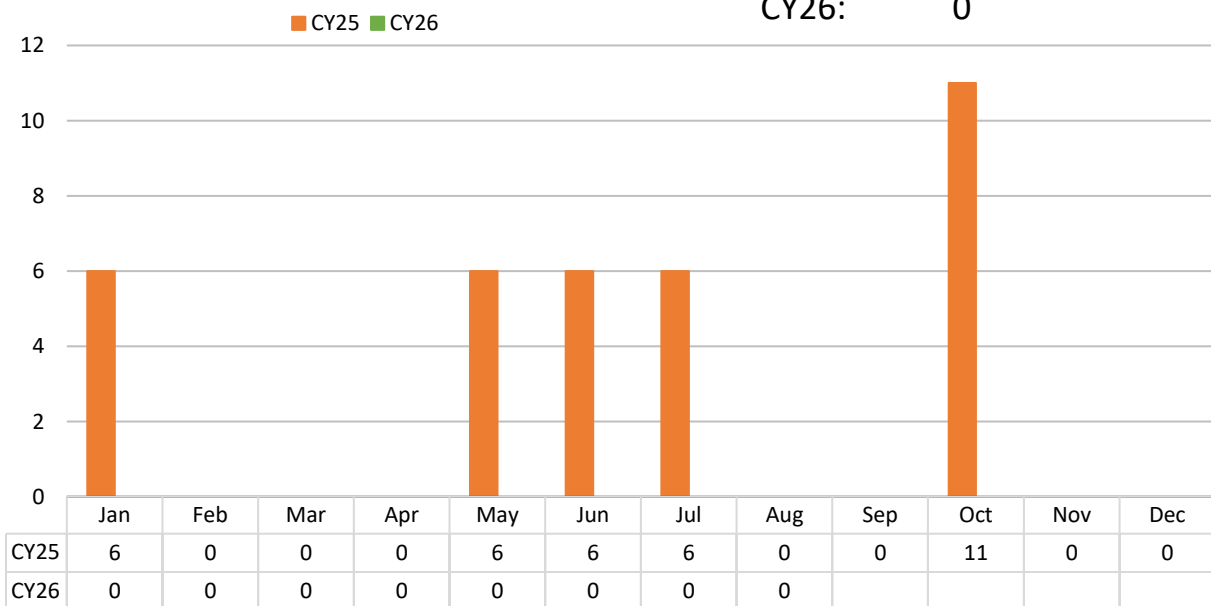
New Single-Family Detached Home Permits Issued

CY TTD
CY25: 196
CY26: 167



New Duplex/Townhome Units Permits Issued

CY TTD
CY25: 35
CY26: 0





ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM

Date: August 27, 2026

Re: Monthly Engineering Report

EEI Job #: HA2600-V

All:

Please find below a brief status report of current Village and development projects.

Village Projects

- Safe Routes to School
 - ✓ Restoration Inspection and Repairs in September
- Park and Rinn Storm Sewer Improvements
 - ✓ Waiting on Final Grant Documentation
 - ✓ Then Move into Design
- Lead Service Line Removal
 - ✓ Alternatives and Estimates Completed
- Well No. 13 Rehabilitation
 - ✓ Pump and Motor Replacement Anticipated by Mid-September
- Well 10 and 13 WTP Media Replacement
 - ✓ Project Completed and WTP Online
- RRA/ERP Update
 - ✓ ERP Due on 12/31/26
- IEPA SRF Project Plan
 - ✓ Working on Plan Submittal to IEPA
- Oakstead Lift Station Investigation
 - ✓ Coordinating Contractor Inspections

Development Projects

- Prairie Ridge K & L, M
 - ✓ Home Construction Ongoing in K & L and M
 - Anticipate Acceptance Request this Year
- Prairie Ridge – North of Kelley Road
 - ✓ Home Construction Ongoing
 - ✓ Neighborhoods T, Z, AA, and J
 - Punchlist Inspections Ongoing
 - ✓ Neighborhoods U, V & Y
 - Underground Construction this Fall
 - ✓ Neighborhoods G, H, & I
 - Home Construction
 - ✓ Neighborhoods W and X Engineering and Plats Approved
- Tamms Farm
 - ✓ Developer Working on Punch List Items for Acceptance
- ~~Stanley North – TRZ Self Storage~~ American General Storage Development
 - ✓ Easement Documents – Waiting for Resubmittal
- Hampshire 90 Logistics Park
 - ✓ No Activity
- Tinajero Property
 - ✓ Working on Scheduling Site Punch List with Contractor
- Oakstead
 - ✓ Engineering and Plats Approved for Neighborhoods A thru G
 - ✓ Neighborhood A – Improvements Installed
 - ✓ Engineering Plans Under Review for Neighborhoods KRS & HIJ
- Tuscany Woods 2
 - ✓ Engineering Plans Reviewed

If you have any questions, please contact me at tpaulson@eeiweb.com or (630) 466-6727.

Pc: Mary Jo Seehausen, Village Manager